

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
April 8, 2009**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday April 8, 2009. The Chairman called the meeting to order at 7:35 PM.

Present were:

Dr. Alan V. Dilsaver	- Chairman	Timm A. Tenges	- Manager, Secretary/Treasurer
Eric E. Nagle	- Vice Chairman	Lori B. Seese	- Zoning Administrator
Ricky T. Johnson	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Robert S. Kucsan	- Supervisor	Albert Kortze, P.E.	- Engineer
Gary N. Asteak, Esq.	- Solicitor		

Absent was:

Patrick J. Murphy, Supervisor

Approval of Minutes

A motion was moved by Mr. Nagle and seconded by Mr. Johnson to approve the meeting minutes for March 11, 2009. The motion carried.

Reports

Reports are available for review at the Township Office.

Dr. Dilsaver acknowledged the receipt of the Zoning Administrator's March 2009, the Financial Report for February 2009, and the Compliance Audit Report for January 2005 – December 2007.

Correspondence

The Board of Supervisors received a letter from the Northampton County Farmland Preservation Board of Directors requested their support of Act 4, which permits the freezing of the tax millage on preserved farms. All three taxing bodies (municipality, county, and school) must agree to the freeze. All Board members were in favor of the freeze. A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to authorize Mr. Tenges to discuss this with the other taxing bodies and report back to the Board. The motion carried.

Subdivision and Land Development

Joseph I – Preliminary/Final Land Development – Resolution #LNT-08-09 – Attorney Michael Gavin was present on behalf of the Joseph family. This plan was previously approved with the bank pad in Palmer Township and the parking lot in Lower Nazareth Township; however this plan reverses the pads. The bank pad will be in Lower Nazareth and the parking lot in Palmer. Mr. Kortze reviewed his letter dated April 2nd recommending preliminary/final approval. A motion was moved by Mr. Johnson and was seconded by Mr. Nagle to approve Resolution #LNT-08-09. The motion carried.

Opus East – Revised Final Land Development – Resolution #LNT-09-09 – Jill Geist, Pany and Lentz, was present on behalf of Opus East. This project is located mostly in Bethlehem Township, but a portion is located in Lower Nazareth. Ms. Geist explained that some changes were being made to a previously approved plan, but those changes are only in the portion located in Bethlehem Township. Mr. Kortze reviewed his letter dated April 2nd recommending revised final approval. A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to approve Resolution #LNT-09-09. The motion carried.

Supervisor’s Comments

Mr. Kucsan, Dr. Dilsaver, and Mr. Johnson had no comments.

Mr. Nagle, along with Mr. Kucsan, attended the CRPC meeting on March 23rd.

Manager’s Report

ProLogis Parkway / Hollo Road Update – The Township has received numerous complaints from residents regarding the opening of Hollo Road. Mr. Tenges reported that he has been working with Mr. Kortze and Solicitor Asteak on this issue. First of all, ProLogis Parkway is a private road; it has not been turned over to township. Secondly, Mr. Tenges stated that he is looking out for the interest of Lower Nazareth Residents. Since development in Palmer Township (i.e. Majestic) will cause traffic to use Hollo Road to access Route 33, he wants inter-municipal agreement between Palmer and Lower Nazareth holding Palmer financially responsible for future improvements to that intersection. Mr. Tenges stated that keeping Hollo Road closed is a “bargaining chip” to get Palmer to the table.

In response to the comment from residents that a light be installed at Route 248 and Hollo Road; the township did ask PennDot about a light at that location and the request was denied.

Solicitor Asteak is preparing a draft agreement; hopefully in time for the next meeting.

Hecktown Road Traffic Study – Mr. Tenges discussed from a traffic study performed after a complaint and request from a resident to install stop signs along Hecktown Road at Saddle Drive, Presidential Drive, Green Pond Road, and Cobblestone Lane.

The study, which included review of motor vehicle accident reports, concluded that, based on the data, multi-way stop signs are not warranted; however does recommend the re-evaluation of the corridor if traffic patterns change in the future.

Township Representation – Mr. Tenges represented the township at the ribbon cutting at Kohl’s and Firestone.

Letter of Appreciation – The Township received a letter of appreciation from Rosario Amato, Administrator of Athletics at Nazareth Area School District, for the use of Surrey Glen Park and for the support and assistance with the athletic program.

Yard Waste – It has come to our attention that East Penn Sanitation is no longer picking up yard waste from their customers. The office has been barraged with phone calls from residents wanting to know what to do with their yard waste. They have been offered information on our Yard Waste Program, however many want to get rid of grass clippings; which, at this time, we are unable to accept. We are exploring grass collection & storage requirements through DEP, however we are encouraging the residents to follow DEP’s recommendation and “let it lay”.

Mr. Tenges said that the next time we replace a truck; he is looking into one with an interchangeable body that would allow us to transport more yard waste to FRCA.

Mr. Tenges also discussed adapting the recycling ordinance and distributing the recycling cans.

Engineer’s Report

Country Club Road Business Park – Letter of Credit Reduction – Mr. Kortze reviewed his letter dated April 2nd, recommending a reduction in security from \$649,833.88 to \$533,607.88. A motion was moved

by Mr. Johnson and seconded by Mr. Nagle to a \$116,226.00 reduction to the letter of credit. The motion carried.

Solicitor's Report

There were no items to discuss under Solicitor's Report.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Kucsan and seconded by Mr. Nagle to approve the bills dated April 8, 2009. The motion carried unanimously.

Courtesy of the Floor

There were no comments under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Johnson and seconded by Dr. Dilsaver to adjourn the meeting at 8:37PM.

Respectfully submitted by,



Tammi M. Dravecz
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
April 8, 2009**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
9726	Gyarmaty, Lorie L.	PEITOAC Conference	\$ 363.39
9727	Capital Blue Cross	Employee Health Insurance	\$ 16,608.53
9728	AutoZone, Inc.	Public Works Tool & Equipment Repairs	\$ 2.99
9729	Deer Park	Municipal Bottled Water	\$ 18.50
9730	Eastern Industries, Inc.	Winter Maintenance	\$ 692.76
9731	Edwards Business Systems	Copier Maintenance	\$ 88.00
9732	France Anderson Basile and Company, P.C.	Audit Services	\$ 1,785.00
9733	Grainger Parts	Public Works Tools & Equipment	\$ 193.32
9734	Herceg Hauling	Trash Removal	\$ 264.00
9735	Highway Materials, Inc.	Paving/Patching Material	\$ 156.00
9736	Met-Ed	Traffic Signal Electricity	\$ 44.70
9737	Pitney Bowes	Postage Machine	\$ 306.00
9738	Staples Business Advantage	Office/Road/Zoning/Tax Collection Supplies	\$ 429.36
9739	Traffic & Pump Solutions	Traffic Signal Maintenance	\$ 651.30
9740	A & S HVAC, Inc.	Fire Company Maintenance	\$ 575.00
9741	James Hinkel	Fire Police Supplies	\$ 177.50
9742	Eastern Autoparts Warehouse	Fire Company Supplies	\$ 222.24
9743	PPL, Inc.	Fire Company Electricity	\$ 652.08
9744	ExxonMobil	Fire Company Fuel	\$ 543.70
9745	Bethlehem Sewerage & Excavating	Fire Company Septic Service	\$ 500.00
9746	Nextel Communications	Fire Company Wireless Service	\$ 381.56
9747	Knowles LP Gas	Fire Company Heating Fuel	\$ 3,160.63
9748	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
9749	Capital Blue Cross	Employee Health Insurance	\$ 16,608.53
9750	Colonial Regional Police Department	Police Contract Payment	\$ 78,443.58
9751	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
9752	Volunteer Companies Loan Fund	Fire Company Loan	\$ 643.51
9753	Verizon	Municipal / Public Works Telephone	\$ 511.13
9754	Met-Ed	Traffic Signal Electricity	\$ 174.52
9755	BWP-Carquest Auto Parts	Public Works Tool/Equipment Repairs	\$ 168.42
9756	Bursich Associates, Inc.	Act 537	\$ 172.00
9757	Cargill Inc.	Winter Maintenance	\$ 5,898.75
9758	Dewalt's RV, Inc.	Public Works Equipment Repairs	\$ 10.39

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

9759	Flurer's Auto Body	Public Works Vehicle Maintenance	\$ 50.00
9760	Phyllis Goodhard	Postage	\$ 42.00
9761	GVM, Inc.	Public Works Equipment Parts/Supplies	\$ 62.16
9762	Highway Materials, Inc.	Paving/Patching Materials	\$ 70.50
9763	Hanover Township Community Center	Summer Park Workshop	\$ 25.00
9764	Interstate Battery of Allentown	Public Works Equipment Repairs	\$ 173.90
9765	Kimball Midwest	Public Works Equipment Parts/Supplies	\$ 103.31
9766	Mr. John	Temporary Restrooms	\$ 244.70
9767	Medical Life Insurance Company	Life Insurance	\$ 1,367.60
9768	Memorial Library of Nazareth & Vicinity	Library Service - 2nd Quarter	\$ 20,132.25
9769	Northampton County Seed Company, Inc.	Public Works Misc Tools/Equipment	\$ 157.70
9770	PrintConcepts	EIT Office Supplies	\$ 185.35
9771	Staples Credit Plan	Office Supplies	\$ 4.97
9772	Trinco - Trinity Tool Company	Public Works Equipment Repairs	\$ 60.56
9773	U.S. Municipal Supply, Inc.	Public Works Equipment Parts/Supplies	\$ 202.92
9774	Valley Industrial Rubber Products	Public Works Equipment Parts/Supplies	\$ 194.07
9775	Palmer Township Board of Supervisors	Advertisement	\$ 72.05
9776	Easton Area Joint Sewer Authority	Capital & Operating Expenses	\$ 1,030.23
9777	Knowles LP Gas	Lease Building / Fire Company Heating Fuel	\$ 872.64
9778	Horwith Freightliner	Fire Company Vehicle Maintenance`	\$ 1,158.12
9779	ExxonMobil	Fire Company Equipment Fuel	\$ 396.15
9780	Verizon	Fire Company Telephone	\$ 207.63
9781	Micro Fleet Services, Inc.	Fire Company Supplies	\$ 220.73
9782	Chief Supply, Inc.	Fire Company Supplies	\$ 234.93
9783	Stokes Electrical Supply Company	Fire Company Supplies	\$ 29.58
9784	Easton Suburban Water Authority	Fire Company Water	\$ 317.41
9785	Jack Williams Tire Company, Inc.	Fire Company Supplies	\$ 59.90
9786	PPL, Inc.	Traffic Signal/St Light/Municipal/Park/Public Wor	\$ 994.81
9787	PA One Call System, Inc.	Monthly Fax Activity	\$ 65.00
9788	Easton Suburban Water Authority	Hydrant Assessment	\$ 12,100.00
9789	Suburban Propane	Park Fuel	\$ 531.74
9790	Enter.net	Computer Services	\$ 450.00
9791	Suburban Propane	Public Works Heating / Equipment Motor Fuel	\$ 2,335.52
9792	Shanna Rissmiller	EMST Refund	\$ 52.00

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GENERAL FUND CHECKING ACCOUNT CONTINUED

9793	Jordan Blank	LST Refund	\$ 12.00
9794	Lynette LaBar Capone	LST Refund	\$ 52.00
9795	Donald A. DeReamus	LST Refund	\$ 50.00
9796	Barbara J. Fedorchick	LST Refund	\$ 28.00
9797	Tammy J. VanFleet	LST Refund	\$ 8.00
9798	Matthew J. Hoernle	LST Refund	\$ 28.95
9799	Codi Januszkiewicz	LST Refund	\$ 29.00
9800	Ignatz A. Keppel	LST Refund	\$ 52.00
9801	William A. Newhard, Sr.	LST Refund	\$ 52.00
9802	Joyce Organtini	LST Refund	\$ 21.00
9803	Dianne Schell	LST Refund	\$ 46.00
9804	Christina Tomaino	EMST Refund	\$ 52.00
9805	Jeanette A. Brown	LST Refund	\$ 11.00
9806	Salvatore J. Panto, Sr.	LST Refund	\$ 51.00
PAID ONLINE	Chase Card Services	Equipment Motor/Conferences/Computer Services	\$ 1,133.35
9807	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
9808	Home Depot Credit Services	Park / Traffic Control Supplies	\$ 87.11
<i>Total General Fund Checking Account...</i>			<u><u>\$ 179,438.41</u></u>

CAPITAL RESERVE ACCOUNT

689	Virginia Business Systems	Copier Lease	\$ 379.95
690	Virginia Business Systems	Copier Lease	\$ 394.95
691	Lafayette Ambassador Bk - Leasing Dpt	2005 Mack Truck	\$ 2,019.09
692	First Regional Compost Authority	Quarterly FRCA Bill	\$ 4,664.55
<i>Total Capital Reserve Account...</i>			<u><u>\$ 2,793.99</u></u>

PAYROLL ACCOUNT

March 27, 2009	\$ 26,475.52
April 9, 2009	\$ 26,376.59
<i>Total Payroll Account...</i>	<u><u>\$ 52,852.11</u></u>

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OPEN SPACE ACCOUNT

575	Keystone Nazareth Bank & Trust	Land Loan	<u>\$ 3,696.08</u>
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DEVELOPMENT & INSPECTION ACCOUNT

1614	<i>VOIDED</i>		
1616	CodeMaster Inspection Services	Building & Inspections Services	<u>\$ 27,769.00</u>

MASTER ESCROW CHECKING ACCOUNT

1583	Northampton County Recorder of Deeds	Plan Recording	\$ 35.00
1584	Met-Ed	Traffic Signal Electricity	\$ 98.98
1585	Traffic & Pump Solutions	Traffic Signal Maintenance	\$ 743.82
1586	Met-Ed	Traffic Signal Electricity	\$ 98.73
1587	Asteak Law Offices	Legal Services	\$ 652.75
1588	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	<u>\$ 4,874.33</u>
		<i>Total Master Escrow Account...</i>	<u>\$ 6,503.61</u>