

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
July 27, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday July 27, 2011. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	-	Chairman	Michael Vargo	-	Solicitor (for Gary Asteak)
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
James S. Pennington	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Martin J. Boucher	-	Supervisor	Lori B. Seese	-	Zoning Administrator
			Tammi Dravec	-	Assistant Secretary/Treasurer

Absent was:

Ricky T. Johnson - Supervisor

**Approval of Minutes**

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the meeting minutes for July 13, 2011. Mr. Nagle abstained. The motion carried.

**Reports**

*This report is available for review at the Township Office or on the Township's website.*

Mr. Nagle acknowledged the receipt of the Financial Statement for June 2011.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

There were no items to discuss under Subdivision & Land Development.

**Supervisors' Comments**

Mr. Kucsan & Mr. Boucher had no comments.

Mr. Pennington reported that he attended the CRPC meeting last week and the COG meeting last evening.

Mr. Nagle reported that he also attended the CRPC meeting. Discussed at the meeting was the possibility of adding motorcycles to the patrol and applying for a Gaming Grant to purchase a high-tech van.

**Manager's Report**

KMIT Resolution - #LNT-18-11 -- This resolution is a requirement as a member of the KMIT. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve Resolution #LNT-18-11. The motion carried.

Emergency Management Plan – Resolution #LNT-19-11 – This resolution will adopt the amended Emergency Management Plan for the township. A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve Resolution #LNT-19-11. The motion carried.

EIT Collection – Resolution #LNT-20-11 – This resolution establishes the Township Manager as the point of contact for confidential EIT information. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher. The motion carried.

2011 FDR Project – Preparations have begun for the project; township crews have trimmed back brush. There is no definite start date yet, but probably by the middle of August.

Hanoverville Road Project – This construction project is set to start August 8<sup>th</sup>. Road closure & detour signs will be posted by the end of the week. The road will be completely closed for the duration of the project; which should be about 10 days.

Christian Springs Road – The conditions are poor, but residents have been understanding of the situation. The installation of the sewer line should be complete within the week, and then they will begin installing the capped laterals. Once that is complete Easton Suburban Water Authority will begin their upgrades. Lower Nazareth Township will then complete the drainage improvements. The road will be drivable for the winter and paving will take place in the spring.

#### **Engineer's Report**

Phillips Feed – End of Maintenance Period / Security Release – Mr. Kortze reviewed his letter recommending the release of the remaining \$2,822.00. A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to authorize the release of security. The motion carried.

Herman Subdivision – Security Reduction / Commencement of Maintenance Period – Mr. Kortze reviewed his letter recommending a \$33,489.50 reduction and to commence the 18-month maintenance period. A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to authorize the reduction. The motion carried.

#### **Solicitor's Report**

Tax Certification Ordinance – Ordinance #204-7-11 – The ordinance has been advertised and posted for public inspection. It raises the cost for a tax certification from \$10 to \$20. A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve Ordinance #204-7-11. The motion carried.

Nazareth Borough Municipal Authority – Construction Loan Repayment Agreement – Christian Springs Road – A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to authorize execution of the agreement. The motion carried.

Nazareth Raceway Property – Easement Agreement – The agreement was mailed for execution on July 20<sup>th</sup>.

#### **Old Business**

There were no items to discuss under Old Business.

#### **New Business**

There were no items to discuss under New Business.

**Payment of the Bills**

A motion was made by Mr. Boucher and seconded by Mr. Kucsan to approve the bills dated July 27, 2011. The motion carried.

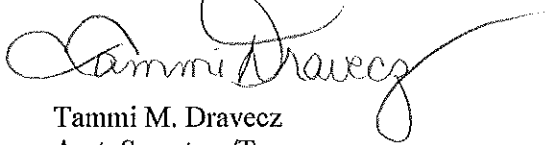
**Courtesy of the Floor**

There were no items to discuss under Courtesy of the Floor.

**Adjournment**

A motion was moved by Mr. Boucher and seconded by Mr. Pennington to adjourn the meeting at 6:54PM.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Tammi Dravec". The signature is written in black ink and is positioned above the typed name and title.

Tammi M. Dravec  
Asst. Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
July 27, 2011**

Num	Name	Memo	Amount
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
11829	Sam's Club	Membership Renewal	\$ 35.00
11830	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
11831	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
11832	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
11833	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
11834	Colonial Regional Police Department	Police Contract Payment	\$ 77,557.92
11835	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 159.22
11836	Staples Business Advantage	Public Works/Office/Real Estate Supplies	\$ 104.63
11837	Hilltop Sales & Service	Equipment Parts/Supplies	\$ 68.15
11838	Service Tire Truck Centers	Equipment Parts/Supplies	\$ 99.23
11839	Diana Wallbillich	Summer Park Program	\$ 317.05
11840	Keystone Consulting Engineers, Inc.	Engineering Services	\$ 588.00
11841	Integra One	Software Maintenance	\$ 144.00
11842	Highway Materials, Inc.	Paving/Patching Material	\$ 68.31
11843	Edwards Business Systems	Copier Maintenance	\$ 276.08
11844	Micro Fleet Services, Inc.	Fire Police Supplies	\$ 492.00
11845	Grainger Parts	Fire Company Supplies	\$ 187.61
11846	Horwith Freightliner	Fire Company Supplies	\$ 1,039.60
11847	Bursich Associates, Inc.	Act 537 Plan	\$ 457.70
11848	Mr. John	Temporary Restrooms	\$ 619.88
11849	The Express Times	Advertisement	\$ 167.80
11850	Nextel Communications	Fire Company Wireless	\$ 465.96
11851	Deer Park	Municipal Bottled Water	\$ 27.47
11852	Vondercrone & Behrens	Tax Collection Audit	\$ 1,430.00
11853	France Anderson Basile and Company, P.C.	RE Tax Collection Audit	\$ 1,200.00
11854	PPL, Inc.	Fire Company Electricity	\$ 757.45
11855	Herceg Hauling	Trash Removal	\$ 250.00
11856	Met-Ed	Traffic Signal / Street Light Electricity	\$ 204.64
11857	Verizon	Fire Company/Municipal Office/Public Works	\$ 805.73
11858	ISOBunkers, LLC	Equipment Motor Fuel	\$ 2,019.67

**Lower Nazareth Township  
Bills To Be Approved  
July 27, 2011**

**GENERAL FUND CHECKING ACCOUNT CONTINUED**

11859	U.S. Municipal Supply, Inc.	Traffic Signs	\$ 2,868.36
11860	Tommy's Small Engine Repair	Equipment Parts/Supplies	\$ 279.30
11861	Kimball Midwest	Public Works Supplies	\$ 266.50
<i>Total General Fund Checking Account...</i>			<b>\$ 96,994.70</b>

**PAYROLL ACCOUNT**

July 29, 2011	<b>\$ 27,838.06</b>
---------------	---------------------

**MASTER ESCROW CHECKING ACCOUNT**

1854	Ron Kline	Key Refund	\$ 50.00
1855	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 8,539.14
1856	Met-Ed	Traffic Signal Electricity	\$ 89.46
<i>Total Master Escrow Account...</i>			<b>\$ 8,678.60</b>

**RECYCLING/REFUSE ACCOUNT**

1107	Mr. John	Temporary Restroom	<b>\$ 152.25</b>
------	----------	--------------------	------------------