

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
April 28, 2021**

The Lower Nazareth Township Board of Supervisors held a virtual meeting on Wednesday April 28, 2021. The Vice-Chairman called the meeting to order at 7:10PM.

Present were:

Martin Boucher	-	Vice Chairman	Gary Asteak, Esq.	-	Solicitor
Stephen A. Brown	-	Supervisor	Albert Kortze	-	Engineer
Robert J. Hoyer	-	Supervisor	Lori A. Stauffer	-	Manager
			Lori Seese	-	Planning/Zoning Administrator
			Tammi Dravec	-	Secretary/Treasurer

Absent was:

James S. Pennington	-	Chairman
Amy L. Templeton	-	Supervisor

****The Board held an executive session prior to this evening's meeting to discuss legal matters.****

*The Board held a moment of silence for Sgt. Harmon, a 25-year member of Colonial Regional Police.
Sgt. Harmon passed away April 22, 2021.*

Approval of Minutes

A motion was moved by Mr. Hoyer and was seconded by Mr. Brown to approve the April 14th meeting minutes. The motion carried unanimously.

Reports *(Reports are available to review at the Township Office and on our website.)*

Mr. Boucher acknowledged the receipt of the Financial Report for March 2021.

Supervisor's Comments

Mr. Boucher attended the CRPD meeting on Monday. He stated they are down to 18 applicants and are looking to hire 2-3 new officers.

Mr. Brown reported that the Open Space Committee met last week. He stated the dog park is under construction. Unfortunately, we did not get the DCED grant for Surrey Glen Park but we have been awarded a \$100,000 grant from Northampton County. The committee recommends moving forward with the playground and trail specs which the Township Manager will discuss under her reports.

Mr. Hoyer noted that the EAC's next meeting is May 10th. They are working on an application. In other news, he reported that, unfortunately after over 35 years of service to the community, the Hecktown Lower Nazareth Lions Club will disband. The decision comes due to aging members and the lack of new members. In the process, they have money to donate to various organizations. They will be purchasing two benches for the Township Parks and a tree in memory of Lions Club Members. In addition, they will be purchasing equipment for Hecktown Fire Company and donating funds to various recipients including the Nazareth Memorial Library, Colonial Regional Police. Solicitor Asteak noted the Lions Club did a great job over the years; Mr. Hoyer and Mr. Kucsan were major players.

Subdivision & Land Development

Stone Briar II – Rezoning Request – Attorney Piperato, Ron DelSerro, Nico DelSerro, and Lou Rauch were in attendance. Attorney Piperato gave a brief presentation.

Mr. Hoyer inquired why Mr. DelSerro wants to develop that land. He also does not see the need for 1 acre lots versus 1.5 acres. He prefers to keep it zoned Agricultural. Attorney Piperato noted that people do not want to maintain large lots today. Mr. Rauch stated they gain of three lots with the smaller lots. Mr. Brown does not see the need to rezone to get to smaller lots.

Mr. Boucher stated the Board would think it over and asked the applicant to return on May 12th.

Grace Church – Nicole Galio for Collier Engineering and representatives from Grace Church were in attendance. Ms. Galio gave a brief presentation of the project which is located along the border between Bethlehem and Lower Nazareth Township at 4301 Hecktown Road. The site lies almost entirely within Bethlehem Township and only a small portion of the property is in Lower Nazareth. Bethlehem Township is requiring road widening; a portion of the widening area is within Lower Nazareth. They will dedicate the ROW to Lower Nazareth. There will also be a storm sewer inlet. A motion was moved by Mr. Hoyer and seconded by Mr. Brown to accept the proposal as presented. Solicitor Asteak requested a copy of the plan and he will prepare and record the grant of ROW. The motion carried unanimously.

Solicitor's Report

LVTC II Stormwater Improvements Agreement – A motion was moved by Mr. Brown and seconded by Mr. Hoyer to authorize execution of the agreement upon receipt from the developer. The motion carried unanimously.

Authorization to Advertise Snow Removal Ordinance – Solicitor Asteak noted that Mr. Hoyer requested a warning be included in the ordinance. He believes a warning should not be a part of the ordinance but part of our enforcement policy. A motion was moved by Mr. Hoyer and seconded by Mr. Brown to authorize advertisement of the ordinance. The motion carried unanimously.

Engineer's Report

Newburg Inn Demolition – Mr. Kortze noted the request for bids has been advertised. Bids are due May 21st and there is a pre-bid meeting on May 5th. The specs are advertised on Penn Bid. When Mr. Kortze checked, 44 companies had shown an interest and 40 downloaded the specs.

Manager's Report

Security cameras – Ms. Stauffer reported that the security cameras at 623 have been installed and are up and running. The cameras at 195 are scheduled to be installed on May 10th.

Paving project – The project is scheduled to begin on May 10th starting on Gradwohl Switch Road and continuing to Country Club Road. Once the starting date is finalized, letters will go out to residents. The entire project should take 7-10 days to complete.

Authorization to purchase playground equipment – Surrey Glen Park – Ms. Stauffer noted that while we did not get the DCED grant we have been awarded a \$100,000 Northampton County Livable Landscapes grant. The total cost of the playground is \$172,706.85 Once installed, it will be mulched, and available to the public. Once the order is placed, it will be about 6 weeks until the equipment is received. The project should be completed in about 2-3 months. A motion was moved by Mr. Brown and seconded by Mr. Hoyer to approve the equipment purchase. The motion carried unanimously.

Authorization to advertise trail specs – Surrey Glen Park – Ms. Stauffer requested authorization for Mr. Kortze to complete the trail specs and advertise immediately. A motion was moved by Mr. Hoyer and seconded by Mr. Brown to authorize the advertisement of the trail specs. The motion carried unanimously.

Authorization to purchase generator and transfer switches – 306 Butztown Road – Ms. Stauffer reported that the Township was awarded a grant from Northampton County to repave the parking lot. That project cannot begin until the generator is installed. It is less expensive for us to buy the generator ourselves through Costars and then pay for the installation. The cost of the generator through Dynatech is \$19,599 and will be purchased from the Capital Reserve Fund.

Mr. Hoyer inquired on the pad for the generator. Ms. Stauffer reported that the Township is pouring the pad for the generator. She also noted that the cost for the installation is less than the \$20,000 bid requirement parameter. She is getting quotes for certified electricians for connect the generator.

Mr. Hoyer inquired about regular testing on the equipment. Ms. Stauffer reported that the equipment will perform self-tests on a weekly basis.

A motion was moved by Mr. Brown and seconded by Mr. Hoyer to approve the generator purchase. The motion carried unanimously.

Greenways, Trails, and Recreation Grant Application – LNT-21-21 – Ms. Stauffer requested approval of the resolution to allow the Township to apply for this grant towards the splash pad, maintenance building, fencing, and pavilion. A motion was moved by Mr. Hoyer and was seconded by Mr. Brown to approve Resolution #LNT-21-21. The motion carried unanimously.

Payment of the Bills

A motion was moved by Mr. Brown and was seconded by Mr. Hoyer to approve payment of the bills dated April 28th. The motion carried unanimously.

Courtesy of the Floor

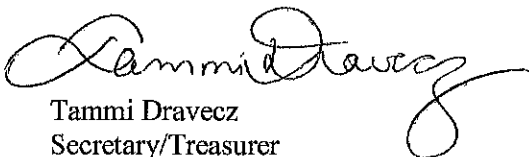
Travis Gerould, township resident, was in attendance via Zoom and commented that the quality of the sound tonight was terrible. Township Staff reported we were aware of the technical difficulties and would have the equipment checked tomorrow.

Mr. Gerould also asked why the Township was installing the generator at 306 before the main facility at 623. Mr. Brown reported that we have a grant to repave the 306 parking lot and that cannot be completed prior to the generator install.

Adjournment

The meeting adjourned at 8:02PM.

Respectfully submitted by,



Tammi Dravec
Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
April 28, 2021**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
21073	Signal Service, Inc.	Traffic Signal Maintenance	\$ 686.15
21074	City of Bethlehem	Hydrant Assessment	\$ 469.62
21075	Service Tire Truck Centers	Public Works Equipment Repair	\$ 39.50
21076	Interstate Billing Service, Inc.	Public Works Equipment Parts/Supplies	\$ 465.43
21077	U.S. Municipal Supply, Inc.	Traffic Signs	\$ 974.15
21078	ORE Rentals	Equipment Rental	\$ 510.30
21079	Kimball Midwest	Public Works Supplies	\$ 456.00
21080	Brian's Professional Cleaning	Municipal Building Maintenance	\$ 400.00
21081	Broughal & DeVito, LLP	Legal Services	\$ 2,737.00
21082	NJ Advance Media	Advertisement	\$ 287.80
	PA Unemployment Compensation Fund	Unemployment Compensation	\$ 522.62
21083	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 404.00
21084	Fraser Advanced Info Systems	Copier Lease/Maintenance	\$ 397.23
21085	PAPCO	Equipment Motor Fuel	\$ 1,310.81
21086	Verizon Wireless	Municipal/Public Works Wireless	\$ 512.99
21087	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 746.51
21088	PPL, Inc.	Municipal Drive Electricity	\$ 611.17
21089	Integra One	Computer Services	\$ 554.64
21090	France Anderson Basile and Company, P.C	Auditing Services	\$ 2,520.00
21091	Karen A. Mengel, RPR, CSR	Stenographer	\$ 95.00
21092	Highway Materials, Inc.	Pavement Maintenance Supplies	\$ 303.75
21093	Martin Stone Quarries, Inc	Park Supplies	\$ 766.16
21094	Thomas Amy	Local Services Tax Refund	\$ 52.00
21095	Robert J Hoyer	Real Estate Tax Refund	\$ 69.30
21096	Keystone Consulting Engineers, Inc.	Engineering & Inspections Services	\$ 2,816.50
21097	Corelogic	Real Estate Tax Refunds	\$ 3,806.32
21098	Lereta, LLC	Real Estate Tax Refund	\$ 181.39

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GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
21099	Wells Fargo	Real Estate Tax Refund	\$ 361.15
21100	Suburban Propane	Park Fuel	\$ 243.68
21101	Easton Area Joint Sewer Authority	Operating and Capital Operating Expense	\$ 528.76
21102	Easton Area Joint Sewer Authority	Debt Service	\$ 3,757.91
21103	New Enterprise Stone & Lime Co., Inc.	Paving/Patching Material	\$ 1,182.20
21104	Advance Auto Parts Professional	Public Works Equipment Parts/Supplies	\$ 509.51
21105	Nazareth Area Council of Government	Animal Control Officer - 2nd Quarter 2021	\$ 1,450.00
21106	Allstate Septic Systems	Temporary Restrooms	\$ 225.00
21107	Wex Bank	Fire Company	\$ 491.19
21108	Verizon Wireless	Fire Company Wireless	\$ 113.48
21109	Verizon Wireless	Fire Company Wireless	\$ 2,847.91
21110	Fogels Fuel Service	Fire Company Fuel	\$ 382.54
21111	Service Electric Cable TV Inc	Fire Company Internet	\$ 96.99
21112	PPL, Inc.	Fire Company Electricity	\$ 382.13
21113	PPL, Inc.	Fire Company Electricity	\$ 31.33
21114	Kansas State Bank	Fire Company Loan Payment	\$ 63,707.83
21115	PAPCO	Equipment Motor Fuel	\$ 456.99
21116	Cumberland Truck Parts	Public Works Equipment Parts/Supplies	\$ 157.37
<i>Total General Fund Checking...</i>			<u><u>\$ 99,622.31</u></u>

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
2026	A to Z Party Rental	Building Permit Refund	\$ 315.00
2027	Barry Isett & Associates, Inc.	Building Inspection Services	\$ 4,380.00
2028	United Material Handling	Building Permit Refund	\$ 165.00
<i>Total Development and Inspection Account...</i>			<u><u>\$ 4,860.00</u></u>

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SEWER DEPARTMENT ACCOUNT

Num	Name	Memo	Amount
1162	Hanover Township	Transportation Fee	\$ 9,600.00

OPEN SPACE ACCOUNT

Num	Name	Memo	Amount
1543	Northampton County Seed Company, Inc.	Capital Construction	\$ 294.00
1544	Monarch Precast Concrete Corp	Capital Construction	\$ 2,265.00
<i>Total Open Space Account...</i>			\$ 2,559.00

PAYROLL ACCOUNT

April 23, 2021

\$ 44,153.76

REFUSE/RECYCLING ACCOUNT

Num	Name	Memo	Amount
1624	First Regional Compost Authority	2nd Quarter 2021	\$ 5,475.00
1625	Tri-Boro Fencing Contractors, Inc.	Capital Construction	\$ 3,893.00
<i>Total Refuse/Recycling Account...</i>			\$ 9,368.00

MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
2718	Northampton County Recorder of Deeds	Plan Recording	\$ 65.00
2719	County of Northampton	Parcel ID	\$ 20.00
2720	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 1,510.00
2721	Met-Ed	Traffic Signal Electricity	\$ 132.92
2722	PPL Electric Utilities	Traffic Signal Electricity	\$ 148.65
2723	Signal Service, Inc.	Traffic Signal Maintenance	\$ 10,377.00
<i>Total Master Escrow Account...</i>			\$ 12,253.57

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CAPITAL RESERVE EQUIPMENT REPLACEMENT ACCOUNT

Num	Name	Memo	Amount
1301	Fulton Bank,NA	Lease Payment	\$ 48,464.40
1302	Fulton Bank,NA	Lease Payment	\$ 11,137.68
<i>Total Capital Reserve Equipment Replacement Account...</i>			\$ 59,602.08

HIGHWAY RECONSTRUCTION / REHABILITATION

Num	Name	Memo	Amount
1303	Signal Service, Inc.	Traffic Signal Maintenance	\$ 8,000.00

FIRE CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
0145	Hecktown Volunteer Fire Company	Grant Match	\$ 10,000.00