

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
April 28, 2010**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday April 28, 2010. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	- Chairman	Gary Asteak	- Solicitor
Robert S. Kucsan	- Vice Chairman	Lori B. Seese	- Zoning Administrator
Ricky T. Johnson	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Albert Kortze, P.E.	- Engineer		

Absent was:

James S. Pennington - Supervisor

**Approval of Minutes**

A motion was moved by Mr. Johnson and was seconded by Mr. Kucsan to approve the meeting minutes for April 14, 2010. Mr. Kucsan abstained. The motion carried.

**Reports**

*Reports are available for review at the Township Office and are posted on the Township's website.*

Mr. Nagle acknowledged the receipt of the Planning and Zoning Administrator's Reports for March 2010.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

There were no items to discuss under Subdivision and Land Development.

**Supervisors' Comments**

Mr. Boucher commented that the fire company has their new truck and it will be on display in the parking lot during our next meeting on May 12<sup>th</sup>.

Mr. Johnson had no comments.

Mr. Nagle, along with Mr. Kucsan, attended the CRPC meeting on Monday night. There was an executive session to discuss salaries. Lower Nazareth Township was out voted 2-1. Mr. Nagle and Mr. Kucsan were very unhappy with the vote. Hanover Township has always been a "spender", Bath was frugal and Lower Nazareth brought balance. Lately, Hanover and Bath have "teamed up" against Lower Nazareth Township.

## **Manager's Report**

**2010 Animal Contract** – Mr. Tenges reported that he doesn't like the agreement however believes it is in the best interest of the township to do enter into this agreement. After a brief discussion a motion was moved by Mr. Johnson and was seconded by Mr. Boucher to approve the 2010 Animal Service Contract; allowing police or an animal control officer to take dogs and/or cats to the Center. Mr. Kucsan abstained. The motion carried.

**2010 PSATS Convention** – Mr. Tenges attended a preventative roadway maintenance program while attending the conference. The chip seal process involves a layer of oil, a layer of fiberglass fibers, followed by another layer of oil and lastly stone. Mr. Tenges believes we have 3 miles of road that could benefit from this process. The company demonstrated the process on the parking lot at the Hershey Lodge. Mr. Tenges said he would check the condition of the parking lot later this summer to see how it holds up to weathering.

**TCC Meeting** – Mr. Tenges continues to attend TCC meetings and work on developing an RFP. They hope to have the RFP for a tax collector ready within two weeks. Northampton County reportedly has the most in depth RFP. Hopefully they can make a decision on the tax collector by the end of August. Tax collection would begin in January 2012.

**Recycling** – Letters informing residents of the new recycling ordinance and vouchers regarding the distribution of recycling containers were mailed this week. Distribution will take place one Saturday in May and one in June. The staff will assist with the distribution. We have created an internal FAQ list to help staff respond to inquiries about the ordinance and container pick-up.

**Lion's Club benches** – Mr. Kucsan has approached the Lion's Club about installing benches by the trees in the park. The bench would be made of low-maintenance trex boards and would be concreted in the ground. Mr. Kucsan would like the Lion's Club to donate one bench annually and possibly in other parks like Hahn's Meadow.

**Surrey Glen** – Mr. Tenges reported that the Surrey Glen sign and fence have been vandalized; township crew will do their best to fix the damage.

**Meeting Room / Trophy Clean-up** – Mr. Tenges reported that each organization was made to organize their trophies. Some are displayed and the rest were placed in storage. Continual maintenance will be conducted to keep the cases neat and organized.

## **Engineer's Report**

**Colt's Ridge – Letter of Credit Reduction** - Mr. Kortze reviewed his letter dated April 23, 2010. He recommended reducing the letter of credit from its current balance of \$187,888.33 to \$175,709.13.

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to reduce the letter of credit. The motion carried.

## **Solicitor's Report**

**DeBonis Litigation** – Solicitor Asteak reported that the DeBonis litigation is heating up. The DeBonis' family states that the pipe is on their neighbor's property. Solicitor Asteak asked the Board to authorize Mr. Kortze to go to the property and investigate. A motion was moved by Mr. Johnson and seconded by Mr. Kucsan to authorize Mr. Kortze to investigate which the property the pipe is on. The motion carried.

## **Old Business**

There were no items to discuss under Old Business.

## **New Business**

There were no items to discuss under New Business.

**Payment of the Bills**

A motion was made by Mr. Johnson and seconded by Mr. Boucher to approve the bills dated April 28, 2010. The motion carried.

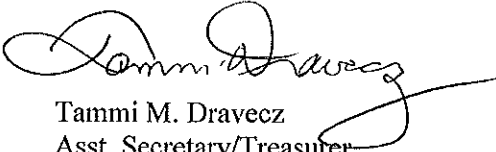
**Courtesy of the Floor**

There were no items to discuss under Courtesy of the Floor.

**Adjournment**

A motion was moved by Mr. Nagle and seconded by Mr. Johnson to adjourn the meeting at 7:11PM.

Respectfully submitted by,



Tammi M. Dravecz  
Asst. Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
April 28, 2010**

Num	Name	Memo	Amount
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
10714	William Kocher	Conference	\$ 44.01
10715	Beruta, Todd M.	Conference/Class	\$ 92.93
10716	Sullivan, Kelly J	Conference	\$ 20.00
10717	Lori Seese	Conference	\$ 98.75
10718	Timm Tenges	Conference	\$ 110.00
10719	ISOBunkers, LLC	Equipment Motor Fuel	\$ 1,323.79
10720	Reliable Sign & Striping, Inc.	Traffic Sign Supplies	\$ 2,487.50
10721	Stephenson Equipment, Inc.	Equipment Parts/ Supplies	\$ 1,905.15
10722	U.S. Municipal Supply, Inc.	Equipment Parts/Supplies	\$ 929.61
10723	Valley Industrial Rubber Products	Equipment Parts/Supplies	\$ 55.18
10724	Stewart-Amos Equipment Co.	Street Sweeper Rental	\$ 5,200.00
10725	Walmart Community BRC	Public Works Supplies	\$ 8.50
10726	Verizon	Public Works/Municipal Local Telephone	\$ 543.25
10727	Tommy's Small Engine Repair	Equipment Parts/Supplies	\$ 19.10
10728	Brown-Daub Ford-Lincoln-Mercury	Equipment Parts/Supplies	\$ 12.32
10729	Whitehall Turf Equipment	Shop Tools/Equipment	\$ 339.00
10730	Valley Tire Factory Outlet, Inc.	Equipment Parts/Supplies	\$ 74.00
10731	Mr. John	Temporary Restrooms	\$ 310.99
10732	Pennsylvania Construction Code Academy	Building Code Class	\$ 125.00
10733	Deer Park	Municipal Bottled Water	\$ 10.53
10734	Herceg Hauling	Trash Removal	\$ 118.00
10735	Integra One	Computer Services	\$ 1,000.00
10736	Pitney Bowes Purchase Power	Postage	\$ 518.99
10737	Edwards Business Systems	Copier Maintenance	\$ 356.93
10738	Selective Insurance Company of America	Workers Compensation	\$ 188.00
10739	Convergent Communications	Telephone Maintenance	\$ 1,919.00
10740	Staples Business Advantage	Office Supplies	\$ 231.61
10741	Structural Metal Fabricators, Inc.	Equipment Parts/Supplies	\$ 153.72
10742	Northern Tool & Equipment Co.	Shop Tools/Equipment	\$ 8.47
10743	Suburban Propane	Public Works Heating Fuel	\$ 165.83
10744	IIMC	Membership Renewal	\$ 250.00
10745	Printex	Office Supplies	\$ 81.05

**Lower Nazareth Township  
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**GENERAL FUND CHECKING ACCOUNT CONTINUED**

10746	All-Phase Electric Supply Co.	Street Light Repair	\$ 214.55
10747	United States Postal Service	Postage	\$ 500.00
10748	Keystone Consulting Engineers	Septic Permit Renewal	\$ 132.00
<i>Total General Fund Checking Account...</i>			<u><u>\$ 19,547.76</u></u>

**PAYROLL ACCOUNT**

April 23, 2010	<u><u>\$ 25,841.06</u></u>
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**MASTER ESCROW CHECKING ACCOUNT**

1696	Met-Ed	Traffic Signal Electricity	\$ 78.99
1697	Keystone Consulting Engineers, Inc.	Engineering Services	\$ 576.50
1698	Asteak Law Offices	Legal Services	\$ 43.75
<i>Total Master Escrow Account...</i>			<u><u>\$ 699.24</u></u>

**DEVELOPMENT & INSPECTION ACCOUNT**

1644	Barry Isett & Associates, Inc.	Building Inspection Services	\$ 250.00
1645	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 4,248.75
1646	DCED	Training Contribution - 1st Quarter	\$ 112.00
<i>Total Development &amp; Inspection Account...</i>			<u><u>\$ 4,610.75</u></u>

**RECYCLING/REFUSE ACCOUNT**

1001	Printex	Office Supplies	\$ 194.10
1002	Safeguard Business Systems	Office Supplies	\$ 120.34
1003	Staples Business Advantage	Office Supplies	\$ 53.62
<i>Total Recycling/Refuse Account...</i>			<u><u>\$ 368.06</u></u>