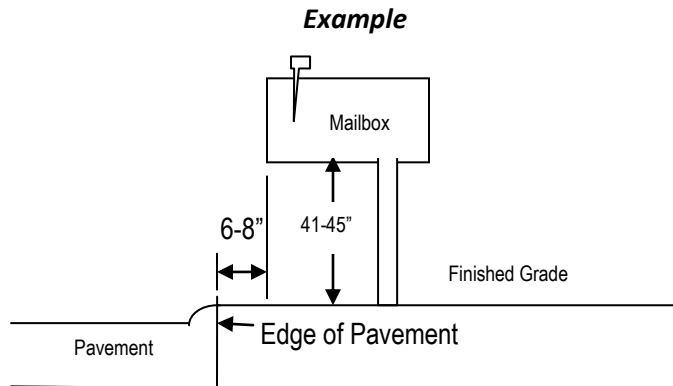




Mailbox Installation Guidelines

The following United States Postal Service guidelines apply to the installation of your rural style mailbox on a post in front of your home.

The bottom of the mailbox should be between 41-45" above the ground. The front of the mailbox should be 6-8" in from the back of the curb or edge of the road or shoulder.



The best mailbox supports are stable but bend or fall away if a car hits them. The Federal Highway Administration recommends:

- Posts should be 4 x 4 inch wood support or a 2" diameter standard steel or aluminum pipe.
- Avoid unyielding and potentially dangerous supports, like heavy metal pipes, concrete posts, and farm equipment (i.e. milk cans filled with concrete). **Please Note:** Lower Nazareth Township has a separate procedure for Masonry or Brick Pier Mailboxes prior to installation. Contact the Township Office for information (610-759-7434).
- Bury your post no more than 24" deep.

Put your house or apartment number on the mailbox. The number on your mailbox should be at least 1 inch high. If your mailbox is on a different street from your house, put your full street address on the mailbox.

Mailboxes must be on the right-hand side of the road and in the carrier's direction of travel in all cases.

A mailbox with a lock must be a model that is USPS approved by the Postmaster General, with a slot large enough to accommodate your daily volume of mail.

Advertising on a mailbox or its supporting post is prohibited.

You may attach a receptacle for newspaper delivery to the post of a curbside mailbox as long as it doesn't:

- Touch or use any part of the mailbox for support.
- Interfere with mail delivery, obstruct the view of the mailbox flag, or present a hazard to a mailperson or vehicle.
- Extend beyond the front of the mailbox when the box door is closed.
- Display any advertising, except the publication's title.

It is your responsibility to ensure a clear path to your mailbox so that carriers can safely and efficiently deliver the mail.

If installed properly and the mailbox is damaged by Township snow plowing equipment, you will be reimbursed \$25 toward the mailbox & post. If a mailbox does not conform to the above guidelines, the Township will not be held responsible. You will not be reimbursed for damage received by snow discharging from the snow plow. The form to request reimbursement for damage to your mailbox can be found at: <http://lowernazareth.com/formspublicationsordinances>.

A few landscaping notes:

In Lower Nazareth Township, roadside swales may exist along the front of your property. Installation of landscaping materials around mailboxes will inhibit the designed function of roadside swales or inlets, and could redirect the water to an area where it doesn't belong or prevent water from properly draining from your driveway.



Be observant of the height of your plants - don't plant anything that could cause a visibility problem for someone entering or exiting your driveway.