

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
July 8, 2015**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday July 8, 2015. The Vice-Chairman called the meeting to order at 6:30 PM.

Present were:

Gerald R. Green	- Vice Chairman	Albert Kortze	- Engineer
Eric E. Nagle	- Supervisor	Gary Asteak	- Solicitor
Robert S. Kucsan	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
		Lori B. Seese	- Zoning Administrator

Absent were:

James S. Pennington - Chairman

Approval of Minutes

A motion was moved by Mr. Boucher and was seconded by Mr. Nagle to approve the minutes from the June 24th Board of Supervisors meeting. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Green acknowledged the receipt of the Hecktown Volunteer Fire Company Incident Report for June 2015.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisors' Comments

Mr. Nagle and Mr. Kucsan had no comments.

Mr. Boucher reported that he attended the CRPC meeting.

Mr. Green thanked the Public Works Department as well as the Fire Company for assistance in clean-up after a recent storm.

Manager's Report

Steering Committee Meeting – Mr. Tenges stated that the COG had their kick-off meeting for the 2030 Comp Plan review.

Bethlehem Township Ambulance – One of the Hecktown units is currently out of service. It was scheduled to be returned to us in 2016 but now will be turned over in a few weeks.

**Board of Supervisors Minutes
July 8, 2015**

Hanover Township Sewer Transportation Agreement – Mr. Tenges along with Solicitor Asteak, and Mr. Dingman met with Hanover Township to discuss an agreement for the sewer transportation from Hanoverville Road to Bethlehem Sewer. There will be no up-front cost to the Township, ProLogis will pay any fees. A motion was moved by Mr. Green and was seconded by Mr. Boucher to authorize advertisement of an ordinance for approval. The motion carried.

New Municipal Office – Mr. Tenges ended by stating that we are on target for relocating the Municipal Office to 623 Municipal Drive on July 9, and 10th. He stated that the new Municipal Office will be open to the public as of Monday July, 13th; however municipal meetings will continue to be held at 306 Butztown Road until further notice.

Engineer's Report

There were no items to discuss under Engineer's Report.

Solicitor's Report

There were no items to discuss under Solicitor's Report.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve payment of the bills dated July 8, 2015. The motion carried.

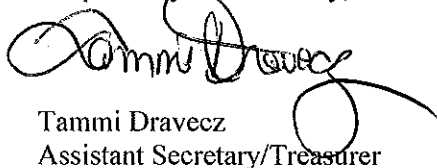
Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Boucher and was seconded by Mr. Nagle to adjourn the meeting at 6:44 PM.

Respectfully submitted by,



Tammi Dravec
Assistant Secretary/Treasurer

Lower Nazareth Township
Bills To Be Approved
July 8, 2015

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
15456	State Worker's Insurance Fund	Workers Compensation	\$ 1,361.00
15457	Home Depot	Public Works Supplies/Tools/Equipment	\$ 178.68
15458	Hicks Portable Toilets	Temporary Restrooms	\$ 215.00
15459	Edwards Business Systems	Copier Maintenance	\$ 514.67
15460	Integra One	Computer Services	\$ 625.00
15461	Integra Business Systems	Data Processing Equipment	\$ 535.00
15462	Easton Suburban Water Authority	Municipal Bldg Water	\$ 34.12
15463	Pitney Bowes	Postage Meter	\$ 189.50
15464	EMC Insurance Companies	Township Insurance	\$ 4,699.72
15465	Memorial Library of Nazareth & Vicinity	Library Service	\$ 22,758.75
15466	Verizon	Public Works Telephone	\$ 170.23
15467	Verizon	Municipal Office Telephone	\$ 467.61
15468	Medical Life Insurance Company	Employee Life Insurance	\$ 2,115.76
15469	The Express Times	ZHB Advertisement	\$ 317.60
15470	Karen A. Mengel, RPR, CSR	Stenographer	\$ 85.00
15471	Lehigh Fuels, LLC	Equipment Motor Fuel	\$ 442.81
15472	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies/Repair	\$ 799.32
15473	Staples Business Advantage	Office Supplies	\$ 395.86
15474	G C Electric Co., Inc.	Park Facilities Maintenance	\$ 346.98
15475	Grainger Parts	Public Works Parts/Supplies	\$ 110.58
15476	Printex	Office Supplies	\$ 355.30
15477	Eric Albert	Copies Reimbursement	\$ 20.00
15478	Diana Wallbillich	Summer Park Program	\$ 155.07
15479	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 1,536.50
15480	Met-Ed	Traffic Signal Electricity	\$ 296.01

**Lower Nazareth Township
Bills To Be Approved
July 8, 2015**

GENERAL FUND CHECKING ACCOUNT CONTINUED

15481	United States Treasury	Employee Health Insurance	\$	58.24
15482	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$	18,354.97
15483	Easton Suburban Water Authority	Hydrant Assessment	\$	16,740.00
15484	Easton Suburban Water Authority	Municipal Bldg Sprinkler	\$	210.00
15485	East Penn Sanitation, Inc.	Municipal Trash Removal	\$	63.00
15486	Easton Area Joint Sewer Authority	Operating and Capital Operating Expense	\$	696.60
15487	PPL, Inc.	Municipal Drive Electricity	\$	958.78
15488	Chase Card Services	Summer Park Program	\$	1,251.30
15489	Sam's Club MC/SYNCB	Fire Company Supplies	\$	489.03
15490	Emergency Services Marketing Corp., Inc.	Fire Company Subscription Renewal	\$	800.00
15491	Bethlehem Sewerage & Excavating	Fire Company Septic Service	\$	530.00
15492	ExxonMobil	Fire Company Fuel	\$	593.69
15493	Service Electric Cable TV Inc	Fire Company Internet	\$	44.35
15494	PPL, Inc.	Fire Company Electricity	\$	504.77
15495	Tractor Supply Credit Plan	Public Works Supplies/Parts	\$	334.07
15496	Scott Rodney	Continuing Education	\$	3,022.50
			<i>Total General Fund Checking...</i>	<u><u>\$ 83,377.37</u></u>

PAYROLL ACCOUNT

July 10, 2015

\$ 36,550.21

HIGHWAY RECONSTRUCTION / REHABILITATION ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1011	Exeter Supply Co., Inc.	Construction / Rebuilding	<u><u>\$ 368.00</u></u>

**Lower Nazareth Township
Bills To Be Approved
July 8, 2015**

MASTER ESCROW CHECKING (LAB)

Num	Name	Memo	Amount
1462	Adnan Qayyum	Project Security Reduction	\$ 7,682.40
1463	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 1,003.43
1464	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 41,975.55
1465	PENNDOT	Construction Inspections	\$ 2,087.90
1466	Asteak Law Offices	Legal Services	\$ 4,287.50
1467	Kay Builders, Inc.	Escrow Refunds	\$ 4,000.00
1468	Bruno Scipioni	Escrow Refund	\$ 315.14
1469	Raymond Morillo	Escrow Refund	\$ 160.00
1470	Ellen Felker	Escrow Refund	\$ 160.01
1471	Lois Sedlock	Escrow Refund	\$ 424.55
1472	Peter DeBonis	Escrow Refund	\$ 160.02
1473	Cynthia Seiple	Escrow Refund	\$ 160.00
1474	Jennifer Flurer	Escrow Refund	\$ 160.00
1475	Frank Caliguri	Escrow Refund	\$ 160.00
<i>Total LAB Master Escrow Account...</i>			<u>\$ 62,736.50</u>

CAPITAL RESERVE EQUIPMENT REPLACEMENT ACCOUNT

Bank Check	Lafayette Ambassador Bank	Lease Payment	<u>\$ 15,662.00</u>
---------------	---------------------------	---------------	----------------------------

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
896	Integra Business Center	Data Processing Equipment	\$ 18,650.20
897	Bath Supply Co., Inc.	Capital Construction	\$ 15.45
898	Johnstone Supply	Capital Construction	\$ 600.27

**Lower Nazareth Township
Bills To Be Approved
July 8, 2015**

CAPITAL RESERVE ACCOUNT CONTINUED

899	Eastern Telephone & Telecommunications Capital Purchase		\$	11,988.15
900	Moyer Lumber & Hardware	Capital Construction	\$	41.55
901	Home Depot Credit Services	Capital Construction	\$	2,170.02
902	Chase Card Services	Capital Construction	\$	5,264.71
903	IntegraOne	Computer Services	\$	1,950.00
<i>Total Capital Reserve Account...</i>			\$	40,680.35

RECYCLING / REFUSE ACCOUNT

Num	Name	Memo	Amount
1218	Hicks Portable Toilets	Temporary Restrooms	\$ 75.00
1219	First Regional Compost Authority	3rd Qtr 2015 Payment	\$ 4,681.05
<i>Total Recycling/Refuse Account...</i>			\$ 4,756.05