

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
June 24, 2020**

The Lower Nazareth Township Board of Supervisors held a virtual meeting on Wednesday June 24, 2020. The Chairman called the meeting to order at 6:30PM.

Present were:

James S. Pennington	-	Chairman	Albert R. Kortze	-	Engineer
Martin Boucher	-	Vice Chairman	Lori A. Stauffer	-	Manager
Stephen A. Brown	-	Supervisor	Tammi Dravec	-	Secretary/Treasurer
Robert J. Hoyer	-	Supervisor			
Amy L. Templeton	-	Supervisor			

Absent was:

Gary Asteak - Solicitor

**** The Chairman indicated that the Board held an executive session on May 21st to discuss legal matters. ****

Approval of Minutes

A motion was moved by Mr. Brown and was seconded by Mr. Hoyer to approve the June 10th meeting minutes. The motion carried unanimously.

Reports *(Reports are available to review at the Township Office and on our website.)*

Mr. Pennington acknowledged the receipt of the Financial Report for May 2020.

Supervisors' Comments

Mr. Brown had no comments.

Mr. Boucher attended the CRPC meeting along with Mr. Pennington. He read a statement from Colonial Regional Police about their use of force policy. Chief Seiple will make it available to the Board and Township Manager. Mr. Pennington added that the Chief will be placing the policy on the website as well.

Mr. Hoyer noted that the Environmental Advisory Council met on June 8th. They since received the updated map and will meet again in July.

Ms. Templeton had no comments.

Mr. Pennington stated that there was no COG meeting for June. The next meeting will be in July.

Subdivision & Land Development

Jaindl Route 248 Warehouse HOP Permit – Resolution #LNT-17-20 - A motion was moved by Ms. Templeton and was seconded by Mr. Hoyer to approve Resolution #LNT-17-20. The motion carried unanimously.

Wawa Land Development Improvements Agreement Memorandum – Ms. Seese noted that Solicitor Asteak stated we would continue with the existing improvements agreement and just adjust the security held in escrow. A motion was moved by Mr. Brown and was seconded by Mr. Boucher to approve the amendment to the improvements agreement. The motion carried unanimously.

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Newburg Inn Contents Auction – Ms. Stauffer shared the three quotes received for the auction of contents. She noted that this will be an online auction with onsite pick up. After a brief discussion, a motion was moved by Mr. Boucher and was seconded by Mr. Hoyer to contract with Hartzell's Auction for the sale of the contents of the Newburg Inn. The motion carried unanimously. Mr. Pennington recommended the auction occur before asbestos remediation to keep the process moving.

Official Map Review – Ms. Stauffer reported that we received the updated map late this afternoon. Requested changes were made but Ms. Stauffer and Ms. Seese will review for consistency and report back. There was additional discussion on the path around the cemetery along Route 191. The consensus was to keep the path away from the nearby homes.

Ms. Stauffer reported that we received an extension through December 31, 2020 for our Lehigh Valley Greenways grant.

Payment of the Bills

A motion was moved by Ms. Templeton and was seconded by Mr. Hoyer to approve payment of the bills dated June 24th. The motion carried unanimously.

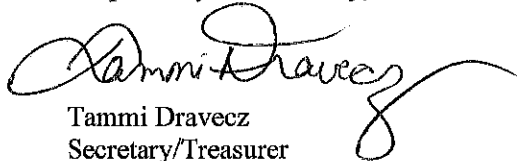
Courtesy of the Floor

Mr. Pennington suggested using Nixle to advertise the auction of the contents of the Newburg Inn.

Mr. Pennington also asked that we use Nixle and FaceBook to remind residents of our fireworks ordinance. He noted that residents are to report violations to police, and they will be issuing citations.

Adjournment - The meeting adjourned at 7:30 PM.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Tammi Dravec", written in black ink.

Tammi Dravec
Secretary/Treasurer

Lower Nazareth Township
Bills To Be Approved
 June 24, 2020

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
20233	Integra One	Computer Services/Software Maintenance	\$ 156.25
20234	Naughton Energy Corporation	Equipment Motor Fuel	\$ 2,150.10
20235	Pitney Bowes	Postage Meter	\$ 180.00
20236	Sparkle Car Wash on 248 LLC	Fire Company	\$ 4.00
20237	Sam's Club MC/SYNCB	Fire Company Supplies	\$ 734.86
20238	Easton Suburban Water Authority	Fire Company Water	\$ 82.57
20239	PPL, Inc.	Fire Company Electricity	\$ 314.50
20240	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 640.11
20241	PPL, Inc.	Municipal Drive Electricity	\$ 596.28
20242	PA One Call System, Inc.	Monthly Activity	\$ 45.50
20243	Stitch Fix Inc.	Local Services Tax Refund	\$ 24.00
20244	RCN	Internet & Telephone Services	\$ 805.16
20245	Reynolds Business Systems, Inc.	Equipment Maintenance Agreement	\$ 478.00
20246	The Morning Call	Subscription Renewal	\$ 124.00
20247	Eastern Telephone & Telecommunications	Telephone Service Call	\$ 1,937.60
20248	The Key	Advertisements	\$ 403.20
20249	NJ Advance Media	Advertisements	\$ 228.00
20250	Fraser Advanced Info Systems	Copier Lease/Maintenance	\$ 371.74
20251	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 690.00
20252	Brown & Brown of Lehigh Valley	Township Insurance	\$ 1,965.67
20253	Security Service Company, Inc.	Security System Monitoring	\$ 314.34
20254	Star Buick GMC	Public Works Equipment Repair	\$ 132.99
20255	Valley Tire Factory Outlet, Inc.	Public Works Tool/Equipment Repairs	\$ 20.00
20256	Northampton County Seed Company, Inc.	Park Facilities Maintenance	\$ 232.00
20257	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 264.83
20258	Advance Auto Parts Professional	Public Works Equipment Parts/Supplies	\$ 31.18
20259	Chase Card Services	Supplies/Software Maintenance/Training	\$ 655.46
20260	Stephenson Equipment, Inc.	Public Works Equipment Parts/ Supplies	\$ 785.66

**Lower Nazareth Township
Bills To Be Approved
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GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
20261	Verizon Wireless	Municipal/Public Works Wireless	\$ 524.30
20262	City of Bethlehem	Hydrant Assessment	\$ 156.54
20263	France Anderson Basile and Company, P.C.	Auditing Services	\$ 2,640.00
20264	Green Pond Nursery, Inc.	Park Facilities Maintenance	\$ 2,795.00
20265	NJ Advance Media	Advertisements	\$ 117.95
20266	U.S. Municipal Supply, Inc.	Equipment Parts Supplies / Traffic Signs Suppl	\$ 320.00
20267	Patrick & Nancy Ryan	Real Estate Tax Refund	\$ 212.91
20268	Nazareth National Bank & Trust	Real Estate Tax Refund	\$ 953.30
20269	Riverside Construction Materials, Inc.	Winter Maintenance Materials	\$ 19,044.83
<i>Total General Fund Checking...</i>			\$ 41,132.83

MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
2578	Met-Ed	Traffic Signal Electricity	\$ 136.68
2579	PPL Electric Utilities	Traffic Signal Electricity	\$ 140.92
<i>Total Master Escrow Account...</i>			\$ 277.60

RECYCLING/REFUSE ACCOUNT

Num	Name	Memo	Amount
1390	AllState Septic Systems, LLP	Temporary Restroom	\$ 115.00

PAYROLL ACCOUNT

June 19, 2020	\$ 46,658.80
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OPEN SPACE ACCOUNT

1086	Foley, Inc.	Equipment Rental	\$ 11,619.00
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SEWER ACCOUNT

969	PPL Electric Utilities	Main Meter Electricity	\$ 27.64
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<i>Total Sewer Account...</i>			\$ 27.64
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