

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
July 13, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday July 13, 2011. The Vice Chairman called the meeting to order at 6:30 PM.

Present were:

Robert S. Kucsan	- Vice Chairman	Steven Mills	- Solicitor (for Gary Asteak)
James S. Pennington	- Supervisor	Albert Kortze	- Engineer
Martin J. Boucher	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
		Lori B. Seese	- Zoning Administrator
		Tammi Dravec	- Assistant Secretary/Treasurer

Absent were:

Eric E. Nagle	- Chairman
Ricky T. Johnson	- Supervisor

Approval of Minutes

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the meeting minutes for June 22, 2011. The motion carried.

Reports

All reports are available for review at the Township Office or on the Township's website.

Mr. Kucsan acknowledged the receipt of the Financial Statement for May 2011, the Hecktown Volunteer Fire Company Incident Reports for May & June 2011, the Hecktown Volunteer Ambulance Corps Incident Report for June 2011, and the Planning & Zoning Administrator's Report for June 2011.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

Lower Nazareth Commons – Revised Final Land Development – Resolution #LNT-17-11 – Mr. Kortze reviewed his letter. One comment was for the applicant to consider access easements to adjoining lots to the south. The applicant's attorney addressed their concerns because the party of that lot is unknown. There was a lengthy discussion over the access easement. Mr. Pennington suggested amending the resolution to include language that the applicant will make a good faith effort to include the requested access easements.

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve the amended Resolution #LNT-17-11. The motion carried.

Supervisors' Comments

Mr. Kucsan had no comments.

Mr. Boucher reported that the new trucks for the Fire Police and Fire Department have arrived.

Mr. Pennington reported that he finished the Zoning class and stated it was educational and interesting.

Manager's Report

CRPC Articles of Agreement – Mr. Tenges reported that he is making progress on drafting the new articles of agreement.

Engineer's Report

Hidden Oaks Phase IV – Letter of Credit Reduction / Commencement of Maintenance Period – Mr. Kortze reviewed his letter recommending a \$45,606.00 reduction. A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to authorize the reduction and commence the 18-month maintenance period. The motion carried.

Ashley Development – Trio Fields – Letter of Credit Reduction – Mr. Kortze reviewed his letter recommending a \$90,696.10 reduction. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to authorize the reduction. The motion carried.

Solicitor's Report

There were no items to discuss under Solicitor's Report.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Boucher and seconded by Mr. Pennington to approve the bills dated July 13, 2011. The motion carried.

Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Boucher and seconded by Mr. Pennington to adjourn the meeting at 7:12PM.

Respectfully submitted by,


Tammi M. Dravec
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
July 13, 2011**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
11766	Colonial Regional Police Department	Police Contract Payment	\$ 111,570.66
11767	PLGSA	Conference	\$ 520.00
11768	PA Unemployment Compensation Fund	Unemployment Compensation	\$ 6,784.00
11769	Pitney Bowes	Postage Meter	\$ 199.00
11770	Kistler O'Brien	Fire Company Equipment Maintenance	\$ 599.20
11771	The Express Times	Advertisement	\$ 480.60
11772	Edwards Business Systems	Copier Maintenance	\$ 278.66
11773	Keystone Consulting Engineers, Inc.	Engineering Services	\$ 162.00
11774	Diana Wallbillich	Summer Park Program	\$ 351.86
11775	Medical Life Insurance Company	Employee Life Insurance	\$ 1,076.40
11776	Easton Suburban Water Authority	Hydrant Assessment / Fire Company Water	\$ 13,744.29
11777	Easton Area Joint Sewer Authority	Operating and Capital Operating Expenses	\$ 735.44
11778	Memorial Library of Nazareth & Vicinity	3rd Quarter Library Service	\$ 20,647.75
11779	ExxonMobil	Fire Company Equipment Fuel	\$ 474.89
11780	Stokes Electrical Supply Company	Fire Company Supplies	\$ 89.95
11781	Horwith Freightliner	Fire Company Equipment Maintenance	\$ 699.01
11782	NFPA	Fire Company Membership Renewal	\$ 150.00
11783	Valley Wide Signs & Graphics	Fire Company Supplies	\$ 152.64
11784	Verizon	Fire/Office/Public Works Local Telephone	\$ 795.77
11785	Mr. John	Temporary Restroom	\$ 629.67
11786	Highway Materials, Inc.	Paving/Patching Material	\$ 202.80
11787	ISOBunkers, LLC	Equipment Motor Fuel	\$ 1,262.30
11788	Lori Peck, OCR	Stenographer	\$ 525.00
11789	Met-Ed	St Light/Traffic Signal Electricity	\$ 299.06
11790	PA One Call System, Inc.	Monthly Fax Activity	\$ 48.64
11791	AT&T	Office/Public Works Long Distance	\$ 49.66
11792	PPL, Inc.	St light/Traffic/Public Works/Municipal/Park E	\$ 2,103.67
11793	Fire Pump Systems	Fire Company Equipment Maintenance	\$ 3,842.75
11794	Pennsylvania State Police	Employee Record Check	\$ 50.00
11795	Nextel Communications	Office/Public Works Wireless	\$ 324.27
11796	Edward Achey	Local Services Tax Refund	\$ 14.00

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

11797	Karen Amspacker	Local Services Tax Refund	\$	26.00
11798	Jeanette Bruneio	Local Services Tax Refund	\$	52.00
11799	Daniel Honohan	Local Services Tax Refund	\$	18.00
11800	Kelly Jonke	Local Services Tax Refund	\$	12.96
11801	Michelle Kershner	Local Services Tax Refund	\$	52.00
11802	Kelly Kresge	Local Services Tax Refund	\$	52.00
11803	Rebecca Male	Local Services Tax Refund	\$	32.00
11804	Theresa Male	Local Services Tax Refund	\$	14.00
11805	Valerie Male	Local Services Tax Refund	\$	48.00
11806	Richard Musselman	Local Services Tax Refund	\$	52.00
11807	Courtney Pirozzoli	Local Services Tax Refund	\$	52.00
11808	Kyle Pursell	Local Services Tax Refund	\$	21.00
11809	Maureen Ruth	Local Services Tax Refund	\$	52.00
11810	Karen Verba	Local Services Tax Refund	\$	24.00
11811	Kathleen Windzigl	Local Services Tax Refund	\$	44.00
11812	S&D Bodyline	Traffic Control Supplies	\$	394.01
11813	Grainger Parts	Equipment Parts/Supplies	\$	19.98
11814	Tractor Supply Credit Plan	Public Works Supplies	\$	245.24
11815	Arthur Trovei & Sons, Inc.	Equipment Parts/Supplies	\$	200.00
11816	Hecktown Glass & Window	Equipment Parts/Supplies	\$	173.98
11817	Green Pond Nursery, Inc.	Park Facilities Maintenance	\$	608.00
11818	Bath Supply Co., Inc.	Municipal Building Supplies	\$	268.00
11819	Deer Country Farm & Lawn, Inc.	Equipment Parts/Supplies	\$	197.01
11820	Printex	Tax Office Supplies	\$	194.50
11821	Sam's Club	Public Works/Municipal Bldg Supplies	\$	307.88
online	Chase Card Services	Equipment Fuel/Training/Adminstrative Suppli	\$	527.50
11822	Hecktown Volunteer Fire Company	Fire Company Loan	\$	965.26
11823	Volunteer Companies Loan Fund	Fire Company Loan	\$	965.26
11824	Keystone Nazareth Bank & Trust	Land Loan Payment	\$	1,095.15
11825	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$	15,821.61
11826	Volunteer Companies Loan Fund	Fire Company Loan	\$	1,011.77

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

11827	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 525.00
11828	Home Depot	Public Works/Park/Municipal Bldg Supplies	\$ 700.12
<i>Total General Fund Checking Account...</i>			<u><u>\$ 193,636.17</u></u>

PAYROLL ACCOUNT

July 1, 2011	\$ 29,221.74
July 15, 2011	\$ 28,418.76
<i>Total Payroll Account...</i>	<u><u>\$ 57,640.50</u></u>

MASTER ESCROW CHECKING ACCOUNT

1841	Grazianos Pizzeria	Summer Park Program	\$ 178.88
1842	Northampton County Recorder of Deeds	Plan Recording	\$ 155.00
1843	Northampton County Recorder of Deeds	Plan Recording	\$ 35.00
1844	Northampton County Recorder of Deeds	Plan Recording	\$ 35.00
1845	County of Northampton	Parcel Certification	\$ 225.00
1846	County of Northampton	Parcel Certification	\$ 5.00
1847	County of Northampton	Parcel Certification	\$ 5.00
1848	Met-Ed	Traffic Signal Electricity	\$ 214.28
1849	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 2,888.02
1850	T & S Development	Escrow Refund	\$ 70.36
1851	RonDel Development Company	Escrow Refund	\$ 3,192.79
1852	East Allen Construction	Escrow Refund	\$ 1,799.37
1853	Samuel Palmer	Escrow Refund	\$ 2,183.96
<i>Total Master Escrow Account...</i>			<u><u>\$ 10,987.66</u></u>

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OPEN SPACE ACCOUNT

607	Keystone Nazareth Bank & Trust	Land Loan Payment	<u>\$ 3,696.08</u>
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RECYCLING/REFUSE ACCOUNT

1104	Met-Ed	Gremar Property Electricity	\$ 2,509.38
1105	Mr. John	Temporary Restroom	\$ 185.94
1106	Home Depot	Recycling Center Supplies	<u>\$ 44.26</u>
		<i>Total Recycling/ Refuse Account...</i>	<u>\$ 2,739.58</u>

DEVELOPMENT & INSPECTIONS ACCOUNT

1679	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 5,746.00
1680	DCED	Training Contribution - 2nd Quarter	\$ 148.00
1681	Lower Nazareth Township General Fund	Administrative Fee	<u>\$ 3,500.00</u>
		<i>Total Development & Inspection Account...</i>	<u>\$ 9,394.00</u>

CAPITAL RESERVE ACCOUNT

746	Virginia Business Systems	Copier Lease	<u>\$ 379.95</u>
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CAPITAL RESERVE FIRE ACCOUNT

127	Geoff Penske	Fire Police Vehicle	<u>\$ 40,224.00</u>
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