

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
April 24, 2024**

The Lower Nazareth Township Board of Supervisors held a public meeting on Wednesday, April 24, 2024, Chairman Pennington called the meeting to order at 7:00PM.

Present were:

James S. Pennington	-	Chairman	Gary Asteak, Esq.	-	Solicitor
Martin J. Boucher	-	Vice-Chairman	Justin Coyle	-	Engineer
Stephen A. Brown	-	Supervisor	Lori A. Stauffer	-	Manager
Nancy A. Teague	-	Supervisor	Tammi Dravec	-	Secretary/Treasurer
Amy L. Templeton	-	Supervisor	Lori Seese	-	Planning/Zoning Officer

*** An executive session was held prior to the meeting to discuss legal matters. ***

A moment of silence was held for K9 Officer Otto who passed away earlier in the week.

Agenda Amendment and Approval

Ms. Stauffer requested to add Repka ZHB Appeal and Stop Sign Study under Manager’s Report. Vice-Chairman Boucher made a motion to approve the amended agenda. Supervisor Brown seconded. Motion passed.

Approval of Minutes

The meeting minutes of April 10th were submitted for review and approval. Supervisor Teague made a motion to approve the minutes as presented. Supervisor Brown seconded. Motion passed.

LVHN President Joe Pinto

President Pinto introduced himself and thanked the Board and Township for their support.

Reports

The Financial Report for March 2024 was presented.

Supervisor’s Comments

Chairman Pennington noted that earlier this month he attended an event held by the LV Chamber of Commerce. At that event, Ms. Stauffer was named Township Manager of the Year.

Open Space Preservation Supervisor Brown had no comments but congratulated Ms. Stauffer on her award.

Parks and Recreation – Supervisor Templeton congratulated Ms. Stauffer and then provided updates. Surrey Glen Walking Path Extension – Construction is underway and there will be a meeting tomorrow on the tree planting along the path.

Splash Pad – Vortex will be returning the 1st or 2nd week of May. They have 2 weeks of work, followed by Build All (2 weeks), and LNT Public Works will complete grading and paving. We are hoping to the Splash Park in mid-June. Splash Park passes will be available beginning April 30th 4:30-6:30.

Newburg Tree Grants – Supervisor Templeton noted that we were awarded a \$13,000 grant from Lehigh Valley Greenways.

Parks & Recreation Committee – Meeting on Friday to discuss upgrades to the snack stand.

Vice-Chairman Boucher – Congratulated Ms. Stauffer. He attended the Colonial Regional Meeting on Monday.

Supervisor Teague – Congratulated Ms. Stauffer. She attended the library meeting and provided details about the upcoming Pet Parade.

Solicitor's Report

523 Nazareth Pike Conditional Use – Order & Opinion – Solicitor Asteak noted we held 11 hearings spanning a year. Supervisor Brown made a motion to deny and execute the order and opinion. Supervisor Templeton seconded. Motion passed.

Fantastic 1948 Conditional Use -Order & Opinion – Solicitor Asteak noted we held numerous hearings spanning a year. Supervisor Templeton made a motion to deny and execute the order and opinion. Supervisor Brown seconded. Motion passed.

Zoning Ordinance Amendment – Mineral Extraction – Ordinance #248-04-24 – Solicitor Asteak provided an introduction, Chairman Pennington opened the hearing for comments, there were none. Vice-Chairman Boucher made a motion to approve Ordinance #248-04-24. Supervisor Teague seconded. Motion passed.

Zoning Ordinance Amendment – Stonebriar II – Ordinance #249-04-24 – Solicitor Asteak provided an introduction, Chairman Pennington opened the hearing for comments, there were none. Vice-Chairman Boucher made a motion to approve Ordinance #249-04-24. Supervisor Templeton seconded. Motion passed.

Zoning Ordinance Amendment – Cleanup Ordinance #250-04-24 – Solicitor Asteak provided an introduction, Chairman Pennington opened the hearing for comments, there were none. Supervisor Brown made a motion to approve Ordinance #250-04-24. Vice-Chairman Boucher seconded. Motion passed.

Hidden Oaks Contempt – Solicitor Asteak noted that since the filing, the property owners are now in compliance with the agreement. The petition will be withdrawn.

Subdivision and Land Development

Fence Waiver – 4630 Fairway Road – Ms. Seese explained the waiver request. Vice-Chairman Boucher made a motion to grant the waiver. Supervisor Teague seconded. Motion passed.

Stonebriar II Subdivision – Resolution #LNT-21-24 – Engineer Coyle reviewed his April 22nd letter. Supervisor Brown made a motion for conditional approval under Resolution #LNT-21-24. Vice-Chairman Boucher seconded. Motion passed.

Stonebriar II Planning Module – Resolution #LNT-22-24 – Supervisor Brown made a motion to sign and forward the planning module to PA DEP. Supervisor Templeton seconded. Motion passed.

Engineer’s Report

Caliber Collision – Commence Maintenance Period – Engineer Coyle reviewed his letter recommending commencing the 18-month maintenance period and retain the security at its current amount. Vice-Chairman Boucher made a motion to commence the maintenance period. Supervisor Teague seconded. Motion passed.

Manager’s Report

Peddlers License Ordinance Amendment – Ms. Stauffer noted that our current peddling ordinance is from the 1970s and does not include current situations such as food trucks. She asked for authorization for Solicitor Asteak to draft an amendment or to repeal and adopt a new ordinance. Supervisor Teague made a motion to authorize Solicitor Asteak to draft an amendment. Supervisor Brown seconded. Motion passed.

Splash Park Security –

Single Gate Security – Ms. Stauffer provided the Board with a quote for security and access to the Splash Park. The cost is \$8,490.00 and then \$40/month. Invoices will be paid from the Open Space Account. Supervisor Brown made a motion to approve the purchase. Supervisor Teague seconded. Motion passed.

Security Cameras – Ms. Stauffer provided the Board with a quote for security cameras for the Splash Park. The cost is \$7,159.00 and then \$5/month. Invoices will be paid from the Open Space Account. Vice-Chairman Boucher made a motion to approve the purchase. Supervisor Templeton seconded. Motion passed.

Repka ZHB – Ms. Stauffer requested the Board authorize Solicitor Asteak to attend the April 29th meeting to represent LNT. Supervisor Brown made a motion. Vice-Chairman Boucher seconded. Motion passed.

Stop Sign Study – Ms. Stauffer requested authorization for Engineer Coyle to perform studies at the intersections of Highview and Mountain View and Mountain View and Schoolhouse. Supervisor Brown made a motion to authorize Engineer Coyle to conduct the study. Supervisor Teague seconded. Motion carried.

Payment of the Bills

A motion was moved by Vice-Chairman Boucher to pay the bills as presented. Supervisor Brown seconded. Motion passed.

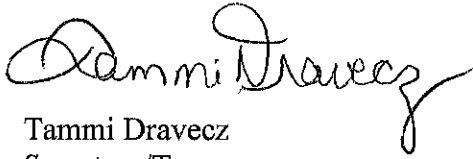
Courtesy of the Floor

Robert Hoyer congratulated Ms. Stauffer on being named Manager of the Year and thanked the Board for denying the Conditional Use applications.

Leila Mazurul of 311 Manor Drive was included in the petition for contempt. He was unhappy with the threat of legal action. He noted that work was done and didn't understand what led to the letter and actions by the Board.

Adjournment - The meeting adjourned at 7:45pm.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Tammi Dravec". The signature is written in black ink and is positioned to the left of the typed name.

Tammi Dravec
Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
April 24, 2024**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
30681	Associated Fasteners, Inc.	Park Facilities Maintenance	\$ 134.48
30682	Eckroth Equipment Company	Equipment Parts/Supplies	\$ 210.72
30683	Bath Supply Co., Inc.	Facilities Maintenance	\$ 51.77
30684	Staples Business Advantage	Office Supplies	\$ 73.66
30685	All-Phase Electric Supply Co.	Facilities Maintenance	\$ 514.68
30686	Valley Industrial Rubber Products	Public Works Equipment Parts/Supplies	\$ 71.00
30687	Staver Hydraulics Co., Inc.	Public Works Parts/Supplies	\$ 46.79
30688	S & S Worldwide, Inc.	Summer Park Program Supplies	\$ 508.75
30689	NJ Advance Media	Advertisements	\$ 2,368.98
30690	City of Bethlehem	Hydrant Assessment	\$ 156.54
30691	Verizon Wireless	Municipal/Public Works Wireless	\$ 515.84
30692	Colonial Regional Police Department	Animal Control Services	\$ 105.25
30693	Fraser Advanced Info Systems	Copier Lease/Maintenance	\$ 480.12
30694	New Enterprise Stone & Lime Co., Inc.	Paving/Patching Materials	\$ 771.08
30695	Indira Winders	Local Services Tax Refund	\$ 6.00
30696	Wex Bank	Fire Company	\$ 625.33
30697	Verizon Wireless	Fire Company Wireless	\$ 148.58
30698	Verizon Wireless	Fire Company Wireless	\$ 375.00
30699	PPL, Inc.	Fire Company Electricity	\$ 749.92
30700	Associated Fasteners, Inc.	Park Facilities Maintenance	\$ 94.20
30701	Highmark Blue Shield	Employee Health Insurance	\$ 32,167.79
<i>Total General Fund Checking Account ...</i>			\$ 40,176.48

PAYROLL ACCOUNT

Num	Name	Memo	Amount
	April 19, 2024		\$ 49,443.86

LOWER NAZARETH SEWER ACCOUNT

Num	Name	Memo	Amount
2009	PPL Electric Utilities	Main Meter Electricity	\$ 24.79

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
1309	Environmental Planning & Design	Professional Services	\$ 1,123.92

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OPEN SPACE EIT

Num	Name	Memo	Amount
2001	Agrarian Associates, Inc.	Property Appraisals	\$ 3,000.00
2002	Midtown Abstract, Inc.	Conservation Easement	\$ 264,833.34
<i>Total Open Space EIT Account ...</i>			<u>\$ 267,833.34</u>

MASTER ESCROW ACCOUNT- PEOPLES SECURITY

Num	Name	Memo	Amount
4078	PPL Electric Utilities	Traffic Signal Electricity	\$ 168.65
4079	Ryan Buss	Escrow Refund	\$ 295.00
4080	Carroll Engineering Corporation	Engineering Services	\$ 7,501.00
4081	Erwin Forrest Builders	Escrow Refund	\$ 2,000.00
<i>Total Master Escrow Account ...</i>			<u>\$ 9,964.65</u>