

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
July 12, 2017**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday July 12, 2017. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	-	Chairman	Gary Asteak	-	Solicitor
Gerald R. Green	-	Vice Chairman	Albert Kortze	-	Engineer
Eric E. Nagle	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Robert S. Kucsan	-	Supervisor	Tammi Dravec	-	Assistant Secretary/Treasurer
			Lori B. Seese	-	Zoning Administrator

Absent was:

Martin J. Boucher, Supervisor

Approval of Minutes

A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to approve the June 28th meeting minutes. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Hecktown Volunteer Fire Company Incident Report for June 2017.

Correspondence – There were no items to discuss under Correspondence.

Subdivision and Land Development –

Hecktown Road Business Park Lot #4 – Sketch Plan – Attorney Charles Bruno and Lewis Ronca, equitable owner of the property, were present. The proposed use, a light manufacturing facility, would create less impact than the anticipated use of Banko Beverage’s approved land development plan from 2004.

Mr. Kortze reviewed his June 15th letter. He noted that the improvements including the traffic signal were designed for the anticipated uses previously approved and that the applicant will be required to submit a traffic study indicating how their anticipated use would impact traffic.

Although he understood and respected the applicant’s desire to keep information on the end user private, Solicitor Asteak noted that the applicant will need to be more precise on the nature of the operations at the proposed site. Attorney Bruno noted it would be light manufacturing and the “warehouse” portion would be for items used at onsite. Solicitor Asteak reminded the applicant that traffic is a sensitive issue and to look at the entire business park when doing the traffic study. Attorney Bruno believed that they will be well below the anticipated trips thus leaving plenty for the other lots yet to be developed.

Mr. Nagle inquired on the hours of operation. Mr. Ronca believes three off-peak shifts; 6:30am-3:00pm, 3:00pm-11:30pm, and 11:30pm-6:30am. He also noted there would be about 15 office employees and for manufacturing 85-1st shift, 45-2nd shift, and 35-3rd shift.

Supervisors' Comments

Mr. Kucsan, Mr. Green, and Mr. Pennington had no comments.

Mr. Nagle asked if there was any movement on CRPD and Bath.

Manager's Report

Mr. Tenges requested that the next Board of Supervisors meeting on July 26th be cancelled due to a scheduling conflict. A motion was moved by Mr. Green and was seconded by Mr. Nagle to cancel the July 26th meeting. The motion carried.

Mr. Tenges reported that the Township is working on MS4, the stormwater management mandate. It will involve staff reassignments and the purchase of a wide format printer. He will provide details on that purchase soon.

Mr. Tenges reported on the addition on storage for football equipment at the Township Park. The fenced in area will house the equipment previously stored along the property line; which is now along backyards for Saratoga Farms. The fencing will mirror the fencing installed around the temporary restrooms and infield mix storage.

Solicitor's Report

Solicitor Asteak reported that the trial for the Liberty Property Appeal is scheduled for next week.

Engineer's Report

Tennis & Basketball Court Restoration – Mr. Kortze reported that there are a few outstanding items and plans to meet with the contractor next week. Once he knows when that meeting will be he will inform Township Staff.

Old Business – There was no discussion under Old Business.

New Business – There was no discussion under New Business.

Payment of the Bills

A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to approve payment of the bills dated July 12, 2017. The motion carried.


Courtesy of the Floor

Renae Shepherd, 4485 Whitetail Drive, inquired if we had a dog ordinance, specifically for picking up waste. Ms. Seese stated that we do, however it is a police matter. After some discussion on the ordinance, Mrs. Shepherd requested that, in light of the new situations created within their development, that the Board consider revising/updating the ordinance.

Adjournment

The meeting adjourned at 6:57 PM.

Respectfully submitted by,


Tammi Dravec
Assistant Secretary/Treasurer

Board of Supervisors Minutes
July 12, 2017

**Lower Nazareth Township
Bills To Be Approved
July 12, 2017**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
17308	Highway Materials, Inc.	Paving/Patching Material	\$ 115.26
17309	Hicks Paving LLC	Temporary Restrooms	\$ 170.00
17310	PAPCO	Equipment Motor Fuel	\$ 331.29
17311	Integra One	Computer Services	\$ 125.00
17312	Valley Tire Factory Outlet, Inc.	Public Works Tool/Equipment Supplies & Rep	\$ 125.00
17313	Kimball Midwest	Public Works Supplies	\$ 690.41
17314	Tommy's Small Engine Repair	Public Works Tools/Equipment Parts&Repairs	\$ 316.35
17315	Tractor Supply Credit Plan	Public Works Shops Tools/Equipment Parts/Su	\$ 100.37
17316	Keystone Precision Instruments	Public Works Shop Tools/Equipment	\$ 130.45
17317	Staples Business Advantage	Office Supplies	\$ 145.77
17318	Five Star International LLC	Public Works Equipment Parts/Supplies	\$ 102.99
17319	Easton Area Joint Sewer Authority	Operating and Capital Operating Expense	\$ 616.26
17320	First Regional Compost Authority	3rd Quarter Payment	\$ 4,964.75
17321	RCN	Internet & Telephone Services	\$ 803.00
17322	Sam's Club MC/SYNCB	Fire Company Supplies	\$ 362.03
17323	Easton Suburban Water Authority	Fire Company Water	\$ 77.21
17324	Trach Plumbing & Heating	Fire Company Maintenance	\$ 300.00
17325	Home Depot	Fire Company Supplies	\$ 99.00
17326	A & S HVAC, Inc.	Fire Company Maintenance	\$ 250.00
17327	ExxonMobil	Fire Company Fuel	\$ 208.16
17328	Easton Suburban Water Authority	Fire Company Water	\$ 299.00
17329	Met-Ed	Traffic Signal / Street Light Electricity	\$ 343.77
17330	Beyer-Barber Company	Pension Plan Administration	\$ 2,950.00
17331	Memorial Library of Nazareth & Vicinity	Library Service	\$ 24,097.50
17332	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 103.60

**Lower Nazareth Township
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July 12, 2017**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
17333	Easton Suburban Water Authority	Municipal Bldg Sprinkler	\$ 231.00
17334	Easton Suburban Water Authority	Hydrant Assessment	\$ 18,333.00
17335	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
17336	Colonial Regional Police Department	Police Contract Payment	\$ 109,422.44
17337	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 22,798.78
17338	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
17339	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 3,084.25
17340	Home Depot	Public Works Supplies/Tools/Equipment	\$ 392.90
17341	Chase Card Services	Equipment Parts/Supplies/Municipal Supplies	\$ 4,350.40
17342	Verizon Wireless	Municipal/Public Works Wireless	\$ 381.54
17343	Eastern Telephone & Telecommunications	Telephone Service Call	\$ 158.00
17344	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 1,290.19
17345	PPL, Inc.	Municipal Drive Electricity	\$ 1,039.36
17346	PA One Call System, Inc.	Monthly Activity	\$ 92.66
<i>Total General Fund Checking...</i>			<u><u>\$ 201,378.72</u></u>

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
995	Johnstone Supply	Capital Construction	\$ 1,855.84
996	General Code	Land Records Software	\$ 17,145.00
997	Artefact, Inc.	Municipal Building Maintenance	\$ 680.00
998	ThyssenKrupp Elevator Corporation	Capital Purchases	\$ 2,440.03
999	Home Depot Credit Services	Capital Construction	\$ 140.16
<i>Total Capital Reserve Account'...</i>			<u><u>\$ 19,000.84</u></u>

**Lower Nazareth Township
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PAYROLL ACCOUNT

July 7, 2017

\$ 41,796.92

MASTER ESCROW CHECKING (LAB)

Num	Name	Memo	Amount
1761	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 18,953.64
1762	PENNDOT	Construction Inspection	\$ 815.00
1763	Met-Ed	Traffic Signal Electricity	\$ 121.38
1764	Kay Builders, Inc.	Escrow Refund	\$ 3,000.00
1765	Sterling Crossing, LLC	Escrow Refund	\$ 2,050.00
<i>Total Master Escrow Checking Account...</i>			<u>\$ 24,940.02</u>

OPEN SPACE ACCOUNT

Num	Name	Memo	Amount
648	Keystone Consulting Engineers	Engineering & Inspection Services	<u>\$ 482.00</u>

SEWER DEPARTMENT ACCOUNT

Num	Name	Memo	Amount
922	PPL Electric Utilities	Main Meter Electricity	<u>\$ 25.31</u>

REFUSE/RECYCLING ACCOUNT

Num	Name	Memo	Amount
1245	Hicks Portable Toilets	Temporary Restrooms	<u>\$ 90.00</u>