

LOWER NAZARETH TOWNSHIP
REORGANIZATION
JANUARY 4, 2010

REORGANIZATION - The Lower Nazareth Township Board of Supervisors held a meeting in the Township Municipal Building on Monday January 4, 2010 for the purposes of Reorganization. The Acting Chairman, Eric E. Nagle called the meeting to order at 6:33 p.m.

Present were: Supervisors Eric E. Nagle, Robert S. Kucsan, Ricky T. Johnson, James S. Pennington, and Martin J. Boucher; Manager Timm A. Tenges and Assistant Secretary/Treasurer Tammi M. Dravec.

Pledge of Allegiance

Organization of the Board of Supervisors

Chairman	2009 – Alan Dilsaver	Rick Nagle Robert Kucsan	Ricky Johnson Eric Nagle	YES NO
Vice Chairman	2009 – Eric Nagle	Robert Kucsan	James Pennington	YES

Elect

Motion made by

Vote Carried

Appoint

Secretary	2009 – Timm Tenges	Timm Tenges	Robert Kucsan	YES
Assistant Secretary	2009 – Tammi Dravec	Tammi Dravec	Martin Boucher	YES
Treasurer	2009 – Timm Tenges	Timm Tenges	Ricky Johnson	YES
Assistant Treasurer	2009 – Tammi Dravec	Tammi Dravec	Robert Kucsan	YES

2010 Meeting Schedule – attached - New meeting time of 6:30PM proposed

Please note: Meeting dates are subject to change. Please contact the Township Office to verify you have the most recent schedule prior to conducting business with the Township.

Approve 2010 schedule & new meeting time	Ricky Johnson James Pennington	YES
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Depositories for Township Funds

Motion made by

Vote Carried

<p>Checking, Savings, & Developer's Escrow</p>	<p>Keystone Nazareth Bank & Trust Lafayette Ambassador Bank & Trust PA Local Government Investment Trust Wachovia Bank PNC Bank</p>	<p>James Pennington</p>	<p>YES</p>
<p>Establish Treasurer's Bond</p>	<p>1 million dollars</p>	<p>Robert Kuusan</p>	<p>YES</p>
<p>Establish Assistant Treasurer's Bond</p>	<p>1 million dollars</p>	<p>James Pennington</p>	<p>YES</p>
<p>Adopt 2010 Fee Schedule</p>	<p></p>	<p>Martin Boucher</p>	<p>YES</p>

Delegates to Miscellaneous Boards and Conventions

Motion made by

Vote Carried

<p>Colonial Regional Police Commission</p>	<p>2009 Delegate: Eric Nagle</p>	<p>Delegate: Eric Nagle</p>	<p>Robert Kuusan</p>	<p>YES</p>
	<p>2009 Alternate: Robert Kuusan</p>	<p>Alternate: Robert Kuusan</p>	<p>Ricky Johnson</p>	<p>YES</p>
<p>Liaison to Emergency Services - Fire</p>	<p>2009 Delegate: Timm Tenges</p>	<p>Delegate: Martin Boucher Timm Tenges</p>	<p>Robert Kuusan Eric Nagle</p>	<p>YES NO</p>
	<p>2009 Alternate: Alan Dilisaver</p>	<p>Alternate: Timm Tenges</p>	<p>James Pennington</p>	<p>YES</p>
<p>Liaison to Emergency Services - Ambulance</p>	<p>2009 Delegate: Timm Tenges</p>	<p>Delegate: Martin Boucher</p>	<p>Robert Kuusan</p>	<p>YES</p>
	<p>2009 Alternate: <i>tabled</i></p>	<p>Alternate: Timm Tenges</p>	<p>Martin Boucher</p>	<p>YES</p>
<p>Nazareth Area Council of Government - Stockertown</p>	<p>2009 Delegate: Robert Kuusan</p>	<p>Delegate: James Pennington</p>	<p>Robert Kuusan</p>	<p>YES</p>
	<p>2009 Alternate: Eric Nagle</p>	<p>Alternate: Martin Boucher</p>	<p>Robert Kuusan</p>	<p>YES</p>

Delegates to Miscellaneous Boards and Conventions ... Continued

	Motion made by		Vote Carried	
Regional Comprehensive Plan - Bushkill	2009 Delegate: Timm Tenges	Delegate: Timm Tenges	Robert Kucsan	YES
	2009 Alternate: <i>tabled</i>	Alternate: Ricky Johnson	Martin Boucher	YES
Nazareth Library Budget Committee	2009 Delegate: <i>tabled</i>	Delegate: Robert Kucsan	Martin Boucher	YES
	2009 Alternate: <i>tabled</i>	Alternate: Timm Tenges	Eric Nagle	YES
	2009 Delegate: <i>tabled</i>	Delegate: <i>tabled</i>	Tabled	YES
Two Rivers Council of Government	2009 Alternate: <i>tabled</i>	Alternate: <i>tabled</i>	Tabled	YES
	2009 Delegate: Alan Disaver	Delegate: Ricky Johnson	James Pennington	YES
Liaison to Park & Recreation Commission	2009 Alternate: Ricky Johnson	Alternate: James Pennington	Robert Kucsan	YES
	2009 Delegate: Timm Tenges	Delegate: Timm Tenges	James Pennington	YES
Nazareth Area Council of Government – Steering Committee	2009 Alternate: vacant	Alternate: James Pennington	Eric Nagle	YES
	2009 Representative: Timm Tenges	Representative: Timm Tenges	James Pennington	YES
248 Brodhead Road Building Committee	2009 Representative: Robert Kucsan	Representative: Robert Kucsan	James Pennington	YES

Delegates – PSATS Annual Convention and County Convention

	Motion made by		Vote Carried
Authorization for Supervisors (5), Manager, Assistant Secretary, Voting Delegate, and any other employee so designated by the Township Manager, to attend the PSATS Convention, April 18-21, 2010	Ricky Johnson		YES
	2009 Delegate: Timm Tenges	Delegate: Timm Tenges	Eric Nagle
Voting Delegate for PSATS Convention	Eric Nagle		YES
	2009 Delegate: Timm Tenges	Delegate: Timm Tenges	Robert Kucsan
Authorization for Supervisors (5), Manager, Township Employees so designated by the Board of Supervisors or Township Manager to attend the 2010 County Convention.	Robert Kucsan		YES

Compensation & Reimbursement

Motion made by _____ **Vote Carried**

Compensation of Township Manager – LNT-01-10 \$90,200.00 effective January 1, 2010	Eric Nagle Robert Kuusan	YES
Reimbursement of mileage at the prevailing rate as issued by the IRS (.50/mile – as of 1/1/10) (will adjust as necessary based on updated by the IRS)	Eric Nagle James Pennington	YES
Reimbursement rate for Township performed services at \$50/ man hour	James Pennington Robert Kuusan	YES

Holiday Schedule – Approve as Listed

Motion made by _____ **Vote Carried**

January 1	-	New Year's Day	<div style="border: 1px solid black; padding: 5px; width: fit-content;"> Robert Kuusan Martin Boucher </div>	YES
February 15	-	President's Day		
April 2	-	Good Friday		
May 18	-	Primary Election Day		
May 31	-	Memorial Day		
July 5	-	Independence Day		
September 6	-	Labor Day		
November 2	-	Election Day		
November 25	-	Thanksgiving Day		
November 26	-	Day after Thanksgiving		
December 24	-	Christmas Holiday		
December 27	-	Christmas Holiday		
December 30	-	New Year's Eve	*Due to the 2011 BOS Reorganization meeting falling on Monday January 3, 2011; the holiday was shifted to the Friday prior.	
December 31	-	New Year's Day		

Township Wide Special Events

Motion made by _____ **Vote Carried**

*** All are established & subject to change by the Board of Supervisors***

Township Wide Garage Sale	-	Saturday May 1, 2010	<div style="border: 1px solid black; padding: 5px; width: fit-content;"> James Pennington Robert Kuusan </div>	YES
Trick – or – Treat	-	Sunday October 31, 2010		

Lower Nazareth Township
Reorganization, January 4, 2010

Consultants – See Attached Proposals

Motion made by

Vote Carried

Legal Counsel – Board of Supervisors & Planning Commission	Gary N. Asteak, Esq. At a rate of \$150 / hour for general government and \$175 / hour for development matters per letter dated November 10, 2009	Robert Kucsan James Pennington	YES
Legal Counsel – Zoning Hearing Board	April L. Cordts, Esq. At a rate of \$140 / hour per letter dated November 25, 2009	Ricky Johnson Robert Kucsan	YES
Hearing Officer for Earned Income Tax Claims	Gary N. Asteak, Esq. At a rate of \$150 / hour	James Pennington Robert Kucsan	YES
Sewage Enforcement Officers	Christopher Noll, Steven Gitch, Lisa Kern, Daren Martocci, and Eric Erb Keystone Consulting Engineers, Inc. Fees per Schedule of Fees dated December 10, 2009	Martin Boucher Robert Kucsan	YES
Township Engineer	Keystone Consulting Engineers, Inc. Fees per Schedule dated December 10, 2009	Ricky Johnson James Pennington	YES
Third Party Code Inspections	CodeMaster Inspection Services Fees per Schedule dated December 16, 2009	James Pennington Ricky Johnson	YES
Township Auditor	France, Anderson, Basile & Co., not to exceed \$6,200.00 Per proposal dated November 11, 2009	Robert Kucsan James Pennington	YES
Emergency Management Coordinator	Jeffrey Seip, Fire Chief	Martin Boucher Ricky Johnson	YES

Miscellaneous Boards

Planning Commission - 5 Year Term Expires December 31

	REAPPOINT THROUGH 2014	Robert Kucsan	YES
LINDA CROOK			
Hugh Harris	2010		
Zachariah Cobrinik	2011		
Tara Capecci	2012		
William Hughes	2013		

Motion made by _____

Vote Carried _____

Zoning Hearing Board - 3 Year Term Expires December 31

	REAPPOINT THROUGH 2012	Robert Kucsan	YES
MANOUEL CHANGALIS			
ALTERNATE: Year to Year RICHARD GANGEWARE	REAPPOINT THROUGH 2010	James Pennington	YES
ALTERNATE: Year to Year ROBERT LATZANICH	REAPPOINT THROUGH 2010	James Pennington	YES
Glenn Clearie	2010		
Robert Hicks	2011		

Motion made by _____

Vote Carried _____

Board of Auditors – 6 Yr. Term, Expires December 31

Leroy Bickert		2011	
Thomas Cramer		2013	
Marc Suhr		2015	

Park & Recreation Commission - 5 Year Term Expires December 31

Motion made by _____ Vote Carried _____

[VACANT]		2008	No action taken
[VACANT]		2009	No action taken
Mark Pucillo		2010	No action taken
Stephen Ryan		2011	No action taken
Donna Metzger		2012	No action taken
Joseph Leuser		2012	No action taken

Environmental Advisory Council - 3 Year Term Expires December 31

Motion made by _____ Vote Carried _____

VACANT – (Alan Blanchard)	Term ended in 2005 REAPPOINT THROUGH	No action taken	
VACANT – (Michael Gaul)	Term ended in 2006 REAPPOINT THROUGH	No action taken	
VACANT – (Bob Hicks)	Term ended in 2006 REAPPOINT THROUGH	No action taken	
VACANT – (Stephen Keppel)	Term ended in 2007 REAPPOINT THROUGH	No action taken	

Vacancy Board, Chairman – 1 Year Term Expires December 31

Motion made by _____ Vote Carried _____

ROBERT HOYER Charles Grenaire	REAPPOINT 2010	(Robert Hoyer) Robert Kucsan (Charles Grenaire) Eric Nagle	YES NO
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Nazareth Memorial Library – 3-Yr Term, Expires December 31

Motion made by _____ Vote Carried _____

Delegate: LAURIE JORDAN	2011		
Alternate:			

Nazareth Borough Municipal Authority

Motion made by _____ Vote Carried _____

2009 Delegate: Timm Tenges	Delegate: Timm Tenges	Robert Kucsan	YES
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Background Check Appeals Board

Motion made by

Vote Carried

2009 Delegate (Supervisor): Alan Dilisaver	Delegate (Supervisor): Eric Nagle	James Pennington	YES
2009 Delegate (Supervisor): Ricky Johnson	Delegate (Supervisor): Ricky Johnson	Martin Boucher	YES
2009 Delegate (Citizen): Robert Hicks	Delegate (Citizen): Robert Hicks	Robert Kucsan	YES
2009 Township Manager: Timm Tenges	Township Manager: Timm Tenges	Eric Nagle	YES

MISCELLANEOUS

There were no comments under Miscellaneous

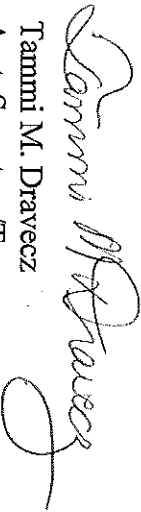
COURTESY OF THE FLOOR

There were no comments under Courtesy of the Floor

ADJOURNMENT

A motion was moved by Mr. Nagle and seconded by Mr. Pennington to adjourn the meeting at 7:05PM.

Respectfully submitted by,


Tammi M. Dravec
Asst. Secretary/Treasurer