

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
August 10, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday August 10, 2011. The Vice-Chairman called the meeting to order at 6:30 PM.

Present were:

Robert S. Kucsan	- Vice Chairman	Gary Asteak	- Solicitor
Ricky T. Johnson	- Supervisor	Albert Kortze	- Engineer
James S. Pennington	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Lori B. Seese	- Zoning Administrator
		Tammi Dravec	- Assistant Secretary/Treasurer

Absent was:

Eric E. Nagle - Chairman

Approval of Minutes

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the meeting minutes for July 27, 2011. Mr. Johnson abstained. The motion carried.

Reports

These reports are available for review at the Township Office or on the Township's website.

Mr. Kucsan acknowledged the receipt of the Zoning Administrator's Report for July 2011, the Hecktown Volunteer Fire Company Incident Report for July 2011, and the Hecktown Volunteer Ambulance Corps Incident Report for July 2011.

Correspondence

Eagle Scout / Eagle Court of Honor – Mr. Kucsan reviewed the letter sent by Allen Rutan, 4288 Christian Springs Road, inviting the Board of Supervisors to his Eagle Court of Honor in September. The Board has not attended an event like this before, but was open to attending and would check their schedules.

Subdivision and Land Development

There were no items to discuss under Subdivision & Land Development.

Supervisors' Comments

Mr. Boucher reported that the Hecktown Volunteer Ambulance Corps will be having a 50th Anniversary Celebration on September 17th. From 10:00am – 3:00pm there will be an Open House at the station. Beginning at 6:00pm the Allentown band will be playing at Trinity Lutheran Church. The event will be capped off with fireworks at 9:00pm. The Township will ensure the park lights are on and the Fire Company will assist with parking.

Mr. Kucsan reported that he received the invitation for the County Convention. It invites townships to share an issue they would like the Association to present to PSATS for consideration. Mr. Kucsan is upset that Senators and Representatives can vote on their own raises and get them annually, however when they vote on Township Supervisors' raises, those Supervisors do not benefit until the subsequent term.

**Board of Supervisors Minutes
August 10, 2011**

Mr. Pennington and Mr. Johnson had no comments.

Manager's Report

2012 Library Budget – The proposed library budget set Lower Nazareth Township's portion at \$85,000.00; up \$2,409.00 from last year's \$82,591.00. A motion was moved by Mr. Boucher and was seconded by Mr. Johnson to approve the proposed budget. The motion carried.

Special Fire Police Vehicle – Mr. Tenges reported that the Special Fire Police have received their new vehicle; leaving the previous vehicle is available. The township already has 3 utility vehicles and does not need another. It is a 1990, but is good shape. Mr. Tenges spoke with Chief Seiple and he expressed interest in the vehicle. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to donate the used vehicle to the police department. The motion carried.

Hanoverville Road Project – This construction project, which commenced on August 8th, is progressing and should hopefully be completed by the end of next week.

Engineer's Report

Ashley Development – Trio Fields – Letter of Credit Reduction – Mr. Kortze reviewed his letter recommending a \$30,145.00 reduction. A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to authorize the reduction. The motion carried.

Solicitor's Report

Earned Income Tax Ordinance – Solicitor Asteak requested authorization to advertise this ordinance for adoption in September or October. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to authorize the ordinance for advertisement. The motion carried.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Johnson and seconded by Mr. Boucher to approve the bills dated August 10, 2011. The motion carried.


Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Boucher and seconded by Mr. Pennington to adjourn the meeting at 6:58PM.

Respectfully submitted by,


Tammi M. Dravec
Asst. Secretary/Treasurer

Board of Supervisors Minutes
August 10, 2011

Lower Nazareth Township
Bills To Be Approved
August 10, 2011

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
11862	United States Postal Service	Postage	\$ 750.00
11863	Safeguard Business Systems	Office Supplies	\$ 112.77
11864	Toshiba Business Solutions	Copier Maintenance	\$ 12.13
11865	Highway Materials, Inc.	Construction/Rebuilding	\$ 4,904.66
11866	Met-Ed	Traffic Signal Electricity	\$ 81.49
11867	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 315.32
11868	American Lawn Equip Corp	Equipment Parts/Supplies	\$ 283.40
11869	U.S. Municipal Supply, Inc.	Equipment Parts/Supplies	\$ 223.73
11870	Giles & Ransome, Inc.	Equipment Parts/Supplies/Repairs	\$ 227.62
11871	Old Dominion Brush	Equipment Parts/Supplies	\$ 2,958.75
11872	Staples Business Advantage	Office/Zoning/Park Supplies	\$ 51.58
11873	Grainger Parts	Fire Police Supplies	\$ 142.98
11874	Micro Fleet Services, Inc.	Fire Police Supplies	\$ 759.00
11875	Easton Suburban Water Authority	Fire Company Water	\$ 57.89
11876	ExxonMobil	Fire Company Equipment Motor Fuel	\$ 1,013.55
11877	Asteak Law Offices	Legal Services	\$ 1,638.67
11878	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 15,821.61
11879	Master Supply Line	Park/Public Works/Municipal Bldg Supplies	\$ 259.73
11880	Interstate Battery of Allentown	Equipment Parts/Supplies	\$ 84.95
11881	U.S. Municipal Supply, Inc.	Traffic Sign Supplies	\$ 310.41
11882	Bath Supply Co., Inc.	Park Maintenance	\$ 41.69
11883	Home Depot	Park Maintenance/Public Works Supplies	\$ 184.43
11884	Chase Card Services	Equipment Motor Fuel/Office Supplies/Websit	\$ 429.34
11885	PPL, Inc.	St Light/Traffic Signal/Park/Office/Public Wor	\$ 1,744.05
11886	AT&T	Municipal/Public Works Long Distance	\$ 62.44
11887	Suburban Propane	Park Heating Fuel	\$ 386.86
11888	PA One Call System, Inc.	Monthly Fax Activity	\$ 39.68
<i>Total General Fund Checking Account...</i>			<u>\$ 32,898.73</u>

**Lower Nazareth Township
Bills To Be Approved
August 10, 2011**

PAYROLL ACCOUNT

August 12, 2011

\$ 28,240.50

OPEN SPACE ACCOUNT

608 Keystone Nazareth Bank & Trust Land Loan Payment

\$ 3,696.08

DEVELOPMENT & INSPECTION ACCOUNT

1682 CodeMaster Inspection Services Building Inspection Services

\$ 1,735.00

CAPITAL RESERVE ACCOUNT

747 Virginia Business Systems Copier Lease

\$ 379.95

MASTER ESCROW CHECKING ACCOUNT

1857	Keith & Roberta Herman	Security Reduction	\$ 33,489.50
1858	Fun Affairs	Summer Park Carnival Day	\$ 875.00
1859	Daniel Welker	Lighting Key Refund	\$ 25.00
1860	Brian Yost	Lighting Key Refund	\$ 25.00
1861	Asteak Law Offices	Legal Services	\$ 1,400.00
1862	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 2,394.75
1863	Melissa Mutarelli	Escrow Refund	\$ 2,112.00
1864	Met-Ed	Traffic Signal Electricity	\$ 183.42
1865	Dave Hensley	Lighting Key Refund	\$ 25.00
1866	Lori Vonelli	Escrow Refund	\$ 435.03

***Total Master Escrow Account...* \$ 40,964.70**