

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
February 14, 2024**

The Lower Nazareth Township Board of Supervisors held a public meeting on Wednesday, February 14, 2024, Chairman Pennington called the meeting to order at 7:00PM.

Present were:

James S. Pennington	-	Chairman	Gary Asteak, Esq.	-	Solicitor
Martin J. Boucher	-	Vice-Chairman	Justin Coyle	-	Engineer
Stephen A. Brown	-	Supervisor	Lori A. Stauffer	-	Manager
Nancy A. Teague	-	Supervisor	Tammi Dravec	-	Secretary/Treasurer
			Lori Seese	-	Planning/Zoning Officer

*** An executive session was held prior to the meeting to discuss legal matters. ***

Agenda Amendment and Approval

Ms. Stauffer requested Resolution #LNT-15-24 be added under reports to address a Statewide LSA grant application for Bethlehem Township Ambulance. Vice Chairman Boucher made a motion to approve the amended agenda. Supervisor Teague seconded. Motion passed.

Conditional Use Hearing – Opinion & Order - EquipmentShare CU2023-05 – Solicitor Asteak noted that the conditional use is granted subject to conditions in Opinion and Order. Supervisor Teague made a motion to grant conditional use approval. Supervisor Boucher seconded. Motion passed.

Approval of Minutes

The meeting minutes of January 24th were submitted for review and approval. Supervisor Brown made a motion to approve the minutes as presented. Supervisor Teague seconded. Motion passed.

The meeting minutes of January 29th were submitted for review and approval. Vice Chairman Boucher made a motion to approve the minutes as presented. Supervisor Brown seconded. Motion passed.

The meeting minutes of February 6th were submitted for review and approval. Supervisor Brown made a motion to approve the minutes as presented. Supervisor Teague seconded. Motion passed. Vice Chairman Boucher abstain as he was not present for the meeting.

Reports

The Hecktown Fire Incident Report for January 2024, as well as the Financial Report for January 2024 were presented.

Supervisor’s Comments

Open Space Preservation Supervisor Brown noted that the EAC met last evening. They are continuing to work on the Open Space plan and ranking properties for conservation easements.

Parks and Recreation – Supervisor Brown provided updates:

- Egg Hunt - March 23 10am with a rain date of March 24th 1pm. Work is under way; donations are rolling in and we have 8,000 eggs to fill.
- Working on trees for Newburg Park. A grant Application has been made.
- Splash Pad – We are waiting for better weather to complete the project.
- Walking Path – The project is out to bid. We received a \$50K grant from Northampton County.

Subdivision and Land Development

Nazareth Pike Self Storage 173 Nazareth Pike Preliminary Land Development - Resolution #LNT-13-24

The applicant's attorney Charlesworth and Brad Bissinger, engineer provided a brief description of the proposed subdivision. Mr. Coyle reviewed his January 29th letter. Vice Chairman Boucher made a motion to approve Resolution #LNT-13-24. Supervisor Teague seconded. Motion passed.

Nazareth Pike Self Storage 281-283 Nazareth Pike Preliminary Land Development - Resolution #LNT-14-24

The applicant's attorney Charlesworth and Brad Bissinger, engineer provided a brief description of the proposed subdivision. Mr. Coyle reviewed his January 29th letter. Supervisor Teague made a motion to approve Resolution #LNT-14-24. Vice Chairman Boucher seconded. Motion passed.

Solicitor's Report

Tax Assessment Appeal – 630 Municipal Drive – Solicitor Asteak reviewed the appeal and recommendation. He noted that the school district takes the biggest revenue hit and we follow their lead. We are waiting on their approval but in the meantime can approve. Vice Chairman Boucher made a motion to approve. Supervisor Brown seconded. Motion passed.

False Alarm Ordinance – Solicitor Asteak noted that the crimes code provision deals with this matter. Hanover Township's Solicitor agrees to repeal the ordinance so Colonial Regional can handle false alarms. Solicitor Asteak asked for authorization to advertise an ordinance to repeal our existing ordinance. Vice Chairman Boucher made a motion to authorize advertisement. Supervisor Brown seconded. Motion passed.

StoneBriar II Zoning Map Amendment – Authorization to Advertise – TABLED at Mr. DelSerro's request.

DelSerro Conservation Easement – Agreement of Sale – TABLED at Mr. DelSerro's request.

Zoning Ordinance Amendment – Mineral Extraction – Solicitor Asteak reported that this amendment was generated as result of comments/concerns from Heidelberg. This item was discussed this evening in executive session, and he is hopeful to have language together in the morning.

Zoning Ordinance Amendment – Minor Revisions – Ms. Stauffer noted that some issues have come to Ms. Seese's attention. She asked for authorization for EPD and Solicitor Asteak to draft an ordinance for text amendments. Supervisor Teague made a motion to approve. Supervisor Brown seconded. Motion passed.

Engineer's Report

Keystone Foods Phase II – Security Reduction – Mr. Coyle reviewed his letter dated January 25th, recommending a reduction of \$ 244,192.30. Supervisor Brown made a motion to approve. Supervisor Teague seconded. Motion passed.

Splash Pad Payment #5 – Build All Contracting – Mr. Coyle reviewed his letter dated February 6th, recommending payment of \$36,000. Supervisor Brown made a motion to approve. Supervisor Teague seconded. Motion passed.

Manager's Report

Appointment of Assistant Zoning Officer – Ms. Stauffer stated there has been a change of personnel from Barry Isett's office and requested they appoint Ronald Kimes as the Assistant Zoning Officer. Supervisor Teague made a motion to appoint Ronald Kimes. Vice Chairman Boucher seconded. Motion passed.

Statewide LSA Grant for BTVFC Resolution #LNT-15-24 – A resolution was previously adopted for the application of grant for a power stretcher for Bethlehem Township Vol Fire Company Ambulance services. Ms. Stauffer stated that a DCED analyst reached out and requested an updated resolution with a corrected dollar amount of \$65,805. Supervisor Brown made a motion to approve. Vice Chairman Boucher seconded. Motion passed.

Payment of the Bills

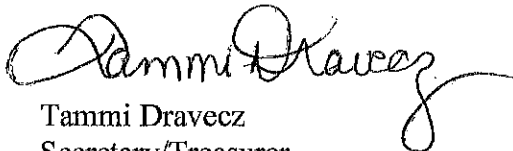
A motion was moved by Supervisor Teague to pay the bills as presented. Supervisor Brown seconded. Motion passed.

Courtesy of the Floor

David Ronca, Wind-Drift Realty / Lower Nazareth Commercial Park, expressed displeasure of Zoning Ordinance update. Chairman Pennington thanked Mr. Ronca for his input.

Adjournment - The meeting adjourned at 7:38pm.

Respectfully submitted by,



Tammi Dravec
Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
February 14, 2024**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
30422	Sherri Bourneuf	Mailbox Damage Reimbursement	\$ 25.00
30423	The Hartford	Employee Insurance	\$ 1,885.82
30424	State Worker's Insurance Fund	Workers Compensation - #05039711	\$ 6,392.00
30425	PA Chapter - American Planning Assoc.	Membership Renewal	\$ 112.00
30426	Old Dominion Brush	Equipment Parts/Supplies	\$ 496.28
30427	Home Depot	Facilities/Park Maintenance	\$ 748.44
30428	Easton Suburban Water Authority	Municipal Bldg Water	\$ 58.53
30429	American Rock Salt Company LLC	Winter Maintenance	\$ 31,772.62
30430	World Fuel Services, Inc.	Equipment Motor Fuel	\$ 2,168.74
30431	Suburban Propane	Public Works Fuel	\$ 952.97
30432	Liberty Propane Inc.	Municipal Building Propane	\$ 2,312.85
30433	The Hartford	Employee Insurance	\$ 942.91
30434	Met-Ed	Park Electricity	\$ 363.62
30435	Met-Ed	Traffic Signal / Street Light Electricity	\$ 461.75
30436	Karen A. Mengel, RPR, CSR	Stenographer	\$ 965.00
30437	Suburban Propane	Park Fuel	\$ 237.49
30438	NJ Advance Media	Advertisement	\$ 484.38
30439	Consolidated Graphic Communications	Real Estate Tax Bills	\$ 2,150.00
30440	Fogels Fuel Service	Fire Company Fuel	\$ 43.35
30441	Sparkle Car Wash on 248 LLC	Fire Company	\$ 3.76
30442	Verizon Wireless	Fire Company Wireless	\$ 745.52
30443	Verizon Wireless	Fire Company Wireless	\$ 297.16
30444	Service Electric Cable TV Inc	Fire Company Internet	\$ 234.15
30445	Wex Bank	Fire Company	\$ 634.72
30446	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 105.99
30447	Innovative Designs & Publishing, Inc.	Subscription Renewal	\$ 24.95
30448	Staver Hydraulics Co., Inc.	Public Works Parts/Supplies	\$ 51.40
30449	Grainger Parts	Public Works Supplies	\$ 156.98
30450	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 2,269.14
30451	Memorial Library of Nazareth & Vicinity	Library Service	\$ 7,362.08
30452	Highmark Blue Shield	Employee Health Insurance	\$ 32,167.79
30453	Colonial Regional Police Department	Police Contract Payment	\$ 162,953.92

**Lower Nazareth Township
Bills To Be Approved
February 14, 2024**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
30454	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
30455	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 2,221.31
30456	Chase Card Services	Supplies/Meetings/Postage/Park&Building	\$ 4,414.31
30457	Kimball Midwest	Public Works Supplies	\$ 1,631.40
30458	All-Phase Electric Supply Co.	Park Facilities Maintenance	\$ 120.00
30459	Tractor Supply Credit Plan	Equipment Parts/Supplies	\$ 544.09
30460	ACR Products, Inc.	Public Works Equipment Parts/Supplies/Re	\$ 450.26
30461	Pitney Bowes	Office Supplies	\$ 84.99
30462	CCP Industries, Inc.	Public Works Supplies	\$ 179.19
30463	Ascendance Trucks Pennsylvania, LLC	Public Works Equipment Parts/Supplies	\$ 72.06
30464	Bergey's, Inc	Public Works Equipment Parts/Supplies	\$ 102.65
30465	R.J. Walker Co.	Equipment Parts/Supplies	\$ 3.58
30466	Alex's Tire Center, Inc.	Public Works Equipment Parts	\$ 1,598.00
30467	Pipeline Petroleum, Inc.	Equipment Motor Fuel	\$ 345.97
30468	Suburban Propane	Park Fuel	\$ 359.99
30469	PA One Call System, Inc.	Monthly Activity	\$ 22.04
30470	World Fuel Services, Inc.	Equipment Motor Fuel	\$ 3,169.76
30471	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park	\$ 1,884.98
30472	RCN	Internet & Telephone Services	\$ 821.09
30473	The Key	Advertisement	\$ 168.36
30474	Keystone Municipal Insurance	Workers Comp Insurance	\$ 5,237.25
30475	Integra One	Computer Services/Software Maintenance	\$ 260.00
30476	Integra One	Computer Services/Software Maintenance	\$ 303.76
30477	Barry Issett & Associates, Inc.	Zoning Officer Services	\$ 3,000.00
<i>Total General Fund Checking Account ...</i>			<u>\$ 287,588.12</u>

PAYROLL ACCOUNT

Num	Name	Memo	Amount
	February 9, 2024		<u>\$ 43,785.94</u>

FIRE CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
149	Motorola Solutions, Inc.	Fire Equipment	\$ 246,142.90

**Lower Nazareth Township
Bills To Be Approved
February 14, 2024**

REFUSE / RECYCLING ACCOUNT

Num	Name	Memo	Amount
2012	AllState Septic Systems,LLP	Temporary Restroom	\$ 115.00
2013	Chase Card Services	Municipal Waste Transporter License	\$ 100.00
		<i>Total Refuse/Recycling Account ...</i>	<u>\$ 215.00</u>

ARPA ACCOUNT

Num	Name	Memo	Amount
102	ICC Community Development Solutions	Software Upgrade	<u>\$ 2,790.00</u>

COMMUNITY EVENTS ACCOUNT

Num	Name	Memo	Amount
2003	R.M. Palmer Co.	Easter Egg Hunt	\$ 452.88
2004	Chase Card Services	Easter Egg Hunt	\$ 1,865.69
		<i>Total Community Events Account ...</i>	<u>\$ 2,318.57</u>

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
3027	Barry Isett & Associates, Inc.	Building Inspection Services	\$ 5,464.20
3028	Barry Isett & Associates, Inc.	Building Inspection Services	\$ 12,315.00
3029	Kevin & Lauren Frederick	Building Permit Refund	\$ 20.00
		<i>Total Development & Inspection Account ...</i>	<u>\$ 17,799.20</u>

MASTER ESCROW ACCOUNT- PEOPLES SECURITY

Num	Name	Memo	Amount
4049	Chestnut Avenue Associates V, LP	Escrow Refund	\$ 1,528.87
4050	Met-Ed	Traffic Signal Electricity	\$ 227.89
4051	Asteak Law Offices	Legal Services	\$ 1,518.75
4052	Signal Service, Inc.	Traffic Signal Maintenance	\$ 745.00
4053	Met-Ed	Traffic Signal Electricity	\$ 185.67
		<i>Total Master Escrow Account ...</i>	<u>\$ 4,206.18</u>

MASTER ESCROW ACCOUNT- FULTON BANK

Num	Name	Memo	Amount
3139	Lower Nazareth Township Master Escrow Transfer to PSBT Checking		<u>\$ 150.00</u>

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
1304	Environmental Planning & Design	Professional Services	<u>\$ 1,605.99</u>