

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
June 10, 2009**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday June 10, 2009. The Vice-Chairman called the meeting to order at 7:30 PM.

Present were:

Eric E. Nagle	- Vice Chairman	Timm A. Tenges	- Manager, Secretary/Treasurer
Ricky T. Johnson	- Supervisor	Lori B. Seese	- Zoning Administrator
Robert S. Kucsan	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Gary N. Asteak, Esq.	- Solicitor	Albert Kortze, P.E.	- Engineer

Absent was:

Dr. Alan V. Dilsaver, Chairman  
Patrick J. Murphy, Supervisor

**Approval of Minutes**

A motion was moved by Mr. Johnson and seconded by Mr. Kucsan to approve the meeting minutes for May 13, 2009. The motion carried.

**Reports**

*Reports are available for review at the Township Office and will be posted to the Township's website.*

Mr. Nagle acknowledged the receipt of the Financial Statement for April 2009, the Hecktown Volunteer Fire Company Incident Report for May 2009 and Zoning Administrator's Report for May 2009.

**Correspondence**

There were no topics of discussion under Correspondence

**Subdivision and Land Development**

Saturn of Route 33 – Letter of Credit Reduction – Mr. Kortze reviewed his letter dated April 2, 2009 and recommended a \$311,716.35 reduction in the letter of credit and to commence the 18-month maintenance period which would run through December 10, 2010. A motion was moved by Mr. Kucsan and seconded by Mr. Johnson to reduce the letter of credit from \$340,594.20 to \$28,877.85 and to commence the maintenance period. The motion carried.

Rota Corporation – Maintenance Period Expiration and Release of Security – Mr. Kortze reviewed his letter dated May 18, 2009 and reported that all improvements have been properly maintained and are functioning in accordance with the approved Land Development Plan. Therefore he recommended the release of the remaining security; \$2,981.00. A motion was moved by Mr. Johnson and seconded by Mr. Kucsan to release the letter of credit. The motion carried.

Marquis Realty – Letter of Credit Reduction – Mr. Kortze reviewed his letter dated June 5, 2009 and recommended a \$23,098.34 reduction in the letter of credit and to commence the 18-month maintenance period which would run through December 10, 2010. A motion was moved by Mr. Johnson and seconded by Mr. Kucsan to reduce the letter of credit from \$28,255.94 to \$5,157.60 and to commence the maintenance period. The motion carried.

Green Acres Lawn Furniture – Letter of Credit Reduction – Mr. Kortze reviewed his letter dated June 5, 2009 and recommended a \$10,043.54 reduction in the letter of credit and to commence the 18-month maintenance period which would run through December 10, 2010. A motion was moved by Mr. Kucsan and seconded by Mr. Johnson to reduce the letter of credit from \$18,156.24 to \$8,112.70 and to commence the maintenance period. The motion carried.

### **Supervisor's Comments**

Mr. Kucsan and Mr. Johnson had no comments.

Mr. Nagle has been on ride-a-longs with the Colonial Regional Police Department. The CRPC requested that the commission members ride along with an officer to experience the day-to-day activity.

### **Manager's Report**

Intermunicipal Agreement Palmer Twsp/Lower Nazareth Twsp. – ProLogis Parkway and Route 248 – Palmer Township has approved this agreement and will execute it Monday evening. A motion was moved by Mr. Kucsan and seconded by Mr. Johnson to authorized execution of this agreement upon receipt from Palmer Township. The motion carried. Mr. Nagle thanked everyone for their hard work in drafting this agreement and getting it to fruition

Hecktown Vol. Fire Company Special Fire Police – Mr. Tenges and Mr. Nagles attended the Hecktown Volunteer Fire Company meeting last evening and nineteen (19) Special Fire Police were sworn in by Mr. Nagle.

Conference Attendance – Mr. Tenges attended a conference at Lafayette College at which the Secretary of the DCED, who is an advocate of consolidation of local government, spoke.

ZHB Alternate Member – Mr. Latzanich was present and gave a brief presentation on his experience on the Pocono Township Zoning Hearing Board. A motion was moved by Mr. Kucsan and was seconded by Mr. Johnson to appoint Mr. Latzanich as an alternate on the Lower Nazareth Township Zoning Hearing Board. The motion carried.

Brown Daub Suzuki – Jandy Blvd. & Broad Street – On May 5, 2009 Mr. Tenges sent Mr. Daub a letter requesting that this intersection be re-evaluated. Mr. Daub responded on May 14, 2009 that, after consulting with this engineer and attorney, that it was not his responsibility since Jandy Blvd. had been turned over to the township. Since that time, Solicitor Asteak has spoken with the professionals mentioned in Mr. Daub's letter and concluded that they did not have the entire story. Mr. Tenges believes that a multi-way stop sign is justified and that since it is part of the Conditional Use, the developer should re-evaluate the intersection. A motion was moved by Mr. Johnson and was seconded by Mr. Kucsan to authorize Solicitor Asteak to press the matter with the developer's professionals. The motion carried.

ProLogis Park 33 – Letters of Credit – Mr. Tenges reported that the letters of credit for ProLogis are set to expire on June 30, 2009. We are currently working with the developer to get them extended. A motion was moved by Mr. Kucsan and was seconded by Mr. Johnson to authorize Solicitor Asteak to call in the Letters of Credit for ProLogis, in the event they are not renewed by Wednesday June 17, 2009. The

motion carried. Solicitor Asteak stated that we believe the developer will renew the letters of credit and this is merely a protective measure.

East Allen Township Zoning Change Hearings – East Allen is proposing zoning amendments to allow for the development of lands bordering Lower Nazareth Township. Solicitor Asteak and Mr. Tenges attended previously meetings but were unable to attend tonight's meeting; however the primary issue was not being discussed this evening. Lower Nazareth is interested in transportation and stormwater issues and preserving quality of life. A motion was moved by Mr. Johnson and was seconded by Mr. Kucsan to authorize the use of Solicitor Asteak to protect our interest with East Allen Township. The motion carried.

**Engineer's Report**

There were no topics of discussion under Engineer's Report.

**Solicitor's Report**

There were no topics of discussion under Solicitor's Report.

**Old Business**

There were no items to discuss under Old Business.

**New Business**

There were no items to discuss under New Business.

**Payment of the Bills**

A motion was made by Mr. Kucsan and seconded by Mr. Johnson to approve the bills dated May 27, 2009 and June 10, 2009. The motion carried.

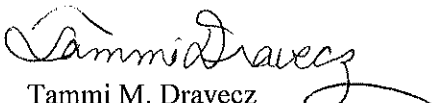
**Courtesy of the Floor**

There were no items to discuss under Courtesy of the Floor.

**Adjournment**

A motion was moved by Mr. Johnson and seconded by Mr. Kucsan to adjourn the meeting at 8:05PM.

Respectfully submitted by,

  
Tammi M. Dravec  
Asst. Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
May 27, 2009**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
9904	Kucsan, Robert S.	PSATS Reimbursement	\$ 370.11
9905	United States Postal Service	Postage	\$ 500.00
9906	Faust Heating & A/C Co., Inc.	Municipal Building Maintenance	\$ 258.00
9907	Catherine Kanyuk	Driveway Permit Refund	\$ 50.00
9908	Easton Suburban Water Authority	Municipal Office Water	\$ 73.46
9909	Edwards Business Systems	Copier Maintenance	\$ 88.00
9910	France Anderson Basile and Company, P.C	Audit Services	\$ 1,350.00
9911	Herceg Hauling	Trash Removal	\$ 264.00
9912	The Home News	Advertisement	\$ 127.78
9913	Mega Software Services, Inc.	EIT Software Maintenance	\$ 840.00
9914	Met-Ed	Traffic Signal Electricity	\$ 77.74
9915	Mr. John	Temporary Restrooms	\$ 610.65
9916	PrintConcepts	Newsletter	\$ 1,991.12
9917	Verizon	Municipal / Public Works Local Telephone	\$ 511.37
9918	Walmart Community BRC	Municipal Building Supplies	\$ 186.96
9919	Staples Business Advantage	Office Supplies / Public Works Equipment	\$ 261.94
9920	Robert Bruneid	Local Services Tax Refund	\$ 46.00
9921	Cassandra Siebler	Local Services Tax Refund	\$ 12.96
9922	Selective Insurance Company of America	Workers Compensation/Liability Insurance	\$ 20,462.00
9923	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 4,458.94
9924	Asteak Law Offices	Legal Services	\$ 5,334.50
9925	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 296.00
<b><i>Total General Fund Checking Account...</i></b>			<b><u><u>\$ 38,171.53</u></u></b>
<b><u>PAYROLL ACCOUNT</u></b>			
May 22, 2009			<b><u><u>\$ 27,147.65</u></u></b>
<b><u>MASTER ESCROW CHECKING ACCOUNT</u></b>			
1593	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 9,459.40
1594	Asteak Law Offices	Legal Services	\$ 2,056.25
<b><i>Total Master Escrow Account...</i></b>			<b><u><u>\$ 11,515.65</u></u></b>

**Lower Nazareth Township**  
**Bills To Be Approved**  
June 10, 2009

Num	Name	Memo	Amount
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
9926	Esther Samson	Summer Park Program Refund	\$ 140.00
9927	Lehigh Valley Zoo	Summer Park Outreach Program	\$ 162.50
9928	Met-Ed	Traffic Signal / Street Light Electricity	\$ 130.71
9929	Highway Materials, Inc.	Paving / Patching Material	\$ 1,303.20
9930	All-Phase Electric Supply Co.	Park Facilities Maintenance	\$ 146.41
9931	Valley Industrial Rubber Products	Public Works Tool/Equipment Repairs	\$ 205.70
9932	Bath Supply Co., Inc.	Facility Maintenance	\$ 33.00
9933	BWP-Carquest Auto Parts	Public Works Equipment Parts/Supplies	\$ 90.64
9934	Northampton County Seed Company, Inc.	Facilities Maintenance	\$ 140.00
9935	Qqest Software Systems	Maintenance Agreement	\$ 379.00
9936	Patriot Workwear	Fire Police Workwear	\$ 653.00
9937	ExxonMobil	Fire Company Vehicle Fuel	\$ 210.83
9938	FirePrograms	Fire Company Maintenance Renewal	\$ 435.00
9939	Staples Credit Plan	Fire Company Office Supplies	\$ 107.96
9940	Kistler O'Brien	Fire Company Fire Extinguisher Inspection	\$ 1,082.00
9941	Easton Suburban Water Authority	Fire Company Water	\$ 50.01
9942	Verizon	Fire Company Telephone	\$ 207.50
9943	RadioTech	Fire Company Radio Supplies	\$ 138.00
9944	Asteak Law Offices	Legal Services	\$ 262.50
9945	Universal Marketing, Inc	Equipment Motor Fuel	\$ 398.74
9946	IIMC	Membership Renewal	\$ 250.00
9947	AT&T	Municipal / Public Works Long Distance	\$ 50.43
9948	Nextel Communications	Municipal / Public Works Wireless	\$ 304.47
9949	Ikon Office Solutions	Copier Maintenance	\$ 568.36
9950	PA One Call System, Inc.	Monthly Fax Activity	\$ 50.70
9951	Interstate Battery of Allentown	Public Works Equipment Repairs	\$ 85.95
9952	The Express Times	Advertisement	\$ 77.63
9953	Nazareth Key	Advertisement	\$ 65.34
9954	PPL, Inc.	Municipal/Public Works/Park/St Light/Traffic	\$ 1,351.57
9955	Sam's Club	Park Supplies	\$ 70.18
9956	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 587.50
9957	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
9958	Capital Blue Cross	Employee Health Insurance	\$ 16,608.53
9959	Colonial Regional Police Department	Police Contract Payment	\$ 78,443.58
9960	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
9961	Volunteer Companies Loan Fund	Fire Company Loan	\$ 643.51
9962	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
9963	Schwab's Screenprinting	Summer Park Program	\$ 168.75
<b>Total General Fund Checking Account...</b>			<b><u>\$ 108,675.38</u></b>

**Lower Nazareth Township  
Bills To Be Approved  
June 10, 2009**

**PAYROLL ACCOUNT**

June 5, 2009

**\$ 27,966.29**

**OPEN SPACE ACCOUNT**

577 Keystone Nazareth Bank & Trust

Land Loan Payment

**\$ 3,696.08**

**CAPITAL RESERVE ACCOUNT**

696 Lafayette Ambassador Bank - Lease Dept 2005 Mack Truck

\$ 2,019.09

697 Virginia Business Systems Copier Maintenance

\$ 379.95

*Total Capital Reserve Account...* **\$ 2,399.04**

**HOST FEE ACCOUNT**

535 East Penn Sanitation

Spring Clean-up Day

**\$ 13,083.50**

**MASTER ESCROW CHECKING ACCOUNT**

1595 Dewalt's RV, Inc Escrow Refund

\$ 2,437.61

1596 T & S Development Escrow Refund

\$ 2,987.88

1597 Northampton County Recorder of Deeds Plan Recording

\$ 35.00

1598 Asteak Law Offices Legal Services

\$ 87.50

1599 Keystone Consulting Engineers, Inc. Engineering & Inspection Services

\$ 4,286.70

1600 Met-Ed Traffic Signal Electricity

\$ 27.71

*Total Master Escrow Account...* **\$ 9,862.40**