

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
August 11, 2021**

The Lower Nazareth Township Board of Supervisors held a virtual meeting on Wednesday August 11, 2021. The Chairman called the meeting to order at 7:00PM.

Present were:

James Pennington	-	Chairman	Gary Asteak, Esq.	-	Solicitor
Martin Boucher	-	Vice Chairman	Albert Kortze	-	Engineer
Stephen A. Brown	-	Supervisor	Lori A. Stauffer	-	Manager
Robert J. Hoyer	-	Supervisor	Tammi Dravec	-	Secretary/Treasurer
			Lori Seese	-	Planning/Zoning Administrator

Absent was:

Amy L. Templeton - Supervisor

**The Board held an executive session prior to this evening's meeting to discuss legal & real estate matters. **

Agenda Approval

Steve Brown requested to add, under Parks & Recreation, authorization to pay Met-Ed for the electric install at Newburg Park. A motion was moved by Mr. Boucher and was seconded by Mr. Hoyer to add this item to the agenda. The motion carried unanimously.

Liquor License Hearing – Top Star 261 Nazareth Pike - Resolution #LNT-23-21

Solicitor Asteak opened the hearing at 7:04pm. Attorney Berger, Norris McLaughlin, gave a presentation. Top Star intends to sell beer and possibly wine. The product will be stored in coolers which will be locked during hours when sales are not permitted. Minor interior modifications will be made to the existing store. Food will move in expanded area and beer and the required seating area will be in the existing space. Attorney Berger also reviewed training for sales and restrictions for consumption on premises.

A motion was moved by Mr. Boucher and was seconded by Mr. Brown to approve Resolution #LNT-23-21. The motion carried unanimously.

Approval of Minutes

A motion was moved by Mr. Hoyer and was seconded by Mr. Boucher to approve the July 28th meeting minutes. The motion carried unanimously.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Financial Report for June 2021 and the Hecktown Fire Incident Report for July 2021, and the Bethlehem Vol Fire – Ambulance Reports 1st & 2nd Quarters 2021.

Supervisor's Comments

Mr. Pennington attended the NAZCOG meeting on Monday August 9th.

Mr. Boucher had no comments.

**Board of Supervisors Minutes
August 11, 2021**

Mr. Brown reported that the Township has received a \$50,000 grant CDBG Grant for the Phase I development at Hahn's Meadow Park. This, along with the \$47,118.38 Livable Landscapes Grant means this project will be fully funded by grants.

Mr. Brown reported that Met-Ed has granted final approval for the electric at Newburg Park. The cost for the installation is \$62,718.27. Once the invoice is paid, work can be scheduled. A motion was moved by Mr. Boucher and seconded by Mr. Brown to authorize payment to Met-Ed. The motion carried unanimously.

Mr. Hoyer attended the EAC meeting on Monday August 9th. They have finalized the evaluation forms and have made a recommendation for Rod and Gun Club. The Board has been provided copies for their review. Mr. Hoyer wanted to table approvals until the next meeting to give the Board time to review.

Subdivision & Land Development

Keystone Foods Phase I Land Development – Resolution #LNT-24-21 – Lou Rauch, Lehigh Engineering, gave a presentation for the proposed land development. Also in attendance was Harley Shupp from CMG Construction Management.

Mr. Kortze reviewed his August 4th letter. Applicant has requested a waiver SALDO sections 401 and 501. Mr. Kortze had no issue with the requested waivers and recommended land development approval.

A motion was moved by Mr. Hoyer and was seconded by Mr. Boucher to approve waivers and Resolution #LNT-24-21. The motion carried unanimously.

Solicitor's Report

Solicitor Asteak reported that the Board held an executive session to discuss real estate matters. He asked for authorization for the Township Manager, Solicitor, and Engineer to commence negotiations with property owners to acquire the properties to improve the Newburg Intersection. A motion was moved by Mr. Hoyer and was seconded by Mr. Boucher to authorize negotiations.

Travis Gerould asked for an update to the demolition of the Newburg Inn. Mr. Pennington said we have a contract for demolition and the permit has been issued. Mr. Kortze once the asbestos remediation is complete demolition can begin.

Engineer's Report

Mr. Kortze reported the agreements for the Surrey Glen Walking Trail have been executed. He will be issuing the notice to proceed, and work should commence in early September.

Manager's Report

Acknowledge ASA Application – Ms. Stauffer reported that the Township received an Agriculture Security Application for 14 acres, 10 acres lie in Lower Nazareth and the other 4 in Upper Nazareth. Since Upper Nazareth does not have an ag sec area, Lower Nazareth will consider adding all 14 acres. The property is located at 3477 Daniels Road. A motion was moved by Mr. Hoyer and was seconded by Mr. Brown to acknowledge the receipt of application. The motion carried unanimously.

Solicitor Asteak noted this item will be on Upper Nazareth's agenda for approval to allow Lower Nazareth to include the 4 acre piece into their ag security area.

Ms. Stauffer noted that we have an Ag Security Committee, however since the last application two members have passed away: Supervisor liaison Bob Kucsan and Township resident/farmer Willard Setzer. Ms. Stauffer will run an advertisement for farmer replacement. The Board will need to appoint a Supervisor. A motion was moved by Mr. Boucher and was seconded by Mr. Brown to appoint Bob Hoyer to the Ag Security Committee. The motion carried. Ms. Stauffer will contact the other three members to ensure interest in serving on the committee.

Certificates of Deposit – Resolution #LNT-25-21 – Ms. Stauffer reported that the certificates of deposit for our traffic impact and open space funds is maturing. She recommended reinvesting the traffic impact funds but liquidating the open space certificate for the continued development of Township parks. The amount to reinvest, as well as the amount to liquidate is \$525,268.18. A motion was moved by Mr. Brown and was seconded by Mr. Boucher to approve Resolution #LNT-25-21. The motion carried unanimously.

2022 Mack Dump – Authorize Payment to EM Kutz – Ms. Stauffer reported that the 2022 Mack has been delivered. Last meeting the Board authorized payment of cab and chassis. We are now in receipt of the invoice from E.M. Kutz for the body work. The cost is \$65,754.00. A motion was moved by Mr. Boucher and was seconded by Mr. Hoyer to approve payment to E.M. Kutz. The motion carried unanimously.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Mr. Brown to approve payment of the bills dated August 11th. The motion carried unanimously.

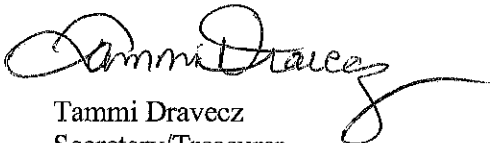
Courtesy of the Floor

There were no comments under Courtesy of the Floor.

Adjournment

The meeting adjourned at 7:43 PM.

Respectfully submitted by,



Tammi Dravec
Secretary/Treasurer

Lower Nazareth Township

Bills To Be Approved

August 11, 2021

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
21358	Sam's Club MC/SYNCB	Fire Company Supplies	\$ 2,426.73
21359	Verizon Wireless	Fire Company Wireless	\$ 331.31
21360	Verizon Wireless	Fire Company Wireless	\$ 108.57
21361	Sparkle Car Wash on 248 LLC	Fire Company	\$ 6.00
21362	Service Electric Cable TV Inc	Fire Company Internet	\$ 97.18
21363	Wex Bank	Fire Company	\$ 563.41
21364	Hi-Tech Security Alarms	Fire Company Maintenance	\$ 1,180.00
21365	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 1,011.77
21366	Memorial Library of Nazareth & Vicinity	Library Service	\$ 6,906.25
21367	Colonial Regional Police Department	Police Contract Payment	\$ 146,123.42
21368	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
21369	PA Municipal Health Insurance Cooperative	Employee Health Insurance	\$ 28,953.32
21370	PA One Call System, Inc.	Monthly Activity	\$ 45.99
21371	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park El	\$ 868.68
21372	PPL, Inc.	Municipal Drive Electricity	\$ 1,013.58
21373	RCN	Internet & Telephone Services	\$ 819.30
21374	Associated Fasteners, Inc.	Public Works Equipment Parts/Supplies	\$ 61.31
21375	Grainger Parts	Public Works Equipment Parts/Supplies	\$ 9.36
21376	Orkin Steel Supply Inc.	Park Facilities Maintenance	\$ 337.40
21377	Kensol Airways	Park Facilities Maintenance	\$ 225.00
21378	Brian's Professional Cleaning	Park Facilities Maintenance	\$ 725.00
21379	NJ Advance Media	Advertisements	\$ 1,109.90
21380	Karen A. Mengel, RPR, CSR	Stenographer	\$ 95.00
21381	Easton Suburban Water Authority	Municipal Bldg Water	\$ 49.03
21382	Met-Ed	Traffic Signal / Street Light Electricity	\$ 306.99
21383	Northampton County Seed Company, Inc.	Park Facilities Maintenance	\$ 583.00
21384	PAPCO	Equipment Motor Fuel	\$ 1,386.76
21385	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 228.00
21386	Johnstone Supply	Municipal Facilities Maintenance	\$ 7.86
21387	Wilson Products	Public Works Equipment Parts / Supplies	\$ 122.80

Lower Nazareth Township

Bills To Be Approved

August 11, 2021

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
21388	Shayla Honohan	Local Services Tax Refund	\$ 52.00
21389	Integra One	Software Maintenance	\$ 325.64
21390	Keystone Cement Company	Aggregate Supplies	\$ 231.41
21391	Chase Card Services	Supplies/Software Maintenance/Postage	\$ 751.17
21392	Liberty Propane Inc.	Senior Center Propane	\$ 1,071.03
21393	Home Depot	Public Works Supplies	\$ 415.70
21394	Cumberland Truck Parts	Public Works Equipment Parts/Supplies	\$ 1,843.67
21395	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 2,342.00
21402	The Pennsylvania Fireman	Fire Company Advertisement	\$ 460.00
21403	Easton Suburban Water Authority	Fire Company Water	\$ 69.82
21404	PPL, Inc.	Fire Company Electricity	\$ 32.51
21405	PPL, Inc.	Fire Company Electricity	\$ 995.37
21406	Peoples Property LLC	Records Request Refund	\$ 145.75
Total General Fund Checking Account...			\$ 205,450.76

PAYROLL ACCOUNT

Num	Name	Memo	Amount
	August 13, 2021		\$ 39,686.68

REFUSE/RECYCLING ACCOUNT

Num	Name	Memo	Amount
1632	AllState Septic Systems, LLP	Temporary Restrooms	\$ 115.00
1633	Home Depot	Capital Construction	\$ 269.89
Total Refuse/Recycling Account...			\$ 384.89

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
1210	HAB-MISC	NASD Real Estate Taxes	\$ 6,290.03
1211	Orkin Steel Supply Inc.	Capital Construction	\$ 1,006.30
1212	Krause Enterprises, Inc.	Capital Construction	\$ 526.00
Total Capital Reserve Account...			\$ 7,822.33

Lower Nazareth Township

Bills To Be Approved

August 11, 2021

OPEN SPACE ACCOUNT

Num	Name	Memo	Amount
1564	Tri-Boro Fencing Contractors, Inc.	Capital Construction	\$ 33,616.00
1565	All-Phase Electric Supply Co	Capital Construction	\$ 948.01
1566	Easton Suburban Water Authority	Capital Construction	\$ 5,610.00
<i>Total Open Space Account...</i>			<u><u>\$ 40,174.01</u></u>

MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
2749	Met-Ed	Traffic Signal Electricity	<u><u>\$ 273.52</u></u>

STATE LIQUID FUELS ACCOUNT

Num	Name	Memo	Amount
1306	H & K Group, Inc.	2021 Road Project - Gradwohl	<u><u>\$ 151,978.48</u></u>

CAPITAL RESERVE EQUIPMENT REPLACEMENT

Num	Name	Memo	Amount
1305	TransEdge Truck Centers	Capital Equipment Purchase	<u><u>\$ 139,416.00</u></u>