

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
November 9, 2022**

The Lower Nazareth Township Board of Supervisors held a hybrid meeting on Wednesday, November 9, 2022, Chairman James Pennington called the meeting to order at 7:30 PM.

Present were:

James S. Pennington	-	Chairman	Gary Asteak, Esq.	-	Solicitor
Robert J. Hoyer	-	Supervisor	Lori A. Stauffer	-	Manager
Stephen A. Brown	-	Supervisor	Lori B. Seese	-	Planning/Zoning Administrator
			Al Kortze	-	Engineer

The Board held an executive session prior to this evening's meeting to discuss legal issues

Agenda Amendment and Approval

Mr. Hoyer made a motion to amend the agenda to add Clemis Sales Agreement Amendment and Wieczorek Enforcement Issue to the Solicitor's Report. Mr. Brown seconded. Motion passed (3-0).

Approval of Minutes

The meeting minutes of October 26, 2022 were submitted for review and approval. Mr. Brown made a motion to approve the minutes as presented. Mr. Hoyer seconded. Motion passed (3-0).

Reports

The Hecktown Fire Incident Report for October 2022 was presented.

Supervisor's Comments

Open Space Preservation - Mr. Hoyer reported the EAC will meet on November 14th.

Parks & Recreation – Mr. Brown reported:

Newburg Park – The splash pad complex and pickleball court are moving forward.

Hecktown Fire Santa Run will be on December 10th.

Mr. Pennington commented that CRPD has hired two officers. Both officers need to go through Act 120 training.

Subdivision and Land Development

Codling – Willow Lane – Fence Waiver – The Board tabled this item as the applicant did not appear.

Faust Family Limited Partnership No. 6 Planning Module – The sewage planning module for the project has been approved by LVPC and is in front of the Board for Township approval. Mr. Brown made a motion to adopt Resolution LNT-43-22. Mr. Hoyer seconded. Motion passed (3-0).

Solicitor's Report

Bushkill Creek Stormwater Management Ordinance #242-11-22 – The draft ordinance has been appropriately advertised. The ordinance is a requirement by DEP to satisfy the Township's MS-4 permit. Mr. Hoyer made a motion to adopt Ordinance #242-11-22. Mr. Brown seconded. Motion passed (3-0).

Monocacy Creek Stormwater Management Ordinance #243-11-22 – The draft ordinance has been appropriately advertised. The ordinance is a requirement by DEP to satisfy the Township's MS-4 permit. Mr. Brown made a motion to adopt Ordinance # 243-11-22. Mr. Hoyer seconded. Motion passed (3-0).

Clemis Sales Agreement Amendment – The amendment provides extending the closing date to December 1st. Mr. Hoyer made a motion to authorize the Chairman to execute the sales agreement amendment. Mr. Brown seconded. Motion passed (3-0).

Wieczorak Enforcement – Mr. Brown made a motion to authorize the solicitor to coordinate with the zoning officer to make the necessary filing with Northampton County Court. Mr. Hoyer seconded. Motion passed (3-0).

Engineer's Report

Hecktown Road Business Park/Victaulic – Letter of Credit Release – Mr. Hoyer made a motion to authorize the release of the letter of credit as recommended by the Township Engineer. Mr. Brown seconded. Motion passed (3-0).

Mr. Kortze updated the Board on violations on the Carmax property. He indicated if the violations are not rectified soon, he will ask the zoning officer to issue a cease-and-desist order.

Manager's Report

Certificate of Deposit – Resolution No. LNT-42-22 – The Township has received notice that the Fiscal Stability CD is due. Embassy Bank has offered the best rate of 3.75% for a 12-month period. L. Stauffer recommended the Board renew the CD with this offer. She reported since the inception of the certificate of deposit, the Township has earned nearly \$12,000 in interest. Mr. Brown made a motion to adopt Resolution LNT-42-22. Mr. Hoyer seconded. Motion passed (3-0).

Bachman's Roofing – Municipal Drive Roof Installation Partial Payment – The Board previously authorized a contract for the replacement of the roof with Bachman's Roofing. The project is nearly complete and the contractor is requesting a partial payment in the amount of \$124,807.68. Mr. Hoyer made a motion to authorize partial payment to Bachman's Roofing in the amount of \$124,807.68 for the roof replacement at 623 Municipal Drive.

AMS – 2022 LNT Road Project – The 2022 road project is now complete, and an invoice has been submitted by the contractor. The contractor incorporated fuel adjustment charges and the final invoice is \$418,799.51. Mr. Brown made a motion to authorize payment to Asphalt Maintenance Solutions in the amount of \$418,799.51 for the 2022 road project. Mr. Hoyer seconded. Motion passed (3-0).

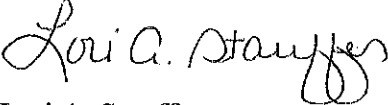
Payment of the Bills

Mr. Hoyer made a motion to pay the bills as presented. Mr. Brown seconded. Motion passed.

Courtesy of Floor - None

Adjournment – The meeting adjourned at 7:27 PM.

Respectfully submitted by,



Lori A. Stauffer
Township Manager

**Lower Nazareth Township
Bills To Be Approved
November 9, 2022**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
22601	State Worker's Insurance Fund	Workers Compensation - #05039711	\$ 1,021.00
22602	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 2,269.14
22603	Memorial Library of Nazareth & Vicinity	Library Service	\$ 6,906.25
22604	Colonial Regional Police Department	Police Contract Payment	\$ 151,287.58
22605	PA Municipal Health Insurance Cooperat	Employee Health Insurance	\$ 31,001.78
22606	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
22607	Home Depot	Public Works Supplies/Park Maintenance	\$ 1,207.15
22608	R.J. Walker Co.	Park Maintenance	\$ 8.65
22609	New Enterprise Stone & Lime Co., Inc.	Construction/Rebuilding	\$ 2,607.73
22610	PAPCO	Equipment Motor Fuel	\$ 1,051.43
22611	Lehigh Valley Janitorial Supply	Winter Maintenance/Municipal Supplies	\$ 565.31
22612	Environmental Energy Solutions, LLC	Winter Maintenance Materials	\$ 5,018.00
22613	Bath Supply Co., Inc.	Parks Facilities Maintenance	\$ 50.49
22614	Associated Fasteners, Inc.	Park Facilities Maintenance	\$ 10.99
22615	All Phase Electric Supply Co	Facilities Maintenance	\$ 98.96
22616	Sherwin-Williams	Park Supplies	\$ 135.00
22617	Valley Tire of Nazareth	Public Works Equipment Parts/Supplies	\$ 150.00
22619	Foster & Foster, Inc.	Pension Plan Administration	\$ 200.00
22620	Karen A. Mengel, RPR, CSR	Stenographer	\$ 160.00
22621	Carroll Engineering Corporation	Engineering Services/Zoning Officer Servic	\$ 4,560.00
22622	Met-Ed	Traffic Signal / Street Light Electricity	\$ 384.27
22623	Met-Ed	Park Electricity	\$ 74.46
22624	NJ Advance Media	Advertisement	\$ 299.65
22625	Easton Suburban Water Authority	Municipal Bldg Water	\$ 57.93
22626	Campbell, Rappold & Yurasits, LLP	Audit Services	\$ 10,100.00
22627	Saints Ice Hockey Club	Deposit Error Correction	\$ 575.00
22628	Staples Business Advantage	Office Supplies	\$ 7.56
22629	Cumberland Truck Parts	Public Works Equipment Parts/Supplies	\$ 222.02
22630	Allstate Septic Systems	Temporary Restrooms	\$ 385.00
Total General Fund Checking Account ...			\$ 221,427.12

**Lower Nazareth Township
Bills To Be Approved
November 9, 2022**

PAYROLL ACCOUNT

Num	Name	Memo	Amount
	November 4, 2022		<u>\$ 43,070.64</u>

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
2096	Barry Isett & Associates, Inc.	Building Inspection Services	\$ 7,754.64
2097	Barry Isett & Associates, Inc.	Building Inspection Services	\$ 46,051.76
2098	Chase Card Services	Training Contribution - 3rd Quarter 2022	\$ 216.00
2099	Lower Nazareth Township General Fund	Administrative Fee 3rd Quarter 2022	\$ 4,623.00
2100	EZ Signs and Service Inc	Building Permit Refund	\$ 165.00
2101	Total Comfort Mechanical, LLC	Building Permit Refund	\$ 165.00
2102	Sunburst Property Management	Building Permit Refund	\$ 165.00
		<i>Total Development & Inspection Account...</i>	<u>\$ 59,140.40</u>

REFUSE/RECYCLING ACCOUNT

Num	Name	Memo	Amount
1666	First Regional Compost Authority	4th Quarter 2022	<u>\$ 6,852.78</u>

MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
2934	Signal Service, Inc.	Traffic Signal Maintenance	\$ 2,697.50
2935	Michael Cabrera	Escrow Refund	\$ 5.00
2936	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 770.00
2937	Khalil Maamari	Escrow Refund	\$ 5.00
		<i>Total Master Escrow Account...</i>	<u>\$ 3,477.50</u>