

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
May 26, 2021**

The Lower Nazareth Township Board of Supervisors held a virtual meeting on Wednesday May 26, 2021. The Chairman called the meeting to order at 7:05PM.

Present were:

James Pennington	-	Chairman	Gary Asteak, Esq.	-	Solicitor
Martin Boucher	-	Vice Chairman	Albert Kortze	-	Engineer
Stephen A. Brown	-	Supervisor	Lori A. Stauffer	-	Manager
Robert J. Hoyer	-	Supervisor	Lori Seese	-	Planning/Zoning Administrator
Amy L. Templeton	-	Supervisor	Eric Albert	-	Office Manager

Absent was:

Tammi Dravec - Secretary/Treasurer

****The Board held an executive session prior to this evening's meeting to discuss legal matters.****

Approval of Minutes

A motion was moved by Mr. Brown and was seconded by Mr. Hoyer to approve the May 12th meeting minutes. The motion carried unanimously.

Reports (*Reports are available to review at the Township Office and on our website.*)

Supervisor's Comments

Ms. Templeton stated that Lower Nazareth Township had received a grant for improvements to Hahns Meadow Park. She also stated that they are still waiting to hear from Met Ed to see when electric will be available to be connected for the continued development of the Newburg Park. She also stated that the board would like to purchase a digital sign that would be put at the Newburg Park. A motion to purchase a digital sign board was made by Mr. Brown and seconded by Mr. Boucher. The motion carried.

Mr. Boucher attended the CRPD meeting on Monday. He stated that seven officers were given accommodations and that the CRPD would be hiring three probationary officers.

Mr. Brown had no comments.

Mr. Hoyer stated that he wanted to formally recognize Larry Kline for his years of dedicated service to the Lower Nazareth Township Public Works Department and to wish him all the best in his retirement. Mr. Hoyer also wanted to know if some type of signage could be placed on Newburg Road to warn of the new turning lanes. Mr. Kortze said he could check with Penn Dot and see if there is something we would be allowed to do. Mr. Hoyer also presented two checks from the Hecktown Lions club for the purchase of benches and trees for Newburg Park as well as a check to the Hecktown Fire Department.

Mr. Pennington stated that he wanted to thank Larry Kline for his years of dedicated service to Lower Nazareth Township and to wish him all the best in retirement.

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Subdivision & Land Development

Stone Briar II – Rezoning Request – Attorney Piperato was in attendance to see if the Board of Supervisors had made a decision on Stone Briar II’s rezoning request. Mr. Pennington said at this time the Board will be waiting to see the final draft of the Multi-Municipal Comprehensive Plan before they will be entertaining any zoning changes.

SALDO Waiver Request – 459 Country Club Road – Mr. and Mrs. Rapp asked for a 15-foot variance in the drainage easement so that they can erect a garage on their property. Mr. Kortze stated that he did not see how placing this structure within the easement would cause any problems and felt it was a justified request. A motion was made by Mr. Brown to allow the waiver request, it was seconded by Mr. Boucher. The motion carried unanimously.

Moyzan / Fantastic 1948 Land Development Improvements Agreement – A motion was moved by Mr. Boucher to enter into the Land Development Improvements Agreement upon receiving the cost estimate escrow as well as the letter of credit, it was seconded by Mr. Brown. The motion carried unanimously.

Davis – Subdivision Improvements Agreement – A motion to enter into the Subdivision Improvements Agreement subject to receiving the letter of credit was made by Mr. Brown and seconded by Mr. Boucher. The motion carried unanimously.

Solicitor’s Report

Attorney Asteak reported that he had argued the zoning appeal of Joe Mayer and will report to the Board once a decision has been made by the court. He also stated that a nuisance complaint had been filled against Mr. Mayer and was waiting on notice that it had been served.

Engineer’s Report

O.R.E. Maintenance Period – Letter of Credit Release – Mr. Kortze stated that after their recent inspection that all secured public improvements are in acceptable condition and that he recommends the Township release the \$38,708.35 maintenance security held for ORE Rentals. A motion to release the maintenance security was made by Mr. Boucher and seconded by Mr. Brown. The motion carried unanimously.

Manager’s Report

Authorization to obtain financing – Case Backhoe – Ms. Stauffer stated that after receiving quotes for a municipal lease for the purchase of the new backhoe that Fulton bank had come in with the lowest interest rate and was asking for Board approval to move forward for the purchase of the new equipment. A motion to award Fulton Bank the lease was made by Mr. Hoyer and seconded by Ms. Templeton. The motion carried unanimously.

Authorization for Manager to sign PADOT HOP – Resolution #LNT-22-21 Ms. Stauffer stated that she would be withdrawing this request from today’s meeting.

Newburg Inn Demolition – Award Bid– Ms. Stauffer stated that after the review of the bids for the demolition of the Newburg Inn, it was determined that Beatty Contractors and Wreckers were the lowest bid and she recommended awarding the bid to them. A motion was moved by Mr. Boucher and seconded by Ms. Templeton to award the bid. The motion carried unanimously.

Ms. Stauffer also stated that per the Board of Supervisors direction that the next Board of Supervisors meeting to be held in June will once again be open to the public as well as being accessible over zoom.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Ms. Templeton to approve payment of the bills dated May 26th. The motion carried unanimously.

Courtesy of the Floor

No Comments under Courtesy of floor

Adjournment

The meeting adjourned at 7:45 PM.

Respectfully submitted by,

Eric Albert

Eric Albert
Office Manager

**Lower Nazareth Township
Bills To Be Approved
May 26, 2021**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
21177	State Worker's Insurance Fund	Workers Compensation	\$ 905.00
21178	Signal Service, Inc.	Traffic Signal Maintenance	\$ 1,775.00
21179	Black Horse Carriers, Inc.	Local Services Tax Refund	\$ 14.00
21180	Integra One	Computer Services/Software Maintenance	\$ 122.63
21181	Grainger Parts	Public Works Supplies	\$ 30.97
21182	Foster & Foster, Inc.	Pension Plan Administration	\$ 200.00
21183	New Enterprise Stone & Lime Co., Inc.	Paving/Patching Material	\$ 291.81
21184	PAPCO	Equipment Motor Fuel	\$ 1,405.14
21185	State Worker's Insurance Fund	Workers Compensation - #05039711	\$ 905.00
21186	City of Bethlehem	Hydrant Assessment	\$ 156.54
21187	Keystone Consulting Engineers, Inc.	Engineering & Inspections Services	\$ 3,351.13
21188	Associated Fasteners, Inc.	Public Works Equipment Parts/Supplies	\$ 6.18
21189	Allstate Septic Systems	Temporary Restrooms	\$ 225.00
21190	Crafco, Inc.	Pavement Maintenance Supplies	\$ 107.18
21191	Integra One	Computer Services/Software Maintenance	\$ 12,435.26
21192	Wex Bank	Fire Company	\$ 482.59
21193	Colony Hardware Corp.	Fire Company Equipment	\$ 380.00
21194	Service Electric Cable TV Inc	Fire Company Internet	\$ 97.08
21195	Verizon Wireless	Fire Company Wireless	\$ 34.64
21196	Verizon Wireless	Fire Company Wireless	\$ 108.57
<i>Total General Fund Checking...</i>			<u><u>\$ 23,033.72</u></u>

SEWER ACCOUNT

Num	Name	Memo	Amount
1164	PPL Electric Utilities	Main Meter Electricity	\$ 29.70
1165	The Meter Guy, LCC	Sewer Meter Maintenance	\$ 2,440.65
<i>Total Sewer Account...</i>			<u><u>\$ 2,470.35</u></u>

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DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
2029	Brian & Dawn Sroka	Building Permit Refund	\$ 120.00

MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
2729	PPL Electric Utilities	Traffic Signal Electricity	\$ 144.12
2730	Signal Service, Inc.	Traffic Signal Maintenance	\$ 4,576.30
2731	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 1,305.00
2732	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 10,390.00
<i>Total Master Escrow Account...</i>			\$ 16,415.42

OPEN SPACE ACCOUNT

Num	Name	Memo	Amount
1550	Exeter Supply Co., Inc.	Capital Construction	\$ 1,785.56
1551	Orkin Steel Supply Inc.	Capital Construction	\$ 4,418.20
1552	All-Phase Electric Supply Co	Capital Construction	\$ 43.92
<i>Total Open Space Account...</i>			\$ 6,247.68

PAYROLL ACCOUNT

May 21, 2021

\$ 44,518.88

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
1200	Keystone Consulting Engineers	Special Project	\$ 1,329.01