



# LOWER NAZARETH TOWNSHIP

623 Municipal Drive, Suite 200

Nazareth, PA 18064

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[www.lowernazareth.com](http://www.lowernazareth.com)

## SIGN PERMIT APPLICATION

*-Used to determine both Zoning and Building Code Compliance-*

### TOWNSHIP USE ONLY

Permit # \_\_\_\_\_

Approve/Deny By \_\_\_\_\_

Received Stamp

### LOCATION OF PROPOSED WORK OR IMPROVEMENT

Address \_\_\_\_\_ Zoning District \_\_\_\_\_

Subdivision/Development Name \_\_\_\_\_ Tax Map Id# \_\_\_\_\_

Is This Application Being Made By The Property Owner?  Yes  No If Not, Then by Whom?  Tenant  Contractor  Other

**Applicant** \_\_\_\_\_ Email Address: \_\_\_\_\_

Address \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ Alternate Phone #: (\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_

**Property Owner:** \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ Alternate Phone #: (\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_

**Contractor:** \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ Alternate Phone #: (\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_

**Proof of Worker's Compensation Certificate Required** Is it Attached?  Yes  No \*NOTE: Permit will not be released without a valid Certificate\*

**Architect or Engineer:** \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ Alternate Phone #: (\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_) \_\_\_\_\_

### PROPOSED SIGNS

**SIGN #1:**  Wall Sign  Free-Standing Sign  Panel Replacement  
 Digital Sign  Electronic Sign  Other \_\_\_\_\_

L \_\_\_\_\_ x W \_\_\_\_\_ = \_\_\_\_\_ Area

Freestanding Sign - Height from Grade: \_\_\_\_\_

**Illumination?**  None  Internal  External  
 Electrical  Incandescent  Fluorescent  Neon

**Sign Text:** \_\_\_\_\_

**SIGN #3:**  Wall Sign  Free-Standing Sign  Panel Replacement  
 Digital Sign  Electronic Sign  Other \_\_\_\_\_

L \_\_\_\_\_ x W \_\_\_\_\_ = \_\_\_\_\_ Area

Freestanding Sign -Height from Grade: \_\_\_\_\_

**Illuminated?**  None  Internal  External  
 Electrical  Incandescent  Fluorescent  Neon

**Sign Text:** \_\_\_\_\_

**SIGN #2**  Wall Sign  Free-Standing Sign  Panel Replacement  
 Digital Sign  Electronic Sign  Other \_\_\_\_\_

L \_\_\_\_\_ x W \_\_\_\_\_ = \_\_\_\_\_ Area

Freestanding Sign - Height from Grade: \_\_\_\_\_

**Illuminated?**  None  Internal  External  
 Electrical  Incandescent  Fluorescent  Neon

**Sign Text:** \_\_\_\_\_

**SIGN #4**  Wall Sign  Free-Standing Sign  Panel Replacement  
 Digital Sign  Electronic Sign  Other \_\_\_\_\_

L \_\_\_\_\_ x W \_\_\_\_\_ = \_\_\_\_\_ Area

Freestanding Sign - Height from Grade: \_\_\_\_\_

**Illuminated?**  None  Internal  External  
 Electrical  Incandescent  Fluorescent  Neon

**Sign Text:** \_\_\_\_\_

**Plan Checklist** ✓: Provide **(2) copies** of plans drawn to scale and sealed by a licensed architect or engineer with the following information:

- Dimensions, area, and height of all proposed and existing signs
- Site Plan depicting location of proposed and existing signs showing setbacks from property lines, buildings, driveways and edge of an improved road or curb
- Materials, finish, and the construction including loads (wind & seismic), stresses, anchorage, illumination,
- Building Elevation with dimensions of wall surface (wall signs only)
- Elevation view of all proposed sign(s)
- 90 mph wind Certification from a licensed architect or engineer
- Other pertinent engineering or construction data.

**DIGITAL and ELECTRONIC CHANGING SIGNS**

- All of the above, plus all items outlined in the "Digital and Electronic Changing Sign Submission Requirements" Checklist (separate document)

**By signing below, the Applicant, Owner and their assigns certify and acknowledge the following:**

1. The information provided on this application is true and correct to the best of their knowledge or belief. The application, together with plans and attachments, are made part of this application by the undersigned.
2. All applicable codes, ordinances, and regulations are understood.
3. The Applicant, Owner and their assigns are responsible for locating property lines, setback lines, easements, rights-of-way, flood areas, etc.
4. The Applicant, Owner and their assigns are responsible for the replacement of any Township Road to Township standards, which are damaged during the building of the permitted structure or improvement.
5. The work will be completed in accordance with the "approved" construction documents, pursuant to PA Act 45 (Uniform Construction Code) and any additional building code requirements adopted by Lower Nazareth Township.
6. All required fees of the permit shall be submitted upon application, or the permit will be deemed invalid and the application denied (Section 403.43(m) and 403.63(k) of PA Act 45).
7. Pursuant to PA Act 45, Chapter 5, Section 502 (a), a Building Permit will be issued upon receipt of all other required permits or approvals related to the construction.
8. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of Lower Nazareth Township or any other governing body.
9. Authorization is granted to any municipal representative of Lower Nazareth Township to access the above property as stated within this application at any reasonable hour; to inspect and verify that any proposed use and/or structure contained within this application and/or that exists on the above property complies with all Lower Nazareth Township ordinances.
10. Lower Nazareth Township and their assigns are the sole producer of construction inspection services for Lower Nazareth Township.

SIGNATURE OF APPLICANT(S) \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF PROPERTY OWNER(S) \_\_\_\_\_ DATE \_\_\_\_\_

Payment may be submitted in CASH or CHECK, payable to: "Lower Nazareth Township".

**Payment is DUE at the time of application**

**DO NOT WRITE BELOW THIS LINE**

**OFFICE USE ONLY**

DATE APPLICATION RECEIVED \_\_\_\_\_

BUILDING PERMIT FEES		ZONING PERMIT FEE	
Review & Inspection	\$ _____	ZONING	\$ _____
Twp Admin & Education Fee	\$ _____		
<b>TOTAL FEES</b>	<b>\$ _____</b>	<b>TOTAL FEE</b>	<b>\$ _____</b>

Cash  
 Check \_\_\_\_\_  
 Receipt # \_\_\_\_\_

Cash  
 Check \_\_\_\_\_  
 Receipt # \_\_\_\_\_



# LOWER NAZARETH TOWNSHIP

## DIGITAL AND ELECTRONIC CHANGING SIGN SUBMISSION REQUIREMENTS

### PLEASE COMPLETE BELOW

\*\*\* This Information Shall Match the Permit Application \*\*\*

#### LOCATION OF PROPOSED WORK OR IMPROVEMENT

Address \_\_\_\_\_ Zoning District \_\_\_\_\_

Subdivision/Development \_\_\_\_\_ Tax Map Id# \_\_\_\_\_

#### RESPONSIBLE PARTIES

Applicant \_\_\_\_\_

Property Owner: \_\_\_\_\_  Same as Applicant

Contractor: \_\_\_\_\_

\*\*\*\*\*

The following minimum information shall be provided, in addition to any other pertinent information as may be required pursuant to Ordinance #230-11-18:

1. A completed Sign Permit Application form.
2. All items as outlined in the Sign Permit Application checklist (page 2 of application).
3. Distance to the public right-of-way \_\_\_\_\_
4. Distance to a Residential Dwelling Unit \_\_\_\_\_ Residential Zoning District \_\_\_\_\_ Feet
5. Distance to the nearest Digital Sign \_\_\_\_\_
6. Distance to the nearest Electronically Changing Message Sign \_\_\_\_\_
7. Number of seconds between image change \_\_\_\_\_
8. Number of seconds image is static \_\_\_\_\_
9. Number of nits during Daylight Hours \_\_\_\_\_ Hours of Darkness \_\_\_\_\_
10. Proposed hours the sign will be lit  7 a.m.–10 p.m.  24 hrs./day  Other \_\_\_\_\_
11. Total Proposed Number of Digital, Electronically Changing and/or Freestanding Signs on this Parcel \_\_\_\_\_
12. Attach dimming technology in accordance with Section 1821.D(6) of Ordinance #230-11-18.
13. Electronically Changing Message Sign: Landscape Plan which includes the botanical and common names of the plants to be used, the sizes to be planted, and the quantity and spacing of each.
14. Any and all additional documentation necessary to show compliance with Ordinance #230-11-18.

**INCLUDE THIS PAGE WITH YOUR  
DIGITAL SIGN OR ELECTRONIC CHANGING MESSAGE SIGN APPLICATION**