

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
October 9, 2019**

The Lower Nazareth Township Board of Supervisors held their regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday October 9, 2019. The Chairman called the meeting to order at 6:30 PM.

Present were:

Martin Boucher -	-	Vice Chairman	Steve Mills	-	Solicitor for Gary Asteak
Bert R. Smalley	-	Supervisor	Albert Kortze	-	Engineer
Robert J. Hoyer	-	Supervisor	Lori A. Stauffer	-	Manager
Amy L. Templeton	-	Supervisor	Eric Albert	-	Office Manager

Absent were:

James S. Pennington	-	Chairman
Tammi Dravec	-	Secretary/Treasurer
Lori Seese	-	Planning/Zoning Administrator

*\*\*\*The Board held an executive session prior to tonight's meeting for litigation discussion\*\*\**

**Approval of Minutes**

A motion was moved by Mr. Hoyer and was seconded by Ms. Templeton to approve the September 25, 2019 meeting minutes. The motion carried.

**Reports** (*Reports are available to review at the Township Office and on our website.*)

Mr. Boucher acknowledged the receipt of the Hecktown Fire Report for September 2019. Ms. Stauffer acknowledged the receipt of a report from the Library for September 2019.

**Correspondence**

There were no items under correspondence.

**Subdivision and Land Development**

**PADOT Application ADA Improvements Wawa – Resolution #LNT-24-19** – Ms. Stauffer asked for the Board to approve the resolution to allow Wawa to move forward with their application for ADA improvements. A motion was moved by Mr. Smalley to approve Resolution #LNT-24-19 and was seconded by Ms. Templeton. The motion carried.

**Supervisors' Comments**

Mr. Hoyer commented that the first Environmental Advisory Committee meeting will be held on Monday October 14<sup>th</sup>, at 7:00pm in the Municipal Building. He also stated that he attended the 30<sup>th</sup> Anniversary of the Farmland Preservation Act on Wednesday, with the preservation of its 200<sup>th</sup> farm. Mr. Hoyer stated that the farm consisted of roughly 80 acres and that 12 acres would become a dedicated park for Moore Township with two fishing ponds on it, and the remaining land would be rented to a local farmer to work the land. He is hopeful that our new Open Space Preservation efforts will produce similar success.

Ms. Templeton had no comments.

Mr. Smalley had no comments.

Mr. Boucher had no comments.

### **Engineer's Report**

Mr. Kortze stated that Saratoga Farms Subdivision was completing some punch list items and should be completed by the end of the month. Mr. Kortze also stated that lot 6 & 7 Business Park should be ready to discuss at the next Board of Supervisor meeting.

### **Solicitor's Report**

There was no discussion under Solicitor's Report.

### **Manager's Report**

Movies in the Park – Ms. Stauffer stated that on October 19<sup>th</sup>, the Township would be hosting Movies in the Park event that will be playing The Nightmare Before Christmas. She stated that we are partnering with the Nazareth Library so that they could run the refreshment stand as a fundraiser for the library.

Liquor License Transfer – Ms. Stauffer stated that the Township has received an application from Red Crab Juicy Seafood, LLC for a Liquor Transfer Hearing at the November 19<sup>th</sup> meeting.

2020 Township Budget – Ms. Stauffer asked if any Board member had any questions about the 2020 budget that she reviewed at the last meeting. There were no questions regarding the budget and the Supervisors will vote to advertise at the next scheduled Board of Supervisors meeting.

USDA Spotted Lanternfly – Louise Bugbee – Ms. Stauffer stated that Louise Bugbee, an outreach technician with the USDA was attending the meeting to discuss the USDA Spotted Lantern Fly initiative. Ms. Bugbee stated that U.S. Department of Agriculture would like permission to come onto Township owned properties to treat or remove plants from municipal grounds the invasive insects are attracted to. She stated that trees that are 6 inches or less will be sprayed with an herbicide in order to kill the tree and trees that are 6 inches or larger will be treated with a pesticide intended to kill the lanternflies when they attempt to lay their eggs. Mr. Hoyer wanted to know what the re-entry time would be for treated trees, and if there is concern that the insecticide could be harmful to bees. Ms. Bugbee stated that the re-entry time is anytime after the product dries and that they are attempting to spray the trees early in the spring before the bees could be using these trees. Ms. Bugbee stated that as more data comes in that they may need to change their methods of treatment in the future. Ms. Templeton also voiced her concern of the chemicals impacting other wildlife as well as bees. Ms. Bugbee stated that this is an effort to quarantine the insects to know areas and to attempt to control the growing population for the years to come. Mr. Hoyer stated that it's a start and made a motion for Township to allow the USDA to come onto Township owned grounds and start treating for the lanternflies, the motion was seconded by Mr. Smalley. The motion carried.

### **Old Business**

There was no discussion under Old Business.

**New Business**

There was no discussion under New Business.

**Payment of the Bills**

A motion was moved by Mr. Hoyer and was seconded by Ms. Templeton to approve payment of the bills dated October 9, 2019. The motion carried unanimously.

**Courtesy of the Floor**

**Adjournment** - The meeting adjourned at 7:10 PM.

Respectfully submitted by,

*Eric Albert*

Eric Albert  
Office Manager

**Lower Nazareth Township  
Bills To Be Approved  
October 9, 2019**

**GENERAL FUND CHECKING ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
19527	Home Depot	Public Works Tools/Equipment	\$ 638.29
19528	Met-Ed	Traffic Signal / Street Light Electricity	\$ 281.34
19529	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 1,011.77
19530	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
19531	Colonial Regional Police Department	Police Contract Payment	\$ 123,656.83
19532	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 30,338.30
19533	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
19534	Trach Plumbing & Heating	Facilities Maintenance	\$ 435.00
19535	U.S. Municipal Supply, Inc.	Equipment Parts/Supplies	\$ 2,451.95
19536	Associated Fire Equipment Co., Inc.	Park / Municipal Facilities Maintenance	\$ 166.15
19537	Migu	Fall Newsletter	\$ 3,728.00
19538	Medical Life Insurance Company	Employee Life Insurance	\$ 3,203.50
19539	Brown & Brown of Lehigh Valley	Township Insurance	\$ 23,246.50
19540	Interstate Battery of Allentown	Public Works Equipment Parts/Supplies	\$ 44.95
19541	Best Line Equipment	Public Works Equipment Parts/Supplies	\$ 611.49
19542	Albert Inc.	Contracted Services	\$ 400.00
19543	Allstate Septic Systems	Temporary Restrooms	\$ 225.00
19544	Easton Suburban Water Authority	Municipal Bldg Water	\$ 52.83
19545	Easton Suburban Water Authority	Municipal Bldg Sprinkler	\$ 231.00
19546	Easton Suburban Water Authority	Hydrant Assessment	\$ 18,459.00
19547	Easton Area Joint Sewer Authority	Operating and Capital Operating Expense	\$ 529.15
19548	Easton Area Joint Sewer Authority	Debt Service	\$ 3,245.15
19549	Kimball Midwest	Public Works Supplies	\$ 1,026.02
19550	Staver Hydraulics Co., Inc.	Public Works Parts/Supplies	\$ 68.50
19551	Valley Industrial Rubber Products	Public Works Equipment Parts/Supplies	\$ 52.17
19552	Staples Business Advantage	Office Supplies	\$ 52.01
19553	Pitney Bowes	Office Supplies	\$ 80.74

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**GENERAL FUND CHECKING ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
19554	New Enterprise Stone & Lime Co., Inc.	Paving/Patching Material	\$ 124.23
19555	Safeguard Business Systems	Office Supplies	\$ 89.87
19556	Integra One	Computer Services/Software Maintenance	\$ 706.00
19557	FedEx	Postage	\$ 20.10
19558	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 495.00
19559	IDVILLE	Fire Company	\$ 1,952.33
19560	Sam's Club MC/SYNCB	Fire Company Supplies	\$ 359.48
19561	PPL, Inc.	Fire Company Electricity	\$ 372.73
19562	Valley Wide Signs & Graphics	Fire Company Supplies	\$ 101.76
19563	LMS Designs and Signs	Fire Company Supplies	\$ 550.00
19564	Shop One Fire Apparatus	Fire Company Equipment Maintenance	\$ 6,908.89
19565	Sparkle Car Wash on 248 LLC	Fire Company	\$ 2.00
19566	Easton Suburban Water Authority	Fire Company Water	\$ 77.72
19567	Easton Suburban Water Authority	Fire Company Water	\$ 299.00
19568	Suburban Propane	Park Fuel	\$ 130.99
19569	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 1,115.43
19570	PPL, Inc.	Municipal Drive Electricity	\$ 754.84
19571	RCN	Internet & Telephone Services	\$ 809.83
19572	PA One Call System, Inc.	Monthly Activity	\$ 33.63
19573	ESRI, Inc.	Arcview Maintenance Agreement	\$ 700.00
19574	Asteak Law Offices	Legal Services	\$ 8,723.75
19575	LNT Petty Cash	Clean Up Day Startup Cash	\$ 125.00
<b>Total General Fund Checking...</b>			<b>\$ 240,665.25</b>

**REFUSE / RECYCLING ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
1372	AllState Septic Systems, LLC	Temporary Restrooms	\$ 115.00

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**CAPITAL RESERVE ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
1144	All Phase Electric Supply Co.	Capital Construction	\$ 176.99
1145	Home Depot Credit Services	Capital Construction	\$ 571.45
1146	GC Electric Co., Inc.	Capital Construction	\$ 952.00
<i>Total Capital Reserve Account...</i>			<b>\$ 1,700.44</b>

**OPEN SPACE ACCOUNT - LAB**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
1055	Foley, Inc.	Equipment Rental	\$ 16,163.88
1056	New Enterprise Stone & Lime Co., Inc	Aggregate	\$ 443.03
1057	Monarch Precast Concrete Corporation	Capital Construction	\$ 5,486.00
1058	Foley, Inc.	Equipment Rental	\$ 4,711.00
1059	Best Line Equipment	Equipment Rental	\$ 390.00
<i>Total Open Space Account...</i>			<b>\$ 27,193.91</b>

**PAYROLL ACCOUNT**

October 11, 2019

**\$ 52,103.83**

**MASTER ESCROW ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
2502	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 2,085.00
2503	Met-Ed	Traffic Signal Electricity	\$ 142.50
2504	Signal Service, Inc.	Traffic Signal Maintenance	\$ 311.00
2505	Estate of Gilbert Millheim	Escrow Refund	\$ 450.15
<i>Total Master Escrow Account...</i>			<b>\$ 2,988.65</b>