

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
June 28, 2017**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday June 28, 2017. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	-	Chairman	Albert Kortze	-	Engineer
Gerald R. Green	-	Vice Chairman	Timm A. Tenges	-	Manager, Secretary/Treasurer
Eric E. Nagle	-	Supervisor	Eric Albert	-	Office Coordinator
Martin J. Boucher	-	Supervisor	Lori B. Seese	-	Zoning Administrator
Robert S. Kucsan	-	Supervisor	Steve Mills	-	Solicitor, for Gary Asteak

Absent was: Tammi Dravec - Assistant Secretary/Treasurer

**Approval of Minutes**

A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to approve the June 14<sup>th</sup> meeting minutes. The motion carried.

**Reports** (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Financial Report for May 2017.

**Correspondence** – David Halteman, 4065 Hecktown Road, wanted it noted that Tuskes has numerous trucks speeding down Hecktown Road and he is worried for the safety of the children. He wanted to know if it would be possible for Colonial Regional Police to monitor the road more closely and start ticketing offenders to slow down the speeders. He also wanted to know if the Township could start street sweeping Hecktown Road on a regular schedule. Mr. Pennington said that we could reach out to Colonial Regional and ask them to monitor it for speeders. Mr. Tenges stated that Public Works is constantly watching for the conditions of the roads and will sweep them whenever they deem it necessary.

**Subdivision and Land Development** –

**Louise Moore Park Maintenance Facility – Plan Withdrawal** – Mr. Tenges stated that the County of Northampton has formally requested to withdraw all permits and submissions regarding the Parks Maintenance Facility. A motion to accept the request was made by Mr. Nagle and seconded by Mr. Kucsan. The motion carried.

**Supervisors' Comments**

Mr. Kucsan had no comments.

Mr. Nagle asked if there was any movement on CRPD and Bath. Mr. Boucher responded that the CRPD had made a proposal to Bath to contract for coverage and that they were waiting for Bath to respond. Mr. Pennington also stated that CRPD made it known to Bath what cost they would incur if they would withdraw from Colonial Regional. Mr. Tenges stated that Bath would need formal approval from both Lower Nazareth Township and Hanover Township before anything can be formally approved.

Mr. Pennington stated that he attended the Nazareth COG meeting and they discussed the stray animal problem. Mr. Pennington said he heard about animal control efforts from the Slate Belt COG whose efforts have produced

successful results. He also stated that LVPC is in the process of getting the last municipality on board to work on a comprehensive plan.

Mr. Green had no comments.

Mr. Boucher had no comments.

### **Manager's Report**

Mr. Tenges reported that the Georgetown Bridge project was scheduled for a walk through tomorrow and may be open as soon as July 5<sup>th</sup>. He also states that the traffic signal lights on Commerce Park Drive are operational and on a 30-day test run. At the end of the 30 days if all goes correctly the Township will take possession of the traffic lights.

### **Solicitor's Report**

Liquor License Transfer – Amended Resolution #LNT-12A-17 – Mr. Tenges stated that state asked for the name of the person who the license was transferred from to be added to the resolution. A motion was made to amend the resolution by Mr. Green and seconded by Mr. Boucher. The motion carried.

### **Engineer's Report**

O.R.E. Rentals – Letter of Credit Reduction - Mr. Kortze recommended that the letter of credit be reduced from \$464,500.20 to \$430,174.71. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to reduce the letter of credit per the engineer's recommendation. The motion carried.

Tennis & Basketball Court Restoration – Mr. Kortze reported the color was applied to the courts and hopefully they will be ready to use by next Wednesday once the color has time to cure.

Old Business – There was no discussion under Old Business.

New Business – There was no discussion under New Business.

### **Payment of the Bills**

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve payment of the bills dated June 28, 2017. The motion carried.

Courtesy of the Floor – Nothing from Courtesy of the Floor

### **Adjournment**

The meeting adjourned at 6:43 PM.

Respectfully submitted by,



Eric Albert  
Municipal Office Operations Coordinator

**Lower Nazareth Township**  
**Bills To Be Approved**  
June 28, 2017

**GENERAL FUND CHECKING ACCOUNT**

Num	Name	Memo	Amount
17274	Lehigh County Extension Program Account	Meeting/Conference	\$ 450.00
17275	State Worker's Insurance Fund	Workers Compensation - #05039711	\$ 1,338.00
17276	Reynolds Business Systems, Inc.	Equipment Maintenance Agreement	\$ 437.00
17277	Pitney Bowes	Postage Meter	\$ 161.00
17278	Verizon Wireless	Fire Company Wireless	\$ 138.56
17279	Verizon Wireless	Fire Company Wireless	\$ 405.31
17280	Service Electric Telephone Co.	Fire Company Telephone	\$ 43.16
17281	Service Electric Cable TV Inc	Fire Company Internet	\$ 46.85
17282	Fire Apparatus Services	Fire Company Equipment Maintenance	\$ 300.58
17283	Fogels Fuel Service	Fire Company Fuel	\$ 25.52
17284	Beyer-Barber Company	Pension Plan Administration	\$ 175.00
17285	PSATS CDL Program	CDL Drug Testing	\$ 95.00
17286	Edwards Business Systems	Copier Maintenance	\$ 133.84
17287	Edwards Business Systems	Copier Maintenance	\$ 73.75
17288	The Morning Call	Subscription Renewal	\$ 88.00
17289	Northampton County Seed Company, Inc.	Public Works Supplies	\$ 84.95
17290	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 48.90
17291	U.S. Municipal Supply, Inc.	Equipment Parts/Supplies	\$ 715.00
17292	G C Electric Co., Inc.	Park Facilities Maintenance	\$ 283.86
17293	Philadelphia Insurance Companies	Summer Park Program Insurance	\$ 495.00
17294	Easton Ambulatory Services Assoc	Local Services Tax Refund	\$ 2.00
17295	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 1,314.50
17296	Integra One	Computer Services/Software Maintenance	\$ 8,801.08
17297	United States Treasury	Employee Health Insurance	\$ 63.28
17298	Medical Life Insurance Company	Employee Life Insurance	\$ 2,535.09

**Lower Nazareth Township  
Bills To Be Approved  
June 28, 2017**

**GENERAL FUND CHECKING ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
17299	EMC Insurance Companies	Township Insurance	\$ 5,497.85
17300	Signal Service, Inc.	Traffic Signal Maintenance	\$ 628.00
17301	Easton Suburban Water Authority	Municipal Bldg Water	\$ 52.68
17302	NJ Advance Media	Advertisements	\$ 430.00
17303	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 2,118.00
17304	Edwards Business Systems	Copier Maintenance	\$ 467.87
17305	Johnstone Supply	Facilities Maintenance	\$ 196.51
17306	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 766.75
17307	Highway Materials, Inc.	Paving/Patching Material	\$ 461.01
<i>Total General Fund Checking...</i>			<b>\$ 28,873.90</b>

**STATE LIQUID FUELS ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
552	A-1 Traffic Control Products, LLC	Line Striping	\$ 15,351.22

**PAYROLL ACCOUNT**

June 23, 2017

**\$ 38,535.57**

**CAPITAL RESERVE ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
995	Artefact, Inc.	Municipal Building Maintenance	\$ 680.00

**CAPITAL RESERVE EQUIPMENT REPLACEMENT ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
1006	Lafayette Ambassador Bank - Leasing	Lease Payment	\$ 15,067.92

**Lower Nazareth Township  
Bills To Be Approved  
June 28, 2017**

**MASTER ESCROW CHECKING (LAB)**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
1751	Lehigh Valley Zoo	Summer Park Program	\$ 356.00
1752	PENNDOT	Construction Inspection	\$ 1,280.95
1753	Signal Service, Inc.	Traffic Signal Maintenance	\$ 1,256.00
1754	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 4,969.00
1755	Sterling Crossing, LLC	Escrow Refunds	\$ 4,410.00
1756	Premier Land Company	Escrow Refunds	\$ 4,050.00
1757	Kay Builders, Inc.	Escrow Refund	\$ 2,000.00
1758	Kelly McNamee	Escrow Refund	\$ 781.67
1759	Maureen Reinert	Escrow Refund	\$ 1,728.15
1760	Signal Service, Inc.	Traffic Signal Maintenance	\$ 1,084.25
		<i><b>Total Master Escrow Checking Account...</b></i>	<b>\$ 21,916.02</b>