



# LOWER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

623 MUNICIPAL DRIVE  
NAZARETH, PA 18064  
TELEPHONE: 610-759-7434  
FAX: 610-746-3317

## Board of Supervisors

James S. Pennington, Supervisor  
Martin J. Boucher, Supervisor  
Stephen A. Brown, Supervisor  
Robert J. Hoyer, Supervisor  
Amy L. Templeton, Supervisor

Lori A. Stauffer, Manager

## RESOLUTION NO. LNT-~~07~~-20

### A Resolution pertaining to Destruction of Municipal Records

**WHEREAS**, by virtue of Resolution #LNT-08-10, adopted March 10, 2010, the Lower Nazareth Township Board of Supervisors, Northampton County, Pennsylvania, declared its intent to follow the schedules and procedures for destruction of records as set forth in the municipal records manual approved on December 16, 2008; and

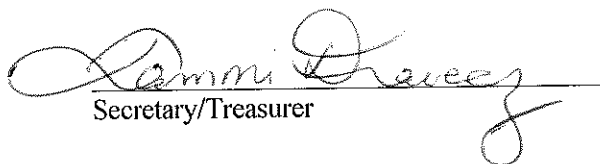
**WHEREAS**, in accordance with The Municipal Records Act of 1968 (Act 428), each individual act of destruction shall be approved by resolution of the governing body of the municipality;

**NOW THEREFORE, BE IT RESOLVED** that the Lower Nazareth Township Board of Supervisors of Northampton County, Pennsylvania, in accordance with the above-cited Municipal Records Manual, hereby authorize the destruction of the following public records:

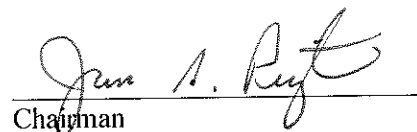
- Earned Income Tax (EIT) – 2011 & prior
- Local Services Tax (LST) – 2011 & prior
- PA Right to Know Record Requests 2017 & prior
- Bank Statements – 2012 & prior
- Escrow Accounts Closed – 2012 & prior
- Expenditures & Revenue – 2012 & prior
- Payroll Records – 2012 & prior

**ADOPTED AND APPROVED** this 6<sup>th</sup> day of January 2020, at a regular public meeting. Motion made by Martin Boucher and seconded by Amy Templeton. The motion carried unanimously.

ATTEST:

  
Secretary/Treasurer

BOARD OF SUPERVISORS

  
Chairman