

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
June 14, 2017**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday June 14, 2017. The Vice-Chairman called the meeting to order at 6:30 PM.

Present were:

Gerald R. Green	- Vice Chairman	Albert Kortze	- Engineer
Eric E. Nagle	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Robert S. Kucsan	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
		Lori B. Seese	- Zoning Administrator
		Gary Asteak	- Solicitor

Absent were: James S. Pennington, Chairman  
Martin J. Boucher, Supervisor

**Approval of Minutes**

A motion was moved by Mr. Kucsan and was seconded by Mr. Nagle to approve the May 24<sup>th</sup> meeting minutes. The motion carried.

**Reports** (*Reports are available to review at the Township Office and on our website.*)

Mr. Green acknowledged the receipt of the Zoning Administrator's Report and Hecktown Volunteer Fire Report for May 2017.

**Correspondence**

There was no discussion under Correspondence.

**Subdivision and Land Development**

**CarMax – Traffic Signal Modifications – Authorization to Execute**

1. Route 248 – Resolution #LNT-14-17 – A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to authorize execution of the resolution upon the Township Manager's understanding of modifications. The motion carried.
2. Route 248 & Route 33NB – Resolution #LNT-15-17 – A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to authorize execution of the resolution upon the Township Manager's understanding of modifications. The motion carried.

**Supervisors' Comments**

There were no comments under Supervisor's Comments.

**Manager's Report**

2017 FDR – Bid Results – Mr. Tenges reviewed the bids results. The lone bidder, Recon Construction Services bid the project at \$127,550.00. A motion was moved by Mr. Kucsan and was seconded by Mr. Nagle to award the project to Recon. The motion carried. Mr. Tenges noted that this price does not include the paving which is completed by Township Public Works Staff. Those materials will be purchased on the State Contract.

### **Engineer's Report**

Saratoga Farms – Phase I Letter of Credit Reduction – Mr. Kortze reviewed his report and recommended a reduction in security. A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to reduce the security per Mr. Kortze's recommendation. The motion carried.

Saratoga Farms – Phase II Letter of Credit Reduction – Mr. Kortze reviewed his report and recommended a reduction in security. A motion was moved by Mr. Kucsan and was seconded by Mr. Nagle to reduce the security per Mr. Kortze's recommendation. The motion carried.

Tennis & Basketball Court Restoration – Mr. Kortze reported the weather has continued to cause delays in the color application but is hopeful it will be applied next week.

### **Solicitor's Report**

Sparkle Car Wash Fence Install – Solicitor Asteak reported that the easement agreement for Sparkle Car Wash's fence installation has been executed and he is waiting for its return.

CarMax Traffic Signal Modifications – Solicitor Asteak stated we are waiting on a cost estimate adjustment prior to executing the resolutions.

### **Old Business**

There was no discussion under Old Business.

### **New Business**

There was no discussion under New Business.

### **Payment of the Bills**

A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to approve payment of the bills dated June 14, 2017. The motion carried.

### **Courtesy of the Floor**

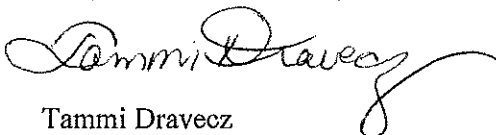
Tammy Kenney, 641 Mulberry Drive, inquired on the number of signs developers are permitted to put up on the weekends. Ms. Seese stated that there is not a limit, only that they can only be placed on weekends.

Robert Hoyer, 365 Country Club Road, thanked the Board for fighting K&S and the proposal for apartments.

### **Adjournment**

The meeting adjourned at 6:45 PM.

Respectfully submitted by,



Tammi Dravec  
Assistant Secretary/Treasurer

**Lower Nazareth Township**  
**Bills To Be Approved**  
June 14, 2017

**GENERAL FUND CHECKING ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
17221	Sam's Club	Membership Renewal	\$ 325.00
17222	Home Depot	Park/Ambulance Facilities Maintenance	\$ 56.66
17223	Staver Hydraulics Co., Inc.	Public Works Parts/Supplies	\$ 233.07
17224	Karen A. Mengel, RPR, CSR	Stenographer	\$ 95.00
17225	EMC Insurance Companies	Township Insurance	\$ 5,497.84
17226	Sam's Club MC/SYNCB	Fire Company Supplies	\$ 423.28
17227	Easton Suburban Water Authority	Fire Company Water	\$ 65.81
17228	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 648.14
17229	Martin Stone Quarries, Inc	Park Supplies	\$ 669.77
17230	Northampton County Seed Company, Inc.	Public Works Supplies	\$ 89.00
17231	Easton Suburban Water Authority	Municipal Bldg Water	\$ 48.88
17232	Grainger Parts	Public Works Shop Tools/Equipment	\$ 360.14
17233	Wilson Products	Public Works Shop Tools/Equipment	\$ 436.90
17235	Met-Ed	Traffic Signal / Street Light Electricity	\$ 99.94
17236	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 3,404.25
17237	Staples Business Advantage	Office Supplies	\$ 145.52
17238	Schwab's Screenprinting	Summer Park Program	\$ 267.00
17239	NJ Advance Media	Advertisements	\$ 1,245.20
17240	Colonial Intermediate Unit 20	Office Supplies	\$ 188.00
17241	The Key	Advertisements	\$ 274.95
17242	Met-Ed	Traffic Signal / Street Light Electricity	\$ 194.53
17243	Best Line Equipment	Equipment Rental	\$ 1,055.00
17244	RCN	Internet & Telephone Services	\$ 803.25
17245	East Penn Sanitation, Inc.	Municipal/Clean Up Day Trash Removal	\$ 3,260.60
17246	Fire Pump Systems	Fire Company Equipment Maintenance	\$ 2,355.00

**Lower Nazareth Township**  
**Bills To Be Approved**  
June 14, 2017

**GENERAL FUND CHECKING ACCOUNT**

Num	Name	Memo	Amount
17247	PPL, Inc.	Fire Company Electricity	\$ 441.24
17248	Engines, Inc.	Fire Company / Equipment Service	\$ 764.92
17249	Eastern Autoparts Warehouse	Fire Company Equipment Parts/Supplies	\$ 443.00
17250	ExxonMobil	Fire Company Fuel	\$ 333.61
17251	PPL, Inc.	Municipal Drive Electricity	\$ 882.33
17252	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 1,234.77
17253	Keystone Municipal Insurance	Workers Comp Insurance	\$ 4,704.25
17254	Northampton County Seed Company, Inc.	Public Works Supplies	\$ 532.00
17255	Tommy's Small Engine Repair	Public Works Tools/Equipment Repairs	\$ 84.00
17256	Tractor Supply Credit Plan	Public Works Equipment Parts/Supplies	\$ 260.58
17257	Chase Card Services	Equipment Parts/Supplies/Municipal Supplies	\$ 1,893.03
17258	Integra One	Computer Services Software Maintenance	\$ 268.50
17259	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 2,911.75
17260	Hicks Paving LLC	Temporary Restrooms	\$ 170.00
17261	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
17262	Colonial Regional Police Department	Police Contract Payment	\$ 109,422.44
17263	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 22,798.78
17264	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
17265	PA One Call System, Inc.	Monthly Activity	\$ 59.86
17266	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 1,487.50
17267	Security Service Company, Inc.	Security System Monitoring	\$ 232.35
17268	Verizon Wireless	Municipal/Public Works Wireless	\$ 381.26
17269	Advanced Auto Parts Professional	Public Works Equipment Parts/Supplies	\$ 78.92
17270	Sam's Club	Public Works/Park/Muni Bldg Supplies	\$ 1,476.95
17271	Highway Materials, Inc.	Paving/Patching Material	\$ 104.30

**Lower Nazareth Township  
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**GENERAL FUND CHECKING ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
17272	Lehigh Fuels, LLC	Equipment Motor Fuel	\$ 1,299.53
17273	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 674.50
<i>Total General Fund Checking...</i>			<b>\$ 171,364.96</b>

**LOWER NAZARETH SEWER DEPARTMENT ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
921	PPL Electric Utilities	Main Meter Electricity	\$ 24.94

**RECYCLING/REFUSE ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
1244	Hicks Paving, LLC	Temporary Restroom	\$ 90.00

**PAYROLL ACCOUNT**

June 9, 2017

**\$ 36,427.29**

**CAPITAL RESERVE ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
994	Home Depot	Capital Construction	\$ 307.77

**MASTER ESCROW CHECKING (LAB)**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
1744	Lehigh Valley Zoo	Summer Park Program	\$ 119.00
1745	Asteak Law Offices	Legal Services	\$ 2,275.00
1746	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 20,483.90

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**MASTER ESCROW CHECKING (LAB)**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
1747	Met-Ed	Traffic Signal Electricity	\$ 196.18
1748	Signal Service, Inc.	Traffic Signal Maintenance	\$ 312.50
1749	Kay Builders, Inc.	Escrow Refunds	\$ 17,000.00
1750	Premier Land Company	Escrow Refunds	\$ 6,113.50
<i>Total Master Escrow Checking Account...</i>			<b><u><u>\$ 46,500.08</u></u></b>

**OPEN SPACE ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
647	Home Depot	Parks Capital Construction	<b><u><u>\$ 962.58</u></u></b>

**DEVELOPMENT & INSPECTION ACCOUNT**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
1859	CodeMaster Inspection Services, Inc.	Building Inspection Services	<b><u><u>\$ 20,514.10</u></u></b>