

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
July 24, 2019**

The Lower Nazareth Township Board of Supervisors held their regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday July 24, 2019. The Chairman called the meeting to order at 6:37 PM.

Present were:

James S. Pennington	-	Chairman	Gary Asteak	-	Solicitor
Martin Boucher	-	Vice Chairman	Albert Kortze	-	Engineer
Robert J. Hoyer	-	Supervisor	Lori A. Stauffer	-	Manager
Bert R. Smalley	-	Supervisor	Eric Albert	-	Office Manager
			Lori Seese	-	Planning/Zoning Administrator

Absent were: Amy L. Templeton - Supervisor
Tammi Dravec - Secretary/Treasurer

**** The Board held an executive session prior to tonight's meeting for litigation discussion ****

Approval of Minutes

A motion was moved by Mr. Boucher and was seconded by Mr. Smalley to approve the July 10th meeting minutes. The motion carried unanimously.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Financial Report for June 2019.

Correspondence

There was no discussion under Correspondence.

Subdivision and Land Development

Jaindl 248 Warehouse Land Development – Mr. Kortze reviewed his July 19, 2019 letter. A motion was made by Mr. Hoyer to approve the three waivers and one deferral from the Townships SALDO, as outlined in Mr. Kortze's letter. The motion was seconded by Mr. Boucher and carried unanimously. A motion was made by Mr. Hoyer to grant Preliminary approval of the Jaindl Route 248 Subdivision and Land Development plan. The motion was seconded by Mr. Smalley. The motion carried unanimously.

Supervisors' Comments

Mr. Hoyer commented that they are still looking for individuals for the Environmental Advisory Council and will be accepting applications until the end of August.

Mr. Boucher reported that he attended the CRPD meeting on Monday.

Mr. Pennington stated that he also attended the CRPD.

Mr. Smalley and Mr. Hoyer had no comments.

Engineer's Report

There was no discussion under Engineer's Report.

Solicitor's Report

There was no discussion under Solicitor's Report.

Manager's Report

Hecktown Fire Company Air Pack Purchase Approval – Ms. Stauffer asked for permission to purchase 26 air packs for the Hecktown Fire Company. A motion was moved by Mr. Smalley to purchase the air packs and was seconded by Mr. Boucher. The motion carried unanimously.

Old Business

There was no discussion under Old Business.

New Business

There was no discussion under New Business.

Payment of the Bills

A motion was moved by Mr. Hoyer and was seconded by Mr. Boucher to approve payment of the bills dated July 24, 2019. The motion carried unanimously.

Courtesy of the Floor

There was no discussion under Courtesy of the Floor.

Adjournment

The meeting adjourned at 6:50 PM.

Respectfully submitted by,



Eric Albert
Office Manager

**Lower Nazareth Township
Bills To Be Approved
July 24, 2019**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
19332	Jungle Magic Show	Summer Park Program	\$ 450.00
19333	United States Treasury	Employee Health Insurance	\$ 80.85
19334	Pitney Bowes Purchase Power	Postage	\$ 520.99
19335	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 6,546.75
19336	Edwards Business Systems	Copier Maintenance	\$ 432.70
19337	City of Bethlehem	Hydrant Assessment	\$ 156.54
19338	CodeMaster Inspection Services, Inc.	Zoning Officer Services	\$ 2,760.00
19339	Fun Affairs	Summer Park Program	\$ 775.00
19340	Sam's Club	Municipal Building Supplies	\$ 49.52
19341	Verizon Wireless	Municipal/Public Works Wireless	\$ 527.06
19342	Mansfield Oil Company	Equipment Motor Fuel	\$ 2,144.61
19343	Mark Trainer	Real Estate Tax Refund	\$ 7.88
19344	Vera Cruz Holdings LLC	Real Estate Tax Refund	\$ 38.77
19345	Kris & Megan Mackes	Real Estate Tax Refund	\$ 8.54
19346	Five Star International LLC	Public Works Equipment Parts/Supplies	\$ 115.28
19347	New Enterprise Stone & Lime Co., Inc.	Paving/Patching Material	\$ 193.73
19348	Mansfield Oil Company	Equipment Motor Fuel	\$ 1,040.80
19349	PAPCO	Equipment Motor Fuel	\$ 1,256.88
19350	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 787.50
19351	Foley, Incorporated	PW Equipment Parts/Supplies	\$ 1,092.60
19352	Integra One	Computer Services/Software Maintenance	\$ 706.00
<i>Total General Fund Checking...</i>			\$ 19,692.00

REFUSE / RECYCLING ACCOUNT

Num	Name	Memo	Amount
1368	Deer Country Farm & Lawn, Inc.	Public Works Equipment	\$ 97,432.65

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OPEN SPACE ACCOUNT

Num	Name	Memo	Amount
1033	The Brick Yard	Capital Construction	\$ 390.96
1034	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 23,290.75
1035	Foley, Inc.	Equipment Rental	\$ 4,981.00
1036	Keystone Cement Company	Aggregate	\$ 2,520.94
1037	Krause Enterprises	Capital Construction	\$ 731.00
1038	Exeter Supply Co., Inc.	Capital Construction	\$ 854.40
1039	Monarch Precast Concrete Corporation	Capital Construction	\$ 1,000.00
1040	Exeter Supply Co., Inc.	Capital Construction	\$ 334.52
<i>Total Open Space Account...</i>			\$ 34,103.57

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
1123	Sherwin-Williams	Capital Construction	\$ 354.20
1124	Alliance architecture, LLC	Architectural Services	\$ 8,726.96
1125	Bath Supply Co., Inc.	Capital Construction	\$ 350.00
<i>Total Capital Reserve Account...</i>			\$ 9,431.16

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
1925	CodeMaster Inspections Services, Inc.	Building Inspection Services	\$ 2,915.00

SEWER DEPARTMENT ACCOUNT

Num	Name	Memo	Amount
955	PPL Electric Utilities	Main Meter Electricity	\$ 28.52

PAYROLL ACCOUNT

July 19, 2019

\$ 56,174.72

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MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
2051	County of Northampton	Parcel ID	\$ 5.00
2052	Northampton County Recorder of Deeds	Plan Recording	\$ 65.00
2053	Met-Ed	Traffic Signal Electricity	\$ 90.91
2054	PPL Electric Utilities	Traffic Signal Electricity	\$ 144.52
2055	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 20,641.75
2056	Kay Builders, Inc.	Escrow Refund	\$ 2,000.00
		<i>Total Master Escrow Account...</i>	<u>\$ 22,947.18</u>