

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
SEPTEMBER 26, 2012**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday September 26, 2012. The Chairman called the meeting to order at 6:45 PM.

Present were:

Eric E. Nagle	-	Chairman	Steven Mills	-	for Gary Asteak, Solicitor
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
Gerald R. Green	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
James S. Pennington	-	Supervisor	Lori B. Seese	-	Zoning Administrator
Martin J. Boucher	-	Supervisor	Tammi Dravec	-	Assistant Secretary/Treasurer

*\*\*\* Mr. Nagle reported that the Board held a brief executive session prior to this evening's meeting to discuss possible litigation. \*\*\**

**Approval of Minutes**

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the meeting minutes for September 12, 2012. The motion carried.

**Reports**

*Reports are available to review at the Township Office and on our website.*

Mr. Nagle acknowledged the receipt of the Financial Report for July 2012.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

Phillips & Phillips – Preliminary/Final Land Development – Resolution #LNT-17-12 – Mr. Kortze reviewed his letter recommending preliminary/final approval.

A motion was moved by Mr. Green and was seconded by Mr. Kucsan to approve resolution #LNT-17-12. The motion carried.

Stormwater Best Management Practices – Operations & Maintenance Agreement – Mr. Kortze reviewed the agreement for the vacant lot at 712 Concord Road. This agreement lets the property owner know their responsibilities and gives the township enforcement powers.

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to enter into the agreement. The motion carried.

## Supervisors' Comments

Mr. Kucsan and Mr. Boucher had no comments.

Mr. Pennington attended the CRPC meeting on September 24<sup>th</sup> and the COG meeting on September 25<sup>th</sup>. There was no quorum at the COG meeting but they did discuss the upcoming Household Hazardous Waste event at Northampton Community College on Saturday October 6<sup>th</sup>.

Mr. Nagle also attended the CRPC meeting. He reported that they continued discussing at the 2013 budget. At this point, Lower Nazareth Township's contribution would go from \$1,043,332 to \$1,091,743; a \$48,410 or 4.6% increase.

Mr. Tenges reported that after looking at the 2013 preliminary budget, that would be difficult to do; revenue is down and 2013 may very well be one of our worst years.

Mr. Nagle reported that he would not be in favor of a tax increase to cover police services.

There was discussion about the numerous incidents at Northampton Crossings that consume the officers' time and takes them off the street/patrol.

Mr. Tenges believes they should form a committee to discuss the situation and see how they can limit the calls to CRPD and/or expedite those calls. The committee would consist of the Chief, Mr. Tenges, Mr. Pennington, other commission members and perhaps even Solicitor Asteak and the retailers themselves.

A motion was moved by Mr. Nagle and was seconded by Mr. Pennington to authorize Mr. Tenges to write a letter to the commission requesting the formation of this committee. The motion carried.

Mr. Green commented the great job our Public Works Department is doing on Christian Springs Road. He inquired about the condition of one resident's driveway where it meets the road. Mr. Tenges stated that they are not finished and that will be corrected prior to winter.

## Manager's Report

2013 Minimum Municipal Obligation (MMO) – A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve the 2013 MMO. The motion carried.

Christian Springs Road Update – Mr. Tenges reported that about 90% of the roadside drainage is complete.

Act 537 Planning Module – The planning module amendment has been advertised. We should be ready to adopt this at our meeting in late October or early November. This would pave the way for sewer connections on Christian Springs Road.

COG Meeting – Mr. Tenges also attended the COG meeting.

New Flagpole – Mr. Tenges reported that the new flagpole that was purchase for the recreation has been installed. "Thank-you" to the Lion's Club and LNRA for their contributions towards the purchase of the flagpole.

Fall Clean-Up Day – Mr. Tenges reported that our Fall Clean-Up Day is Saturday October 20<sup>th</sup>. He also reported that this will be the last year the Township will accept electronics on Clean-Up Day. The new law prohibits them in landfills. Residents will have to utilize the County's Electronics Recycling Events, which are also free of charge.

Last year, Northampton County's Electronic Recycling Day was the same day as our Clean-Up Day so we took all electronics there. Mr. Tenges is working with Mr. Dittmar in order to properly dispose of the electronics collected at this year's event.

Curbside Yard Waste Collection – Mr. Tenges reported that, in order to be in compliance with Act 101, there will be a Spring Curbside Collection, similar to our Fall Leaf Collection. Exact dates will be yet to be determined but perhaps sometime in early May.

### **Engineer's Report**

Ashley Development – Field at Trio Farms – Letter of Credit Reduction – Mr. Kortze reviewed his letter recommending a \$337,975.56 reduction in security. A motion was moved by Mr. Green and was seconded by Mr. Pennington to authorize the reduction in security. The motion carried.

### **Solicitor's Report**

Gemstone Resources, LP / Northampton Crossings Shopping Center Tax Assessment Appeal – A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to accept the tax assessment appeal. The motion carried.

### **Old Business**

There were no items to discuss under Old Business.

### **New Business**

There were no items to discuss under New Business.

### **Payment of the Bills**

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve payment of the bills dated September 26, 2012. The motion carried.

### **Courtesy of the Floor**

There were no items to discuss under Courtesy of the Floor.

### **Adjournment**

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to adjourn the meeting. The meeting adjourned at 7:20pm.

Respectfully submitted by,



Tammi Dravec  
Assistant Secretary/Treasurer

**Lower Nazareth Township  
Bills To Be Approved  
September 26, 2012**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
12835	Nextel Communications	Municipal/Public Works Wireless	\$ 333.32
12835	Chase Card Services	Motor Fuel/Conference/Traffic Control/Zoning	\$ 1,373.64
12836	Flamm Walton PC	Personnel Legal Services	\$ 138.00
12837	Lori Peck, OCR	Stenographer	\$ 250.00
12838	Lorraine Chromiak, RPR	Stenographer	\$ 297.50
12839	Mr. John	Temporary Restrooms	\$ 380.63
12840	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 31.28
12841	Kistler O'Brien	Fire Company Equipment Maintenance	\$ 61.00
12842	Verizon Wireless	Fire Company Wireless	\$ 405.41
12843	Staples Credit Plan	Fire Co Collection Supplies	\$ 61.50
12844	Deer Park	Municipal Bottled Water	\$ 19.30
12845	The Pennsylvania Municipal League	PELRAS Membership Renewal	\$ 450.00
12846	PA One Call System, Inc.	Monthly Fax Activity	\$ 48.00
12847	AT&T	Municipal/Public Works Long Distance	\$ 53.68
12848	Edwards Business Systems	Copier Maintenance	\$ 88.00
12849	France Anderson Basile and Company, P.C	Auditing Services	\$ 1,540.00
12850	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 3,417.25
12851	Associated Fire Equipment Co., Inc.	Park Facilities Maintenance	\$ 112.25
12852	Powerco, Inc.	Public Works Equipment Parts/Supplies	\$ 136.67
12853	Faust Heating & A/C Co., Inc.	Municipal Building Maintenance	\$ 59.00
12854	Sam's Club	Municipal Bldg/Public Works Supplies	\$ 144.20
12855	Hendershot Door Systems, Inc.	Park Facility Maintenance	\$ 505.00
12856	Eric Albert	Reimbursement	\$ 40.28
12857	Tommy's Small Engine Repair	Public Works Tool/Equipment Repairs	\$ 102.00
12858	Safeguard Business Systems	Fire Company Supplies	\$ 229.76

**Lower Nazareth Township  
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**GENERAL FUND CHECKING ACCOUNT CONTINUED**

12859	Verizon	Fire Company Telephone	\$ 215.75
12860	Horwith Freightliner	Fire Company Equipment Maintenance	\$ 118.37
12861	United States Postal Service	Postage	\$ 500.00
12862	Keystone Consulting Engineers, Inc.	Enigneering & Inspection Services	\$ 7,006.75
12863	Deer Country Farm & Lawn, Inc.	Public Works Equipment	\$ 494.95
12864	Mansfield Oil Company	Equipment Motor Fuel	\$ 699.50
12865	ISOBunkers, LLC	Equipment Motor Fuel	\$ 927.48
12866	Edwards Business Systems	Copier Maintenance	\$ 423.26
12867	Medical Life Insurance Company	Employee Life Insurance	\$ 1,380.00
12868	Verizon	Municipal / Public Works Telephone	\$ 616.95
12869	Pitney Bowes Purchase Power	Postage	\$ 319.99
12870	The Home News	Advertisement	\$ 122.00
12871	Enter.net	Website/Internet Services	\$ 450.00
12872	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 105.90
12873	Nazareth Ford Inc.	Equipment Repairs	\$ 354.61
<i><b>Total General Fund Checking Account...</b></i>			<b><u><u>\$ 24,013.18</u></u></b>

**PAYROLL ACCOUNT**

September 21, 2012

**\$ 28,553.28**

**RECYCLING/REFUSE ACCOUNT**

1154	Mr. John	Temporary Restroom	\$ 152.25
1155	Exeter Supply Co., Inc.	Capital Construction	\$ 825.00
1156	Highway Materials, Inc.	Capital Construction	\$ 5,260.32
<i><b>Total Recycling/Refuse Account...</b></i>			<b><u><u>\$ 6,237.57</u></u></b>

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**MASTER ESCROW CHECKING ACCOUNT (LAB)**

1075	Met-Ed	Traffic Signal Electricity	\$ 177.73
1076	AG Stellar	Escrow Refund	\$ 306.10
1077	Keystone Consulting Engineers	Engineering & Inspections Services	\$ 9,106.63
1078	WaWa	Security Refund	\$ 527.00
1079	Lower Nazareth Realty Partners	Security Refund	\$ 1,373.75
		<i><b>Total Master Escrow Checking Account...</b></i>	<b><u>\$ 11,491.21</u></b>