

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
January 12, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday January 12, 2011. The Vice-Chairman called the meeting to order at 6:30 PM.

Present were:

Robert S. Kucsan	- Vice Chairman	Albert Kortze	- Engineer
Ricky T. Johnson	- Supervisor	Lori B. Seese	- Zoning Administrator
James S. Pennington	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Gary Asteak	- Solicitor		

Absent was:

Eric E. Nagle, Chairman

Approval of Minutes

A motion was moved by Mr. Johnson and was seconded by Mr. Pennington to approve the meeting minutes for December 15, 2010. The motion carried.

A motion was moved by Mr. Boucher and was seconded by Mr. Johnson to approve the meeting minutes for January 3, 2011. The motion carried.

Reports

Reports are available for review at the Township Office and are posted on the Township's website.

Mr. Kucsan acknowledged the receipt of the Financial Report for November 2010, the Hecktown Volunteer Fire Company Incident Report for December 2010 and the 2010 Totals, and the Planning/Zoning Administrator's Report for December 2010 and the 2010 Totals.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisors' Comments

There were no items to discuss under Supervisors' Comments.

Manager's Report

2011 Auditor's Reorganization – Mr. Tenges reported on the Auditor's Reorganization meeting. Mr. Bickert was appointed Chairman and Mr. Suhr was appointed Secretary. Mr. Cramer did not attend the meeting.

2008 Fire Relief Audit – Mr. Tenges reported that the audit was good and there were no findings.

Zoning Hearing Board Alternate Member Appointment – Resolution #LNT-04-11 – A motion was moved by Mr. Johnson and was seconded by Mr. Pennington to approve Resolution #LNT-04-11; appointing Darin Lueders as the second alternate on the Zoning Hearing Board. The motion carried.

2011 Tax Collection Committee Appointments – Resolution #LNT-05-11 – A motion was moved by Mr. Pennington and was seconded by Mr. Johnson to approve Resolution #LNT-05-11; appointing Timm Tenges as the primary voting delegate and Lorie Gyarmaty as the first alternate. The motion carried.

Engineer's Report

Summ of Route 33 – Maintenance Period Expiration and Security Release – Mr. Kortze reviewed his January 10th letter and recommended the release of security in the amount of \$28,877.85. A motion was moved by Mr. Boucher and was seconded by Mr. Johnson to release the security. The motion carried.

Solicitor's Report

Solar Energy Ordinance – Authorization for Advertisement – Mr. Pennington requested to table this until our January 26th meeting in order to have time to review the comments from the Lehigh Valley Planning Commission (LVPC) and the Lower Nazareth Township Planning Commission. Solicitor Asteak asked the Board to direct their comments to both Mr. Tenges and himself. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to table this discussion until the next meeting on January 26th. The motion carried.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Johnson and seconded by Mr. Boucher to approve the bills dated January 12, 2011. The motion carried.

Courtesy of the Floor

Lorraine Catanzaro, former employee, approached the Board with what was determined to be a personnel matter. After adjourning the regular meeting, the Board went into an executive meeting to discuss the matter with Ms. Catanzaro.

Adjournment

A motion was moved by Mr. Boucher and seconded by Mr. Pennington to adjourn the meeting at 7:45PM.

The Board went into an executive session to discuss a personnel matter.

Respectfully submitted by,


Tammi M. Dravec
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
January 12, 2011**

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
11319	The Express Times	Advertisements	\$ 432.00
11320	Lori Peck, OCR	Stenographer	\$ 120.00
11321	Met-Ed	Traffic Signal Electricity	\$ 107.51
11322	PA League of Cities & Municipalities	Membership Renewal	\$ 65.00
11323	Easton Suburban Water Authority	Hydrant Assessment/Fire Company Water	\$ 12,532.07
11324	Mr. John	Temporary Restrooms	\$ 15.48
11325	Memorial Library of Nazareth & Vicinity	Library Service	\$ 20,647.75
11326	Nazareth Key	Advertisement	\$ 128.88
11327	Pitney Bowes	Postage Meter	\$ 208.50
11328	ISOBunkers, LLC	Equipment Motor Fuel	\$ 1,790.84
11329	Nazareth Area Council of Government	Membership Dues	\$ 3,486.79
11330	International Salt Co., LLC	Winter Maintenance	\$ 7,244.12
11331	Medical Life Insurance Company	Employee Life Insurance	\$ 1,199.60
11332	Suburban Propane	Public Works Heating Fuel / Park Fuel	\$ 1,021.16
11333	Easton Area Joint Sewer Authority	Capital & Operating Expenses	\$ 735.44
11334	Verizon	Municipal Office / Public Works Local Telephone	\$ 565.47
11335	Herceg Hauling	Trash Removal	\$ 125.00
11336	Edwards Business Systems	Copier Maintenance	\$ 416.33
11337	Eastern Industries, Inc.	Paving/Patching Material	\$ 433.84
11338	Plasterer Equipment Co., Inc.	Equipment Parts/Supplies	\$ 1,360.80
11339	Schall's Brakes & Repairs, Inc.	Equipment Repair	\$ 55.00
11340	Kimball Midwest	Public Works Supplies	\$ 135.14
11341	Bath Supply Co., Inc.	Public Works / Facility Maintenance Supplies	\$ 103.49
11342	CCP Industries, Inc.	Public Works Supplies	\$ 130.47
11343	BWP-Carquest Auto Parts	Public Works Supplies/Equipment Parts	\$ 109.46
11344	Grainger Parts	Public Works Supplies/Maintenance	\$ 208.52
11345	Witmer Public Safety Group	Fire Company Supplies	\$ 188.50
11346	Eastern Autoparts Warehouse	Fire Company Supplies	\$ 130.32
11347	FDSOA	Fire Company Membership Renewal	\$ 85.00
11348	Henry Yeska & Son, Inc.	Fire Company Maintenance	\$ 350.00

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

11349	Kistler O'Brien	Fire Company Equipment Maintenance	\$ 870.00
11350	Semo Tank / Baker Equipment Co.	Fire Company Supplies	\$ 292.57
11351	Nazareth Key	Fire Company Advertisement	\$ 118.44
11352	Staples Business Advantage	Office/Public Works Supplies	\$ 536.67
	Chase Card Services	Equipment Motor Fuel/postage/Office & Public	\$ 321.82
11353	PPL, Inc.	Park/Municipal/PW/Traffic Signal/St Light Ele	\$ 985.77
11354	Sam's Club	Public Works & Municipal Building Supplies	\$ 282.71
11355	PA One Call System, Inc.	Monthly Fax Activity	\$ 18.90
11356	AT&T	Municipal Office/Public Works Long Distance	\$ 55.36
11357	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
11358	Colonial Regional Police Department	Police Contract Payment	\$ 83,779.89
11359	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
11360	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
11361	PA Recreation and Park Society, Inc.	2011 Membership Dues	\$ 80.00
11362	Nextel Communications	Municipal Office/Public Works Wireless	\$ 324.76
11363	Wayne Wenrich	Mailbox Damage Reimbursement	\$ 25.00
11364	PPL, Inc.	Fire Company Electricity	\$ 1,151.45
11365	Knowles LP Gas	Fire Company Heating Fuel	\$ 3,641.38
11366	United States Postal Service	Postage	\$ 2,000.00
<i>Total General Fund Checking Account...</i>			<u>\$ 151,689.38</u>

PAYROLL ACCOUNT

December 30, 2010	\$ 29,872.67
January 14, 2011	\$ 27,840.28
<i>Total Payroll Account...</i>	<u>\$ 57,712.95</u>

DEVELOPMENT & INSPECTION ACCOUNT

1662	CodeMaster Inspection Services, Inc.	Building Code Inspections	\$ 46,041.90
1663	DCED	Training Contribution - 1st Quarter	\$ 172.00
<i>Total Development & Inspection Account...</i>			<u>\$ 46,213.90</u>

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CAPITAL RESERVE ACCOUNT

738	Virginia Business Systems	Copier Lease	\$	<u>379.95</u>
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OPEN SPACE ACCOUNT

599	Keystone Nazareth Bank & Trust	Land Loan Payment	\$	<u>3,696.08</u>
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MASTER ESCROW CHECKING ACCOUNT

1787	Met-Ed	Traffic Signal Electricity	\$	293.02
1788	Robert Michel	Escrow Refund	\$	473.07
		<i>Total Master Escrow Account...</i>	\$	<u>766.09</u>