

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
September 23, 2020**

The Lower Nazareth Township Board of Supervisors held a virtual meeting on Wednesday September 23, 2020. The Chairman called the meeting to order at 6:30PM.

Present were:

James S. Pennington	-	Chairman	Gary Asteak	-	Solicitor
Martin Boucher	-	Vice Chairman	Albert R. Kortze	-	Engineer
Stephen A. Brown	-	Supervisor	Lori A. Stauffer	-	Manager
Robert J. Hoyer	-	Supervisor	Tammi Dravec	-	Secretary/Treasurer
Amy L. Templeton	-	Supervisor	Lori Seese	-	Planning/Zoning Administrator

**** The Chairman indicated that the Board held executive sessions to discuss legal matters. ****

Approval of Minutes

A motion was moved by Ms. Templeton and was seconded by Mr. Hoyer to approve the September 9th meeting minutes. The motion carried unanimously.

Reports *(Reports are available to review at the Township Office and on our website.)*

Mr. Pennington acknowledged the receipt of the Financial Report for August 2020.

Supervisors' Comments

Mr. Pennington stated there was a COG meeting last night when they discuss the Multi-Municipal Plan Update.

Mr. Hoyer commented that the Environmental Advisory Committee (EAC) met on Monday September 14th. They received the official map which they adopted and passed to other boards for review.

Mr. Boucher, Ms. Templeton, and Mr. Brown had no comments.

Subdivision & Land Development

T&B Associates – Letter of Credit Release – Mr. Kortze reviewed the request and recommended release. A motion was moved by Mr. Brown and was seconded by Mr. Boucher to authorize the release of security. The motion carried unanimously.

Solicitor's Report

JW Development Partners – Indemnification Agreement – Solicitor Asteak reviewed the agreement. A motion was moved by Mr. Boucher and was seconded by Mr. Hoyer to approve the agreement. The motion carried unanimously.

Engineer's Report

Mr. Kortze reported that the restroom project at the park is underway and should be completed by the middle of November.

Manager's Report

Ms. Stauffer reported that the final draft of Recreation, Parks, and Open Space Plan has been forward to the Board of Supervisors and asked for authorization to send to the Planning Commission and Environmental Advisory

Committee for comments. She asked the Board to review and provide comments. Solicitor Asteak will draft a resolution to include language allowing for the use of open space monies. Mr. Pennington asked for comments to be provided to Ms. Stauffer by October 14th. A motion was moved by Mr. Boucher and was seconded by Ms. Templeton to forward to plan to the Planning Commission and Environmental Advisory Committee. The motion carried unanimously.

Payment of the Bills

A motion was moved by Ms. Templeton and was seconded by Mr. Brown to approve payment of the bills dated September 23rd. The motion carried unanimously.

Courtesy of the Floor

There were no comments under Courtesy of the Floor.

Conditional Use Hearing

Colts Run South II (CU2020-02) – Decision – Order and Opinion – Beverly Fuisz again inquired about a tree line along her property line.

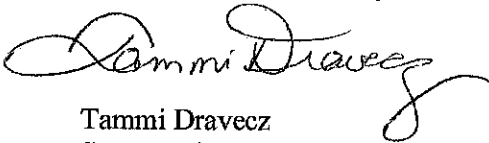
Solicitor Asteak noted a letter was received by the Board from David Halteman with questions about this project. This is the only information to be added to the record tonight. Ms. Stauffer said he would be available after 7pm. Solicitor Asteak stated Mr. Halteman could reach out to the Township for the answers to his questions.

Solicitor Asteak reviewed the conditions of approval. A motion was moved by Ms. Templeton and was seconded by Mr. Brown to approve the order and opinion. The motion carried unanimously.

Triple Net Investments (CU2020-03) – Decision – Order and Opinion – Solicitor Asteak reviewed the application and conditions of approval. A motion was moved by Mr. Hoyer and was seconded by Mr. Boucher to approve the order and opinion. The motion carried unanimously.

Adjournment – The meeting adjourned at 7:10PM.

Respectfully submitted by,



Tammi Dravec
Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
September 23, 2020**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
20469	PPL, Inc.	Municipal Drive Electricity	\$ 842.23
20470	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 783.02
20471	RCN	Internet & Telephone Services	\$ 811.12
20472	PA One Call System, Inc.	Monthly Activity	\$ 42.70
20473	Security Service Company, Inc.	Security System Monitoring	\$ 314.34
20474	Allstate Septic Systems	Temporary Restrooms	\$ 225.00
20475	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 7,560.00
20476	Karen A. Mengel, RPR, CSR	Stenographer	\$ 160.00
20477	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 661.76
20478	Staples Business Advantage	Office Supplies	\$ 35.55
20479	Interstate Battery of Allentown	Public Works Equipment Parts/Supplies	\$ 49.00
20480	Sam's Club	Public Works / Municipal Building Supplies	\$ 304.10
20481	Gary & Sherrie Rohn	Real Estate Tax Refund	\$ 25.32
20482	All-Phase Electric Supply Co.	Public Works Supplies	\$ 66.90
20483	Reliable Sign & Striping, Inc.	Traffic Signs	\$ 330.00
20484	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 453.75
20485	PPL, Inc.	Fire Company Electricity	\$ 444.47
20486	Hi-Tech Security Alarms	Fire Company Maintenance	\$ 75.00
20487	Technology Reflections, Inc	Fire Company Web Service	\$ 1,384.40
20488	DACER Fire Protection	Fire Company Equipment Maintenance	\$ 284.75
20489	Verizon Wireless	Fire Company Wireless	\$ 138.56
20490	Verizon Wireless	Fire Company Wireless	\$ 360.38
20491	Sparkle Car Wash on 248 LLC	Fire Company	\$ 2.00
20492	Keystone Volunteer Insurance Group	Fire Company Insurance	\$ 6,967.00
20493	PAPCO	Equipment Motor Fuel	\$ 3,206.37
20494	National Elevator Inspection Services	Municipal Building Facilities Maintenance	\$ 83.50
20495	Fraser Advanced Info Systems	Copier Lease/Maintenance	\$ 356.86

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GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
20496	NJ Advance Media	Advertisements	\$ 453.15
20497	City of Bethlehem	Hydrant Assessment	\$ 156.54
20498	Verizon Wireless	Municipal/Public Works Wireless	\$ 510.99
20499	Trach Plumbing & Heating	Facilities Maintenance	\$ 435.00
20500	Pitney Bowes	Postage Meter	\$ 180.00
20501	Signal Service, Inc.	Traffic Signal Maintenance	\$ 1,787.90
Total General Fund Checking...			\$ 29,491.66

MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
2622 - 2625	<i>VOIDED print error</i>		
2626	PA Department of Transportation	Highway Occupancy Permit	\$ 5,843.30
2627	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 57,891.83
2628	Asteak Law Offices	Legal Services	\$ 1,852.50
2629	PPL Electric Utilities	Traffic Signal Electricity	\$ 140.01
2630	Met-Ed	Traffic Signal Electricity	\$ 128.77
2631	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 600.00
2632	Sterling Crossing, LLC	Escrow Refund	\$ 2,003.00
2633	Kay Builders, Inc.	Grading Escrow Refunds	\$ 7,000.00
Total Master Escrow Account...			\$ 75,459.41

RECYCLING / REFUSE ACCOUNT

Num	Name	Memo	Amount
1602	AllState Septic Systems, LLP	Temporary Restrooms	\$ 115.00
1603	New Enterprise Stone & Lime co., Inc.	Recycling Facility Paving Materials	\$ 14,119.45
Total Recycling/Refuse Account...			\$ 14,234.45

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OPEN SPACE ACCOUNT

Num	Name	Memo	Amount
1503	Foley, Inc.	Equipment Rental	\$ 10,739.00

PAYROLL ACCOUNT

September 25, 2020	\$ 47,766.42
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SEWER ACCOUNT

Num	Name	Memo	Amount
1154	PPL Electric Utilities	Main Meter Electricity	\$ 27.25

STATE LIQUID FUELS

Num	Name	Memo	Amount
569	Highway Materials, Inc.	Construction / Rebuilding	\$ 31,059.64
570	New Enterprise Stone & Lime Co., Inc.	Construction / Rebuilding	\$ 15,916.34
571	New Enterprise Stone & Lime Co., Inc.	Construction / Rebuilding	\$ 18,618.38
572	New Enterprise Stone & Lime Co., Inc.	Construction / Rebuilding	\$ 13,755.93
573	New Enterprise Stone & Lime Co., Inc.	Construction / Rebuilding	\$ 23,370.14
574	New Enterprise Stone & Lime Co., Inc.	Construction / Rebuilding	\$ 15,734.86
575	New Enterprise Stone & Lime Co., Inc.	Construction / Rebuilding	\$ 11,034.52
576	New Enterprise Stone & Lime Co., Inc.	Construction / Rebuilding	\$ 15,133.35
<i>Total State Liquid Fuels Account...</i>			\$ 144,623.16