

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
OCTOBER 24, 2012**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday October 24, 2012. The Chairman called the meeting to order at 6:33 PM.

Present were:

Eric E. Nagle	-	Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Vice Chairman	Timm A. Tenges	-	Manager, Secretary/Treasurer
Gerald R. Green	-	Supervisor	Lori B. Seese	-	Zoning Administrator
James S. Pennington	-	Supervisor	Tammi Dravec	-	Assistant Secretary/Treasurer
Martin J. Boucher	-	Supervisor			

Absent were:

Albert Kortze, Engineer

Approval of Minutes

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve the meeting minutes for October 10, 2012. The motion carried.

Reports

Reports are available to review at the Township Office and on our website.

Mr. Nagle acknowledged the receipt of the Financial Report for September 2012.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

Christian Springs Road – Act 537 Plan Amendment – Planning Module – Resolution #LNT-19-12 – A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve Resolution #LNT-19-12. The motion carried.

Supervisors' Comments

Mr. Kucsan, Mr. Green, and Mr. Boucher had no comments.

Mr. Pennington attended the Colonial Regional Police Commission (CRPC) meeting on Monday night.

Mr. Nagle also attended the CRPC meeting. They are continuing to work on the 2013 budget and new contract for officers.

Manager's Report

Time Extension Report – Mr. Tenges reported that the Township accepted a time extension for Mocha Abe Preliminary/Final Land Development through October 31, 2013 and for Brown Daub Fiat Conditional Use through January 27, 2013.

Lease Proposals – 2013 International 7400 – Mr. Tenges reported this vehicle replaces the one destroyed in the fire earlier this year. Payments for this vehicle will be made from the Equipment Capital Reserve. Mr. Tenges reported that the Township received two quotes and Lafayette Ambassador Bank (LAB) came in the lowest at \$29,117.04 at 2.75% annually for 5 years. A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to accept Lafayette Ambassador's proposal. The motion carried.

2013 Draft General Fund Budget – Mr. Tenges reported that the 2013 budget calls for no tax increase. He also reported that he decreased the budget about 5% from 2012-2013. The Board will need authorize advertisement of the budget at our next meeting and adopt it our December 12th meeting. Mr. Pennington applauded Mr. Tenges' efforts for cutting costs even with the included costs for the new municipal building.

Nazareth Borough – Mr. Tenges stated that the Township participates in municipal cooperation on a regular basis. He wanted to let the supervisors know that Nazareth Borough has asked assistance in hauling paving material. They have asked for a truck and an operator. In return, the Borough would street sweep Jandy Blvd. and S. Broad Street a couple times a year. Other municipalities would also be assisting Nazareth Borough with this project. The Board had no issues with helping Nazareth Borough on this project.

Clean-Up Day – Mr. Tenges reported that Clean-Up Day went well and will have a report for the Board at the next meeting. Mr. Kucsan stated that he dropped off items and commented on how smoothly and quickly the process was.

Christian Springs Road – Mr. Tenges reported that there is still a little more work and then the road will be striped.

Engineer's Report

There were no items to discuss under Engineer's Report.

Solicitor's Report

Resolutions for the Acceptance of Roads:

Northwood Avenue #LNT-20-12, Corriere Road #LNT-21-12, Dryland Way #LNT-22-12 – A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve Resolutions #LNT-20-12, #LNT-21-12, and #LNT-22-12. The motion carried.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Kucsan and was seconded by Mr. Green to approve payment of the bills dated October 24, 2012. The motion carried.

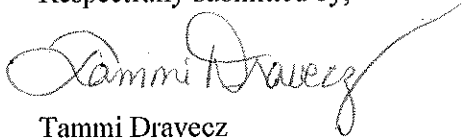
Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to adjourn the meeting. The meeting adjourned at 6:50pm.

Respectfully submitted by,



Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
October 24, 2012**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
12924	Gina Marinucci	Local Services Tax Refund	\$ 51.00
12925	Kimball Midwest	Public Works Supplies	\$ 246.72
12926	Sherwin-Williams	Park Supplies	\$ 404.70
12927	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 271.29
12928	Keystone Volunteer Insurance Group	Fire Company Insurance	\$ 5,195.00
12929	Verizon Wireless	Fire Company Wireless	\$ 333.94
12930	Deer Park	Municipal Bottled Water	\$ 19.38
12931	Mr. John	Temporary Restrooms	\$ 309.94
12932	Edwards Business Systems	Copier Maintenance	\$ 88.00
12933	Safeguard Business Systems	Office Supplies	\$ 163.49
12934	Interstate Battery of Allentown	Equipment Parts/Supplies	\$ 179.90
12935	Staples Business Advantage	Office Supplies	\$ 265.37
12936	Hecktown Volunteer Ambulance Corps	TEAMS Reimbursement	\$ 15,000.00
12937	Bursich Associates, Inc.	Act 537 Plan Update	\$ 380.25
12938	Midland Asphalt Materials, Inc.	2012 Fiber Mat Project	\$ 57,057.00
12939	PA Unemployment Compensation Fund	Unemployment Compensation	\$ 19.25
12940	Signal Service, Inc.	Traffic Signal Maintenance	\$ 240.00
12941	Toshiba Business Solutions	Copier Maintenance	\$ 13.93
12942	PAPCO	Equipment Motor Fuel	\$ 890.41
12943	United States Postal Service	Postage	\$ 500.00
<i>Total General Fund Checking Account...</i>			<u>\$ 81,629.57</u>
<u>STATE LIQUID FUELS ACCOUNT</u>			
529	Recon Construction Services, Inc.	2012 FDR Project	<u>\$ 167,000.00</u>

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HOST FEE ACCOUNT

543	Recon Construction Services, Inc.	2012 FDR Project	\$	<u>15,698.00</u>
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PAYROLL ACCOUNT

			\$	<u>28,136.87</u>
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RECYCLING/REFUSE ACCOUNT

1158	Mr. John	Temporary Restroom	\$	152.25
1159	Four Winds Concrete, Inc.	Capital Construction	\$	600.00
VOID 1160	Fulton Bank, NA	2012 International Lease Payment	\$	_____
1161	Lafayette Ambassdor Bank	2012 International Lease Payment	\$	<u>32,163.75</u>
<i>Total Recycling/Refuse Account...</i>			\$	<u>32,916.00</u>

MASTER ESCROW CHECKING ACCOUNT (LAB)

1085	County of Northampton	Parcel ID	\$	5.00
1086	County of Northampton	Parcel ID	\$	50.00
1087	Northampton County Recorder of Deeds	Plan Recording	\$	35.00
1088	Northampton County Recorder of Deeds	Plan Recording	\$	35.00
1089	Signal Service, Inc.	Traffic Signal Maintenance	\$	<u>400.00</u>
<i>Total Master Escrow Checking Account...</i>			\$	<u>525.00</u>

DEVELOPMENT & INSPECTION ACCOUNT

1916	DCED	Training Contribution - 3rd Quarter	\$	120.00
1917	Barry Isett & Associates, Inc.	Building Inspection Services	\$	934.00
1918	Lower Nazareth Township	Administrative Fees	\$	<u>3,124.00</u>
<i>Total Development & Inspection Account...</i>			\$	<u>4,178.00</u>

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CAPITAL RESERVE ACCOUNT

768 Lafayette Ambassador Bank

2012 International Lease Payment

\$ 10,721.30