

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
April 27, 2022**

The Lower Nazareth Township Board of Supervisors held a hybrid meeting on Wednesday, April 27, 2022. Chairman James Pennington called the meeting to order at 7:13 PM.

Present were:

James Pennington – Chairman
Martin Boucher – Vice-Chairman
Stephen Brown – Supervisor
Robert Hoyer – Supervisor
Amy Templeton - Supervisor

Lori A. Stauffer – Township Manager
Lori B. Seese – Planning/Zoning
Gary Asteak, Esq. - Solicitor
Al Kortze, P.E. - Engineer

**The Board held an executive session prior to this evening's meeting to discuss legal issues **

Agenda Amendment and Approval

A motion was moved by Mr. Hoyer to add Setzer Agricultural Security Application under the Solicitor's Report and Amendment to Property Proposal #3 under Open Space Preservation. The motion was seconded by Mr. Brown. The motion carried unanimously to amend the agenda.

Approval of Minutes

A motion was moved by Mr. Brown and was seconded by Mr. Hoyer to approve the April 13th meeting minutes. The motion carried unanimously.

Reports

No reports were presented.

Supervisor's Comments

Multi-Municipal Comprehensive Plan – Chairman Pennington reported LVPC made a presentation on the draft plan at the April 18th Planning Commission meeting. The LVPC is seeking comments from each municipality in order to prepare the final draft that will be considered for adoption by the Board of Supervisors.

Mr. Pennington also announced Colonial Regional Police Department was awarded their re-accreditation status. In order to achieve this status, the department must demonstrate 139 proven standards for the operation of the police agency. This represents 15 years of accreditation status for CRPD.

Open Space Preservation – Supervisor Hoyer reported on the following activity for the EAC:

(1) On April 30th, the EAC will be hosting a tree planting at Surrey Glen Park at 9:00 a.m.

(2) Mr. Hoyer made a motion to authorize the Township Manager to forward the amended Property Proposal #3 to the EAC for open space preservation evaluation. Mr. Brown seconded. Motion passed.

Parks & Recreation – Supervisor Templeton reported there is nothing new to report on Parks & Recreation. She reported that she attended the 2022 PSATS conference in Hershey and she also encouraged everyone to join the Jennifer Hendershot Memorial 5K Run on April 30th at 8:00 a.m.

Subdivision and Land Development

(1) LVTC III (Dutch Springs) – LVTC III previously submitted a request to begin the earthmoving process prior to the receipt of all their outside agency approvals. The Board had previously tabled this matter. Ms. Templeton made a motion to authorize the request of LVTC III to commence earth moving as requested conditioned upon obtaining approval from DEP, ensuring that all required E&S controls are in place per the NPDES permit, execution of an improvements agreement with the Township, and a pre-construction meeting with the Township and Northampton County Conservation District. Mr. Hoyer seconded. Motion passed.

(2) CarMax Phase II Improvements Agreement – Mr. Hoyer made a motion to authorize the chairman to execute the improvements agreement. Mr. Brown seconded. Motion passed.

Solicitor's Report

(1) Setzer Agricultural Security Area Application – Attorney Asteak reported the Township received on April 27th, an application to amend the Township Agricultural Security Area by adding an additional 237 +/- acres owned by Jeffrey Setzer and Randy Setzer. Mr. Hoyer made a motion to acknowledge receipt of the application of Jeffrey Setzer and Randy Setzer to amend the existing Lower Nazareth Township Agricultural Security Area with the inclusion of an additional 237 acres. Ms. Templeton seconded. Motion passed.

Mr. Brown made a motion to authorize the Township Solicitor to prepare and make the necessary advertisements, authorize the application to be forwarded to the Lower Nazareth Township Planning Commission, Lower Nazareth Township Agricultural Security Board, and the Lehigh Valley Planning Commission, and to further authorize the Township Engineer to prepare a review letter to confirm the parcels conform with Act 43. Ms. Templeton seconded. Motion passed.

Engineer's Report

Mr. Kortze reported the contractor will resume work on the trail at Surrey Glen Park next week. He also reported TripleNet will be blasting, which will cause a closure and detour for Hanoverville Road.

J. Pennington

Manager's Report

Nazareth Area Baseball and Softball Association Request – Adam Anthony appeared to discuss the request of the softball program to name Field #5 “The David Hensley Memorial Field” and to authorize the placement of a plaque in his memory. Mr. Anthony read a letter from Carin Conus advocating for the request. The Board acknowledged the contributions that Mr. Hensley made to the program. They expressed a concern of naming fields and parks after individuals because many people made contributions and the Board did not want to offend anyone. The Board suggested purchasing a bench to be placed at Field 5 with a memorial plaque on the bench. Mr. Anthony also provided the Board with an update on the activities of NABSA and the upcoming community day on May 21st.

Payment of the Bills

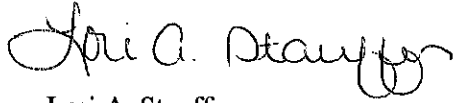
Mr. Hoyer made a motion to pay the invoices as presented. Mr. Brown seconded. Motion passed.

Courtesy of the Floor

None

Adjournment – The meeting adjourned at 7:42 PM.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Lori A. Stauffer". The signature is written in black ink and is positioned above the printed name.

Lori A. Stauffer
Township Manager

**Lower Nazareth Township
Bills To Be Approved
April 27, 2022**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
22056	PA Department of Labor & Industry - B	Boiler Inspection	\$ 94.87
22057	Easton Suburban Water Authority	Fire Company Water	\$ 310.00
22058	Integra One	Computer Services/Software Maintenance	\$ 260.00
22059	Brian's Professional Cleaning	Park Facilities Maintenance	\$ 585.00
22060	Nazareth Area Council of Government	Animal Control Officer - 2nd Quarter 2022	\$ 3,461.00
22061	CKS Services	Office Supplies	\$ 204.00
22062	PAPCO	Equipment Motor Fuel	\$ 328.29
22063	Valley Industrial Rubber Products	Public Works Equipment Parts/Supplies	\$ 209.12
22064	PAPCO	Equipment Motor Fuel	\$ 1,225.61
22065	Suburban Propane	Park Fuel	\$ 292.26
22066	New Enterprise Stone & Lime Co., Inc.	Paving/Patching Materials	\$ 108.41
22067	Stotz & Fatzinger Office Supply	Office Supplies	\$ 367.00
22068	RCN	Internet & Telephone Services	\$ 39.90
22069	Foley, Incorporated	Public Works Equipment Parts/Supplies	\$ 598.03
22070	Thomas Amy	2021 LST Tax Refund	\$ 52.00
22071	Shayla Honohan	2021 LST Tax Refund	\$ 48.00
22072	Ann Marie Ball	2021 LST Tax Refund	\$ 52.00
22073	Keystone Cement Company	Aggregate Supplies	\$ 947.37
22074	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 2,716.50
22075	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 375.35
22076	Northampton County Seed Company, Inc.	Park Facilities Maintenance	\$ 616.00
22077	Recreation resource USA	Park Facilities Maintenance	\$ 1,481.00
22078	Met-Ed	Park Electricity	\$ 139.46
22079	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 512.45
22080	Memorial Library of Nazareth & Vicinity	Library Service	\$ 6,906.25
22081	Colonial Regional Police Department	Police Contract Payment	\$ 151,287.58
22082	PA Municipal Health Insurance Cooperative	Employee Health Insurance	\$ 31,001.78
22083	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
22084	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 2,269.14
22085	State Worker's Insurance Fund	Workers Compensation - #05039711	\$ 1,311.00
22086	Northampton County TCC	2022 Administrative Fee	\$ 157.00

**Lower Nazareth Township
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22087	Foley, Incorporated	Public Works Equipment Parts/Supplies	\$ 394.93
22088	Staples Business Advantage	Office Supplies	\$ 11.15
22089	PAPCO	Equipment Motor Fuel	\$ 798.06
22090	U.S. Municipal Supply, Inc.	Public Works Supplies & Park Signs	\$ 1,000.75
22091	Signal Service, Inc.	Traffic Signal Maintenance	\$ 480.00
22092	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 250.00
22093	Verizon Wireless	Fire Company Wireless	\$ 108.57
22094	Automated Home Generators	Fire Company Contributions	\$ 377.60
22095	Service Electric Cable TV Inc	Fire Company Internet	\$ 114.33
22096	Wex Bank	Fire Company	\$ 1,000.93
22097	Sparkle Car Wash on 248 LLC	Fire Company	\$ 1.88
22098	Fast Lane Towing & Transport	Fire Company Supplies	\$ 500.00
22099	Integra One	Computer Services/Software Maintenance	\$ 260.00
22100	Integra One	Computer Services/Software Maintenance	\$ 625.00
22101	Integra One	Computer Services	\$ 5,000.00
22102	Verizon Wireless	Fire Company Wireless	\$ 330.33
Total General Fund Checking Account...			\$ 220,221.67

PAYROLL ACCOUNT

Num	Name	Memo	Amount
	April 22, 2022		\$ 40,474.55

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
1244	Environmental Planning & Design	Professional Services	\$ 9,994.79

CAPITAL RESERVE EQUIPMENT REPLACEMENT ACCOUNT

Num	Name	Memo	Amount
1311	Fulton Bank, NA	Lease Payment	\$ 48,464.40

**Lower Nazareth Township
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REFUSE/RECYCLING COLLECTION ACCOUNT

Num	Name	Memo	Amount
1651	AllState Septic Systems, LLP	Temporary Restrooms	<u><u>\$ 115.00</u></u>

TRAFFIC IMPACT ACCOUNT

Num	Name	Memo	Amount
1308	Keystone Consulting Engineers	Engineering Services	<u><u>\$ 14,662.25</u></u>