

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
June 12, 2024**

The Lower Nazareth Township Board of Supervisors held a public meeting on Wednesday, June 12, 2024, Chairman Pennington called the meeting to order at 7:00PM.

Present were:

James S. Pennington	-	Chairman	Gary Asteak	-	Solicitor
Martin J. Boucher	-	Vice-Chairman	Justin Coyle	-	Engineer
Stephen A. Brown	-	Supervisor	Lori A. Stauffer	-	Manager
Nancy A. Teague	-	Supervisor	Tammi Dravec	-	Secretary/Treasurer
Amy L. Templeton	-	Supervisor	Lori Seese	-	Planning/Zoning Officer

*** An executive session was held prior to the meeting to discuss legal matters. ***

Agenda Amendment and Approval

Vice-Chairman Boucher made a motion to approve the agenda. Supervisor Brown seconded. Motion passed.

Approval of Minutes

The meeting minutes of May 22nd were submitted for review and approval. Supervisor Teague made a motion to approve the minutes as presented. Vice-Chairman Boucher seconded. Motion passed.

Reports

NONE

Supervisor's Comments

Open Space Preservation Supervisor Brown reported that the EAC met this week and is continuing work on the Open Space plan.

Supervisor Brown also noted he met with the Fire Chief. He thanked HVFC for participating in the upcoming Splash 'n Play event at Newburg Park.

Parks and Recreation – Supervisor Templeton provided project updates:

Splash Pad – We have power to the Splash Pad and are conducting test runs. Leaks were found on the Vortex equipment and are being repaired. The sidewalk installed by Build All needs to be removed and replaced due to drainage issues. Public Works needs to finish the grading, sod and paving. Fencing and security cameras also need to be installed. Currently we hope to open the first weekend in July.

Soccer nets have been ordered for the park.

Pavilion – The picnic tables have been ordered.

Tuesday June 18th HVFC and Kona Ice will be at Newburg Park from 12pm-2pm.

EV Vehicles and Battery Storage – Supervisor Templeton noted the need for regulations and fire suppression. Barry Issett is forming an ordinance to regulate and will share with us.

Ms. Stauffer read a PSATS article regarding this issue. She will prepare a letter to Senator Boscola and Representative Emrick expressing the need for funding for training and to amend the building code for battery storage. When we met with the Fire Chief a few months ago he stated they currently have no equipment and would have to just let a fire burn itself out. Vice-Chairman Boucher made a motion to authorize Ms. Stauffer to send a letter. Supervisor Templeton seconded. Motion passed.

Library News – Supervisor Teague reported that the Summer Reading Program starts this week with a lot of fun activities. There is a program for kids, teens, and adults.

Vice-Chairman Boucher had no comments.

Chairman Pennington had no comments.

Subdivision and Land Development

Koch Ford Pro Stormwater Operations & Management Agreement – Supervisor Teague made a motion to authorize execution of agreement. Supervisor Brown seconded. Motion passed.

Solicitor's Report

Peddlers Ordinance - #251-06-24 – Solicitor Asteak reviewed the updated ordinance. Supervisor Templeton made a motion to adopt Ordinance #251-06-24. Vice-Chairman Boucher seconded. Motion passed.

Engineer's Report

Wawa Jandy Blvd – Security Release – Engineer Coyle reviewed his May 28th letter. Vice-Chairman Boucher made a motion to authorize release of security. Supervisor Templeton seconded. Motion passed.

Build All – Splash Pad Payments #7 & #8 – Engineer Coyle reviewed his letters Supervisor Brown made a motion to authorize release of payments. Supervisor Templeton seconded. Motion passed.

Manager's Report

Road Project Change Orders #1 & #2 – Ms. Stauffer reviewed reason for change orders was for base repairs. Supervisor Teague made a motion to authorize the change of orders. Supervisor Templeton seconded. Motion passed.

Georgetown Road Four-Way Stop – Resolution #LNT-25-24 – Ms. Stauffer review proposed resolution. Supervisor Brown made a motion to approve Resolution #LNT-25-24. Supervisor Teague seconded. Motion passed.

Website Maintenance – Resolution #LNT-26-24 – Vice-Chairman Boucher made a motion to approve Resolution #LNT-26-24. Supervisor Teague seconded. Motion passed.

Fee Schedule Update – Ms. Stauffer discussed the proposed changes. Supervisor Templeton made a motion to adopt the updated fee schedule. Vice-Chairman Boucher seconded. Motion passed.

Payment of the Bills

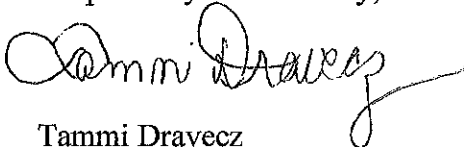
A motion was moved by Supervisor Teague to pay the bills as presented. Vice-Chairman Boucher seconded. Motion passed.

Courtesy of the Floor

Vice-Chairman Boucher noted that he recently attended a Planning Commission Meeting and found the televisions hard to see; there was a lot of glare. He suggested swivel mounts and/or additional televisions on the other side of posts.

Adjournment - The meeting adjourned at 7:30pm.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Tammi Dravec", with a long horizontal flourish extending to the right.

Tammi Dravec
Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
June 12, 2024**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
	BMO		\$ 18,936.40
30772	Highmark Blue Shield	Employee Health Insurance	\$ 32,167.79
30773	Allstate Septic Systems	Temporary Restrooms	\$ 255.00
30774	Pitney Bowes	Postage Meter	\$ 210.99
30775	Pitney Bowes Purchase Power	Postage	\$ 1,020.99
30776	Staver Hydraulics Co., Inc.	Public Works Parts/Supplies	\$ 126.69
30777	Associated Fasteners, Inc.	Equipment Parts/Supplies	\$ 14.75
30778	World Fuel Services, Inc.	Equipment Motor Fuel	\$ 586.02
30779	State Worker's Insurance Fund	Workers Compensation - #05039711	\$ 2,014.00
30780	The Hartford	Employee Insurance	\$ 1,885.82
30781	Verizon Wireless	Fire Company Wireless	\$ 148.58
30782	Verizon Wireless	Fire Company Wireless	\$ 375.00
30783	Service Electric Cable TV Inc	Fire Company Internet	\$ 235.92
30784	PPL, Inc.	Fire Company Electricity	\$ 28.04
30785	PPL, Inc.	Fire Company Electricity	\$ 593.22
30786	Wex Bank	Fire Company	\$ 740.91
30787	Karen Juarez	Local Services Tax Refund	\$ 39.00
30788	FGG Spa LLC	Local Services Tax Refund	\$ 16.00
30789	Easton Suburban Water Authority	Municipal Bldg/Newburg Park Water	\$ 94.07
30790	NJ Advance Media	Advertisements	\$ 1,087.20
30791	Memorial Library of Nazareth & Vicinity	Library Service	\$ 7,362.08
30792	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 2,269.14
30793	Colonial Regional Police Department	Police Contract Payment	\$ 162,953.92
30794	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
30795	Reign Redline	Summer Park Refund	\$ 225.00
30796	Philadelphia Insurance Companies	Summer Park Program Insurance	\$ 495.00
30797	Home Depot	Facilities/Park Maintenance	\$ 445.56
30798	Karen A. Mengel, RPR, CSR	Stenographer	\$ 110.00
30799	Easton Suburban Water Authority	Municipal Property Water	\$ 7.20
30800	Whitehall Turf Equipment	Public Works Equipment Parts/Supplies	\$ 69.60
30801	Interstate Battery of Allentown	Municipal Building Maintenance	\$ 803.75

**Lower Nazareth Township
Bills To Be Approved
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GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
30802	Valley Tire of Nazareth	Public Works Equipment Parts/Supplies	\$ 183.00
30803	Exeter Supply Co., Inc.	Public Works/Pipe & Drainage Supplies	\$ 130.74
30804	Krause Enterprises	Park Facilities Maintenance	\$ 245.00
30805	U.S. Municipal Supply, Inc.	Park Sign	\$ 89.42
30806	World Fuel Services, Inc.	Equipment Motor Fuel	\$ 1,685.08
30807	Met-Ed	Park Electricity	\$ 193.28
30808	Met-Ed	Traffic Signal / Street Light Electricity	\$ 453.04
30809	Chase Card Services	Supplies/Meetings/Postage/Park&Building	\$ 1,639.63
30810	U.S. Municipal Supply, Inc.	Park /Street Sign	\$ 260.56
30811	Safeguard Business Systems	Office Supplies	\$ 310.46
30812	Easton Area Joint Sewer Authority	Operating and Capital Operating Expense	\$ 660.71
30813	Selective Insurance Company of America	Township Insurance	\$ 285.00
30814	Fraser Advanced Info Systems	Copier Lease/Maintenance	\$ 556.94
30815	Ashley Jacoby-Gertenberg	Employment Clearance	\$ 25.25
30816	National Elevator Inspection Services	Municipal Building Facilities Maintenance	\$ 100.33
30817	Keystone Municipal Insurance	Workers Comp Insurance	\$ 5,237.25
30818	Brown & Brown of Lehigh Valley	Township Insurance	\$ 5,413.00
30819	Scott Rodney	Certification	\$ 99.98
30820	Mette's In & Out Construction	Zoning Permit Refund	\$ 75.00
30821	Allstate Septic Systems	Temporary Restrooms	\$ 115.00
30822	Commonwealth of PA	Splash Pad Permit	\$ 10.00
<i>Total General Fund Checking Account ...</i>			\$ 254,098.08

PAYROLL ACCOUNT

Num	Name	Memo	Amount
	May 31, 2024		\$ 47,677.87
	June 14, 2024		\$ 43,185.09
<i>Total Payroll Account ...</i>			\$ 90,862.96

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
3035	Barry Isett & Associates, Inc.	Building Inspection Services	\$ 53,224.00
3036	Mette's In & Out Construction	Building Permit Refund	\$ 405.00
<i>Total Development & Inspection Account ...</i>			\$ 53,629.00

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RECYLING / REFUSE ACCOUNT

Num	Name	Memo	Amount
2021	WM Corporate Solutions, Inc.	Clean-Up Day	\$ 220.50
2022	AllState Septic Systems, LLP	Temporary Restrooms	\$ 115.00
2023	LNT General Fund	Clean-Up Day	\$ 3,659.74
<i>Total Recycling/Refuse Account ...</i>			<u>\$ 3,995.24</u>

ARPA ACCOUNT

Num	Name	Memo	Amount
	LNT General Fund	Office Equipment	<u>\$ 900.00</u>

STATE LIQUID FUELS ACCOUNT

Num	Name	Memo	Amount
586	A-1 Traffic Control Products, LLC	Line Striping	<u>\$ 24,223.58</u>

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
1310	Bachman's Roofing, Building, & Remode Capital Construction		<u>\$ 5,256.00</u>

MASTER ESCROW ACCOUNT- PEOPLES SECURITY

Num	Name	Memo	Amount
4092	General Highway Products	Traffic Signal Maintenance	\$ 1,700.00
4093	Carroll Engineering Corporation	Engineering Services	\$ 137,641.70
4094	NJ Advance Media	Advertisement	\$ 264.42
4095	Met-Ed	Traffic Signal Electricity	\$ 239.37
4096	Kurt Landes	Key Refund	\$ 25.00
4097	County of Northampton	Parcel ID	\$ 10.00
4098	Northampton County Recorder of Deeds	Plan Recording	\$ 335.00
<i>Total Master Escrow Account ...</i>			<u>\$ 140,215.49</u>