

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
May 24, 2017**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday May 24, 2017. The Vice-Chairman called the meeting to order at 6:30 PM.

Present were:

Gerald R. Green	- Vice Chairman	Albert Kortze	- Engineer
Eric E. Nagle	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Robert S. Kucsan	- Supervisor	Lori B. Seese	- Zoning Administrator
		Gary Asteak	- Solicitor

Absent was: James S. Pennington, Chairman

Liquor License Transfer Hearing - Resolution #LNT-12-17 – Solicitor Asteak opened the hearing with a brief review of the application. Attorney Ellen Freeman, on behalf of Giant, discussed the application and request for the liquor license transfer. She discussed safety features including Responsible Alcohol Management Program (RAMP) training, security cameras, and the 100% carding policy. Ms. Freeman noted that there will be a limit of 2-6 packs or 4 bottles of wine for take-outs or 2 beers onsite which must be ordered with food.

Joshua Erb, Manager of Special Projects with Giant, further discussed the plan. He noted that the remodel would begin the end of July and be completed by the end of September. The restaurant would be separated from the store and the area would be secured after hours.

There were no public comments. A motion was moved by Mr. Boucher and was seconded by Mr. Green to approve Resolution #LNT-12-17. The motion carried.

Approval of Minutes

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve the May 10th meeting minutes. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Green acknowledged the receipt of the Zoning Administrator's Report and Financial Report for April 2017.

Correspondence – There was no discussion under Correspondence.

Subdivision and Land Development – There was no discussion under Subdivision and Land Development.

Supervisors' Comments

Mr. Kucsan had no comments.

Mr. Nagle asked Solicitor Asteak about Bath's request for contracted services and whether the municipalities should get to weigh in since it would likely have a significant financial impact. Mr. Nagle asked when we get serious about the financial impacts. Mr. Green believes that Hanover and Lower Nazareth need to negotiate but that we need to wait to see what Bath decides to do.

Mr. Nagle provided a cost analysis for this year (2017) had Bath not been a member. He also provided a per person cost for services for local municipalities of varying populations.

Mr. Green inquired about money and assets if Bath were to withdraw. Mr. Nagle explained that we would need to pay them their percentage of the assets at fair market value.

Mr. Nagle added that if one member withdraws they must remain for one year. If two members withdraw, the dissolution is immediate. In addition to getting our percentage of assets Hanover would have to pay us our share (50%) of the building located at 248 Brodhead Road.

Mr. Nagle stated that Hanover and Lower Nazareth could have their own police forces, officers would still be employed, but we would be in control of costs and save tax payer dollars.

Mr. Green reported that the temporary restrooms in the park have been relocated up near the snack stand.

Mr. Boucher reported that he attended the CRPC meeting and that Bath is looking for a quote for contracted services through CRPD. They will review this at their June 26th meeting to ensure it won't cost Lower Nazareth and Hanover Township additional money.

Manager's Report

Property Management Software – Mr. Tenges reviewed the need to purchase new land records software. He stated it will improve the operating efficiency with maintaining and retrieving data, as well as logging and responding to complaints. The marketplace is slim with places offering this software. The quoted price of \$34,290 includes set-up and moving data from our current system to the new system. A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to approve the purchase of the software. The motion carried.

Spring Clean-Up Day – Mr. Tenges reported that there were 263 trips and we collected 45 tons of waste and recyclables. The total cost of Clean Up Day was \$2,263. This cost was reduced from \$3,149 by the \$886 we collected from recyclable materials. The cost is greatly less than before we took over running the event ourselves.

E-cycling Event – Mr. Tenges reported that we sent two Public Works employees to assist at the E-cycling event earlier this month. It was reported that the event drew 513 vehicles and over 55,000lbs of electronics were collected.

Engineer's Report

Sikh Temple – Security Release – Mr. Kortze reviewed his report and recommended the security release. A motion was moved by Mr. Nagle and was seconded by Mr. Kucsan to release the remaining security. The motion carried.

Tennis & Basketball Court Restoration – Mr. Kortze reported the color will be applied to the courts hopefully sometime next week.

Solicitor's Report

Medical Marijuana Ordinance – Ordinance #221-05-17 -- Solicitor Asteak briefly reviewed the ordinance and explained its intent is to control the locations of facilities and minimize the impacts to the community. Travis Gerould, 463 Schoolhouse Road, inquired about these facilities. Solicitor Asteak noted that they are strictly regulated. Ms. Seese added that State laws permit medical marijuana facilities everywhere in PA, but Lower Nazareth can restrict where within our boundaries. Solicitor Asteak added that interested parties needed to apply to the state for a permit and he is unaware of any applications within our borders. Renae Shepherd, 4485 Whitetail

Drive, asked for clarification on which areas are zoned for this use and if residents would be notified of an application. Solicitor Asteak noted that it would be a conditional use so the hearing would be advertised. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to pass ordinance #221-05-17. The motion carried.

Griffin Sanitary Sewer Agreement – Solicitor Asteak explained this agreement returns borrowed capacity back to Bethlehem Township. A motion was moved by Mr. Boucher and was seconded by Mr. Nagle to authorize execution of the agreement. The motion carried.

LVHN Sanitary Sewer Agreements – Solicitor Asteak noted that there are two agreements: one with Palmer Township for conveyance and once with Easton Area Joint Sewer Authority (EAJSA) for capacity. A motion was moved by Mr. Nagle and was seconded by Mr. Boucher to authorize execution of the agreement with Palmer Township. The motion carried. A motion was moved by Mr. Boucher and was seconded by Mr. Nagle to authorize execution of the agreement with EAJSA. The motion carried.

KS Appeal – Solicitor Asteak reported that the Supreme Court denied the appeal. The case is over, Lower Nazareth won and our decision stands.

Old Business – There was no discussion under Old Business.

New Business – There was no discussion under New Business.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Mr. Nagle to approve payment of the bills dated May 24, 2017. The motion carried.

Courtesy of the Floor

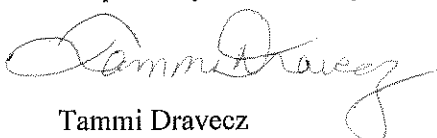
Renae Shepherd, 4485 Whitetail Drive, appreciated Mr. Nagle's time to develop his report on Colonial Regional costs and questioned how growth in the Township would affect future costs. Ms. Shepherd inquired on developer signs. She stated that the placement of these signs is causing visibility issues especially at Daniels Road at Route 191 and Newburg Road at Route 191. Ms. Seese stated they are permitted to post them on weekends but she would reach out to the developers to remind them to be cognizant of where they are placing signs so as not to cause problems with visibility for motorists.

James Faust, 4562 Steuben Road, agrees with Mr. Nagle that we need to look into alternatives in police coverage. The regional police force was good but has outgrown its need and believes it is time for a change.

Adjournment

The meeting adjourned at 7:30 PM.

Respectfully submitted by,



Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
May 24, 2017**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
17180	LNT Petty Cash	Clean-up Day	\$ 150.00
17181	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
17182	Colonial Regional Police Department	Police Contract Payment	\$ 109,422.44
17183	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 22,798.78
17184	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
17185	Advanced Auto Parts Professional	Public Works Equipment/Parts/Supplies	\$ 640.67
17186	Home Depot	Facilities Maintenance/Public Works Supplies	\$ 160.44
17187	Chase Card Services	Equipment Parts/Supplies/Municipal Supplies/	\$ 7,913.11
17188	Johnstone Supply	Facilities Maintenance	\$ 170.19
17189	Best Line Equipment	Equipment Purchase	\$ 3,573.00
17191	Integra One	Computer Services	\$ 562.64
17192	Sharkan Supply Co.	Public Works Supplies	\$ 142.80
17193	Highway Materials, Inc.	Construction / Rebuilding	\$ 968.88
17194	Miranda Medellin	Local Services Tax Refund	\$ 52.00
17195	Jeffrey Fritz & Rebecca Patrick	Real Estate Tax Refund	\$ 50.63
17196	Verizon Wireless	Municipal/Public Works Wireless	\$ 381.26
17197	The Flower Cart	Administrative Expense	\$ 59.00
17198	Liberty Propane Inc.	Municipal Building Propane	\$ 1,502.59
17199	Easton Suburban Water Authority	Municipal Bldg Water	\$ 232.99
17200	France Anderson Basile and Company, P.C	Auditing Services	\$ 2,670.00
17201	Pitney Bowes Purchase Power	Postage	\$ 520.99
17202	Turf Equipment and Supply Co., LLC	Public Works Equipment Parts/Supplies	\$ 610.98
17203	Edwards Business Systems	Copier Maintenance	\$ 133.84
17204	Edwards Business Systems	Copier Maintenance	\$ 73.75
17205	Lehigh Fuels, LLC	Equipment Motor Fuel	\$ 1,187.96

**Lower Nazareth Township
Bills To Be Approved
May 24, 2017**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
17206	Staples Business Advantage	Office Supplies	\$ 27.56
17207	State Worker's Insurance Fund	Workers Compensation - #05039711	\$ 1,338.00
17208	Karen A. Mengel, RPR, CSR	Stenographer	\$ 160.00
17209	Asteak Law Offices	Legal Services	\$ 3,100.00
17210	Safeguard Business Systems	Office Supplies	\$ 76.61
17211	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 4,132.50
17212	Service Electric Cable TV Inc	Fire Company Internet	\$ 46.85
17213	Service Electric Telephone Co.	Fire Company Telephone	\$ 43.21
17214	A & S HVAC, Inc.	Fire Company Maintenance	\$ 445.00
17215	Staples Credit Plan	Fire Co Collection Supplies	\$ 111.58
17216	Verizon Wireless	Fire Company Wireless	\$ 1,091.13
17217	Verizon Wireless	Fire Company Wireless	\$ 138.56
17218	New Enterprise Stone & Lime Co., Inc.	Paving/Patching Material	\$ 795.76
17219	Edwards Business Systems	Copier Maintenance	\$ 401.83
17220	Suburban Propane	Park Fuel	\$ 226.59
<i>Total General Fund Checking...</i>			<u>\$ 168,091.15</u>

LOWER NAZARETH SEWER DEPARTMENT ACCOUNT

Num	Name	Memo	Amount
920	PPL Electric Utilities	Main Meter Electricity	\$ 24.94

PAYROLL ACCOUNT

May 26, 2017

\$ 37,582.31

**Lower Nazareth Township
Bills To Be Approved
May 24, 2017**

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
990	Home Depot Credit Services	Capital Construction	\$ 968.57
991	Chase Card Services	Capital Purchase	\$ 82.00
992	Artefact, Inc.	Municipal Building Maintenance	\$ 930.00
993	Sherwin-Williams	Capital Construction	\$ 387.64
<i>Total Capital Reserve Account...</i>			\$ 2,368.21

MASTER ESCROW CHECKING (LAB)

Num	Name	Memo	Amount
1739	County of Northampton	Parcel ID	\$ 15.00
1740	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 10,222.13
1741	Asteak Law Offices	Legal Services	\$ 700.00
1742	Met-Ed	Traffic Signal Electricity	\$ 144.11
1743	PENNDOT	Construction Inspection	\$ 352.38
<i>Total Master Escrow Checking Account...</i>			\$ 11,433.62

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
1857	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 28,583.15
1858	DCED	Training Contribution - 1st Quarter 2017	\$ 156.00
<i>Total Development & Inspection Account...</i>			\$ 28,739.15