

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
March 10, 2010**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday March 10, 2010. The Chairman called the meeting to order at 6:35 PM.

Present were:

Eric E. Nagle	-	Chairman	Albert Kortze, P.E.	-	Engineer
Robert S. Kucsan	-	Vice Chairman	Gary Asteak	-	Solicitor
Ricky T. Johnson	-	Supervisor	Lori B. Seese	-	Zoning Administrator
James S. Pennington	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Martin J. Boucher	-	Supervisor	Tammi Dravec	-	Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Pennington and was seconded by Mr. Johnson to approve the meeting minutes for February 24, 2010. The motion carried.

Reports

Reports are available for review at the Township Office and are posted on the Township's website.

Mr. Nagle acknowledged the receipt of the Hecktown Volunteer Fire Company's Incident Reports for February 2010 and the Planning and Zoning Administrator's Reports for January and February 2010.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

Selvaggio – Proposed Zoning Map Amendment – Present were Cliff Johnston, Stephen Selvaggio, David Bray, and Stanley Margle.

Mr. Johnston presented two plans; one of which extends Lonat Drive to Daniels Road and the other extends Gremer Road to Lonat Drive. The Gremer Road extension would cross through a neighboring property; however they have spoken with him and he is not opposed to this idea.

Mr. Johnston discussed numerous advantages to this development; both tangible and intangible. He listed items such as improved traffic flow, improvements to water, sewer and gas lines, increased tax revenue, new jobs, and convenient shopping for the proposed development by Ashley Development.

Mr. Kucsan inquired about the differences between plan 1 and plan 2. He thought plan 2 may have too many twists and turns. Mr. Tenges commented that was by design in order to slow the traffic flow. In addition, plan 2 creates a four-way intersection at Gremer and Daniels Road.

Mr. Pennington asked about the developer's timeline and if they had any commitments from tenants. He was concerned about the economy and about receiving the necessary financing. Mr. Johnston stated they have some interested parties and would like to move quickly.

Mr. Pennington was concerned how well Route 191 and Route 946 could handle the potential volume with just two travel lanes. Mr. Bray stated that PADOT may require turn lanes. Mr. Pennington also commented that the traffic impacts are much wider than the immediate intersections mentioned by Mr. Johnston

Mr. Tenges thought the Board should digest the information presented to them and take action at a future meeting and at that time they can decide how to memorialize their decision.

Mr. Margle said, in order to save time, they would run the hearing and land development process concurrently. He stated that as soon as they know the Board is interested in this proposal, they will begin the process.

Supervisors' Comments

Mr. Boucher attended the Hecktown Volunteer Fire Company meeting. The new rescue pumper will be arriving in mid-April. Mr. Boucher reported that the Hecktown Volunteer Ambulance Corps meeting was cancelled due to bad weather.

Mr. Boucher also attended a training session for new supervisors. The second session will be Saturday March 13th.

Mr. Kucsan, Mr. Pennington, Mr. Nagle, and Mr. Johnson had no comments.

Manager's Report

Planning Commission Vacancy – An email was received from Ronald Siedlecki stating his interested in the vacant position on the Planning Commission. A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to appoint Mr. Siedlecki to the Planning Commission. The motion carried.

Records Retention Resolution #LNT-08-10 – The Township is working on reorganizing our filing system and needs to purge old files. In order to purge files we need to adopt a resolution accepting the retention schedule in the Records Retention Manual. Then, once sorted, the files will need to be listed in a resolution and approved prior to being destroyed. A motion was moved by Mr. Johnson and was seconded by Mr. Boucher to approve resolution #LNT-08-10. The motion carried.

Stop Sign Ordinance #200-03-10 – A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to adopt ordinance #200-03-10. The motion carried.

COG Steering Committee – Mr. Tenges attended the Steering Committee meeting. He reported that the Lehigh Valley Planning Commission will be making a presentation at the April Multi-Municipal Planning Committee. The meeting will be April 12th at 7:00PM. All appointed officials are invited to attend. Additional information will be provided once it becomes available.

Engineer's Report

There were no items to discuss under Engineer's Report.

Solicitor's Report

Hanoverville Road Vacation – QuitClaim Deed – The QuitClaim Deed is related to the conveyance of a portion of Hanoverville Road to Thomas Schray. A motion was moved by Mr. Boucher and was seconded by Mr. Johnson to approve this QuitClaim Deed. The motion carried.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Kucsan and seconded by Mr. Pennington to approve the bills dated March 10, 2010. The motion carried.

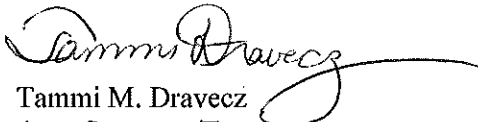
Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Johnson and seconded by Mr. Boucher to adjourn the meeting at 7:35PM.

Respectfully submitted by,


Tammi M. Dravecz
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
March 10, 2010**

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
10578	Highway Materials, Inc.	Paving/Patching Material	\$ 38.25
10579	Nextel Communications	Municipal Office/Public Works Wireless	\$ 386.57
10580	PA One Call System, Inc.	Monthly Fax Activity	\$ 8.10
10581	Kimball Midwest	Public Works Equipment Parts/Supplies	\$ 62.14
10582	Verizon	Municipal Office/Public Works Telephone	\$ 393.40
10583	Asteak Law Offices	Legal Services	\$ 2,398.75
10584	Easton Suburban Water Authority	Municipal Water	\$ 107.26
10585	Nazareth Area Council of Government	Membership Dues	\$ 2,795.50
10586	Reliable Sign & Striping, Inc.	Traffic Signs	\$ 320.00
10587	Eastern Industries, Inc.	Winter Maintenance	\$ 723.07
10588	CCC Heavy Duty Truck Parts Company	Public Works Equipment Parts/Supplies	\$ 34.43
10589	Valley Industrial Rubber Products	Public Works Equipment Parts/Supplies	\$ 41.38
10590	Valley Tire Factory Outlet, Inc.	Public Works Equipment Parts/Supplies	\$ 56.00
10591	Lowe's Business Account	Municipal Bldg / Public Works Supplies	\$ 62.40
10592	East Lawn Supply Co., Inc.	Public Works Equipment Parts/Supplies	\$ 22.18
10593	Pennsylvania State Police	Employee Record Check	\$ 10.00
10594	PPL, Inc.	TrafficSignal/Municipal/Public Works Electric	\$ 718.70
10595	Edwards Business Systems	Copier Maintenance	\$ 318.83
10596	R.S. Security & Communications	Fire Company Security Service Contract	\$ 420.00
10597	Easton Suburban Water Authority	Fire Company Water	\$ 44.91
10598	Tractor Supply Credit Plan	Public Works Tools/Equipment	\$ 59.97
10599	Staples Business Advantage	Municipal Office/Public Works Supplies	\$ 77.41
10600	Home Depot	Public Works Equipment Parts/Supplies	\$ 39.49
10601	E.M. Kutz, Inc.	Public Works Equipment Parts/Supplies	\$ 29.44
10602	Staples Credit Plan	Municipal Office/Public Works Supplies	\$ 47.73
10603	Met-Ed	Traffic Signal/Street Light Electricity	\$ 204.55
10604	The Express Times	Advertisement	\$ 174.60
10605	International Salt Co., LLC	Winter Maintenance	\$ 10,749.64
10606	Phyllis Goodhard	Real Estate Postage	\$ 49.00
10607	ISOBunkers, LLC	Equipment Motor Fuel	\$ 1,546.83
10608	Lori Peck, OCR	Stenographer	\$ 685.00
10609	Commonwealth of Pennsylvania	Refreshment Stand License	\$ 82.00

Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

10610	Volunteer Companies Loan Fund	Fire Company Loan	\$	965.26
10611	Capital Blue Cross	Employee Health Insurance	\$	17,808.88
10612	Colonial Regional Police Department	Police Contract Payment	\$	78,443.58
10613	Keystone Nazareth Bank & Trust	Land Loan Payment	\$	1,095.15
10614	Volunteer Companies Loan Fund	Fire Company Loan	\$	1,011.77
10615	Suburban Propane	Municipal Heating Fuel	\$	1,665.42
PAID ONLINE	Chase Card Services	Equipment Motor Fuel/Office Supplies/Educate	\$	766.90
				<u>\$ 124,464.49</u>

CAPITAL RESERVE ACCOUNT

720	Lafayette Ambassador Bank - LeaseDept	2005 Mack Truck	\$	2,019.09
721	Virginia Business Systems	Copier Lease	\$	379.95
				<u>\$ 2,399.04</u>

OPEN SPACE ACCOUNT

586	Keystone Nazareth Bank & Trust	Land Loan Payment	\$	<u>3,696.08</u>
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PAYROLL ACCOUNT

March 12, 2010			\$	<u>29,485.32</u>
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DEVELOPMENT & INSPECTION ACCOUNT

1643	CodeMaster Inspection Services	Building Inspection Services	\$	<u>31,650.20</u>
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Lower Nazareth Township
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MASTER ESCROW CHECKING ACCOUNT

1681	James Mihalios	Escrow Refund	\$	473.05
1682	Met-Ed	Traffic Signal Electricity	\$	43.01
1683	Keystone Consulting Engineers, Inc.	Engineering Services	\$	5,991.77
1684	Asteak Law Offices	Legal Services	\$	2,110.00
1685	Alice Stone-Winkelblech	Escrow Refund	\$	3.52
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				<i>Total Master Escrow Account...</i>
			\$	8,621.35