

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
October 12, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday October 12, 2011. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	-	Chairman		
Robert S. Kucsan	-	Vice Chairman	Gary Asteak	- Solicitor
Ricky T. Johnson	-	Supervisor	Albert Kortze	- Engineer
Martin J. Boucher	-	Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
James S. Pennington	-	Supervisor	Lori B. Seese	- Zoning Administrator
			Tammi Dravec	- Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the meeting minutes for September 28, 2011. Mr. Johnson abstained. The motion carried.

Reports

All reports are available to review at the Township Office or on our website.

Mr. Nagle acknowledged the receipt of the Financial Statement for August 2011, the Planning and Zoning Administrator's Report for September 2011, and the Hecktown Volunteer Fire Company's Incident Report for September 2011.

Correspondence

The Miracle League of Northampton County – Solicitor Asteak gave a brief overview of the program and reported that these fields are popping up all over the Country. He stated that there was a presentation at the Northampton County Convention. The Northampton County Association of Township Officials (NCATO) also made a donation.

Lower Nazareth Township already commits a portion of the annual budget to youth activities. Solicitor Asteak asked the Board to consider taking a portion of that money and giving it to the Miracle League.

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to consider this annual donation when working on the 2012 budget. The motion carried.

Subdivision and Land Development

There were no items to discuss under Subdivision & Land Development.

Supervisors' Comments

Mr. Kucsan reported that he attended the Northampton County Convention.

Mr. Pennington, Mr. Nagle, Mr. Johnson, and Mr. Boucher had no comments.

Manager's Report

Mutual Aid Agreement – Mr. Tenges reported that Hanover Township requested an update to the current agreement. Mr. Tenges and Solicitor Asteak have reviewed the amended agreement and find it acceptable.

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve this agreement. The motion carried.

Fall Clean-up Day – Mr. Tenges reminded the Board that Clean-Up Day will be Saturday October 15, 2011 from 7:00 AM to 1:00 PM. The rates are the same as last year.

Road Project Update – The 2011 FDR project began on October 10, 2011. They began the project at Hilltop Circle. The progress is slow and weather has been a factor. The project should be wrapped up in a little over 2 weeks.

Tax Collection Update – Mr. Tenges reported that tax collection is going well. The Township has earned roughly \$9,000.00 from fees and services. In addition, we have saved \$8,000.00 in wages. So in addition to the added benefit to our residents, the Township has netted \$17,000.00.

Hanover Road Project Update – Mr. Tenges reported that the initial cost estimate, from March 2008, for the repair on Hanover Road was \$480,000.00. So far, the cost to the Township for completing this project in house has been roughly \$50,000.00 for materials and wages. The remaining work is minimal and will add little to the total cost of the project.

CRPC Draft Agreement – Mr. Nagle inquired if Mr. Tenges had received comment from Hanover Township regarding the CRPC Draft Agreement. Mr. Tenges reported that he sent the agreement to Mr. Finnegan, Hanover Township Manager, and he forwarded it to his Supervisors for review.

Engineer's Report

There were no items to discuss under Engineer's Report.

Solicitor's Report

EIT Ordinance - #205-10-11 – Solicitor Asteak made a brief presentation about the ordinance and stated it has been duly advertised for the required three times. A motion was moved by Mr. Johnson and was seconded by Mr. Kucsan to adopt Ordinance #205-10-11. The motion carried.

PA International Raceway (ISC) Condemnation Proceedings – Resolution #LNT-22-11 – Solicitor Asteak refreshed the Board on the action taken at the last meeting to start the condemnation process. Since that time, ISC's Attorney has contacted Solicitor Asteak and the Township Office stating that they want to work out the details and execute the easement agreement.

A motion was by Mr. Pennington and was seconded by Mr. Johnson to approve Resolution #LNT-22-11; however no action is to be taken unless current talks fall through. The motion carried.

A motion was moved by Mr. Kucsan and was seconded by Mr. Johnson to execute the Easement Agreement, with International Speedway Corporation, in lieu of the taking action as approved in Resolution #LNT-22-11. The motion carried.

AAA Tax Assessment Appeal – Solicitor Asteak reported that AAA has filed an appeal for their tax assessment.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Boucher and seconded by Mr. Kucsan to approve the bills dated October 12, 2011. The motion carried.


Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Pennington and seconded by Mr. Kucsan to adjourn the meeting at 6:55PM.

Respectfully submitted by,



Tammi Dravec
Assistant Secretary/Treasurer

Lower Nazareth Township
Bills To Be Approved
 October 12, 2011

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
11987	Margle Law Offices	Zoning Appeal Fee Refund	\$ 1,000.00
11988	Hecktown Volunteer Fire Company	2011 Fire Relief	\$ 134,339.23
11989	National Penn Investors Trust Company	2011 Pension Plan Contribution	\$ 120,000.00
11990	Easton Area Joint Sewer Authority	Debt Service Payment	\$ 193.67
11991	Easton Area Joint Sewer Authority	Operating and Capital Operating Expenses	\$ 735.44
11992	Memorial Library of Nazareth & Vicinity	4th Quarter Library Service	\$ 20,647.75
11993	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
VOID			
11994	Colonial Regional Police Department	Police Contract Payment	\$ 87,750.00
11995	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
11996	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 15,821.61
11997	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
11998	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 382.50
11999	Lori Peck, OCR	Stenographer	\$ 140.00
12000	Easton Suburban Water Authority	Water Hydrant Assessment	\$ 13,420.00
12001	IAFC Membership	Fire Company Membership Renewal	\$ 229.00
12002	ExxonMobil	Fire Company Equipment Motor Fuel	\$ 654.74
12003	Alert-All Corp	Fire Company Supplies	\$ 1,048.40
12004	ISOBunkers, LLC	Equipment Motor Fuel	\$ 428.06
12005	Pitney Bowes	Postage Meter	\$ 189.50
12006	Met-Ed	Traffic Signal Electricity	\$ 60.78
12007	Chase Card Services	Equipment Motor Fuel/Conference/Training	\$ 774.59
12008	PA One Call System, Inc.	Monthly Fax Activity	\$ 67.84
12009	PPL, Inc.	Traffic Signal/St Light/Municipal/Park Electric	\$ 1,703.93
12010	Brian and Tanya Yost	Tax Refund	\$ 70.16
12011	Home Depot	Construction/Rebuilding	\$ 538.82
12012	Sander Power Equipment Company	Equipment Purchase	\$ 827.38
12013	Associated Fire Equipment Co., Inc.	Park Facilities Maintenance	\$ 113.75
12014	Deer Country Farm & Lawn, Inc.	Equipment Parts/Supplies	\$ 33.01
12015	Pitney Bowes	Postage Meter Supplies	\$ 25.48
12016	East Lawn Supply Co., Inc.	Park Facilities Maintenance	\$ 29.66

**Lower Nazareth Township
Bills To Be Approved
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GENERAL FUND CHECKING ACCOUNT CONTINUED

12017	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 568.50
12018	CCC Heavy Duty Truck Parts Company	Equipment Parts/Supplies	\$ 76.00
12019	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 18.60
12020	Highway Materials, Inc.	Construction/Rebuilding/Pavement Maintenance	\$ 6,907.81
12021	ESRI, Inc.	Arcview Maintenance Agreement	\$ 700.00
12022	Old National Leasing	Fire Company Lease Payment	\$ 53,052.57
12023	Suburban Propane	Public Works Heating Fuel	\$ 1,016.55
12024	AT&T	Municipal/Public Works Long Distance	\$ 56.09
12025	Nextel Communications	Municipal/Public Works Wireless	\$ 420.10
12026	Flamm Walton PC	Legal Services	\$ 1,617.00
12027	Sam's Club	Public Works Supplies	\$ 16.99
12028	Colonial Regional Police Department	Police Contract Payment	\$ 86,475.99
		<i>Total General Fund Checking Account...</i>	<u><u>\$ 467,473.68</u></u>

GENERAL FUND PLGIT ACCOUNT

584	Colonial Regional Police Department	2011 Pension Allocation	<u><u>\$ 75,267.24</u></u>
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PAYROLL ACCOUNT

October 7, 2011	<u><u>\$ 26,617.72</u></u>
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DEVELOPMENT & INSPECTION ACCOUNT

1687	The Korte Co.	Building Permit Overpayment/Refund	\$ 104.00
1688	Dematic Corp	Building Permit Overpayment/Refund	\$ 100.00
1689	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 13,190.00
1690	DCED	Training Contribution - 3rd Quarter	\$ 140.00
1691	Lower Nazareth Township General Fund	Administrative Fee	\$ 1,675.00
		<i>Total Development & Inspection Account...</i>	<u><u>\$ 1,675.00</u></u>

**Lower Nazareth Township
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CAPITAL RESERVE ACCOUNT

749	Virginia Business Systems	Copier Lease	\$	<u>379.95</u>
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CAPITAL SEWER-SIGNAL ACCOUNT

520	Nazareth Borough Municipal Authority	Christian Springs Laterals - 1st & 2nd Installments	\$	<u>59,310.00</u>
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REFUSE / RECYCLING ACCOUNT

1111	Exeter Supply Co., Inc.	Pipe/Drainage Supplies	\$	<u>515.00</u>
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CHRISTIAN SPRINGS ROAD IMPROVEMENT ACCOUNT

502	Keystone Consulting Engineers	Engineering & Inspection Services	\$	3,550.50
503	Exeter Supply Co., Inc.	Pipe/Drainage Supplies	\$	205.30
504	Highway Materials, Inc.		\$	<u>11,680.60</u>
<i>Total Christian Springs Road Account...</i>			\$	<u>15,436.40</u>

OPEN SPACE ACCOUNT

611	Keystone Nazareth Bank & Trust	Land Loan Payment	\$	<u>3,696.08</u>
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MASTER ESCROW CHECKING ACCOUNT

1876	Met-Ed	Traffic Signal Electricity	\$	351.55
1877	Estate of Robert Thiessen	Escrow Refund	\$	525.02
1878	Helen Heckman	Escrow Refund	\$	525.02
1879	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$	<u>9,981.51</u>
<i>Total Master Escrow Account...</i>			\$	<u>11,383.10</u>