

[date]

Lower Nazareth Township
Board of Supervisors

Reference: ***[Project Name]***
 [Street Address/Road Location], [Tax Parcel Number(s)]

Dear Board Members:

Please allow this to serve as an offer of time extension for the above referenced project. The time period for Lower Nazareth Township's review of the ***[project name]*** expires ***[provide current review deadline]***. ***[Applicant]*** hereby agrees to an extension of the time of ***[provide new review date]***.

Very truly yours,

Example