

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
April 24, 2019**

The Lower Nazareth Township Board of Supervisors held their regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday April 24, 2019. The Chairman called the meeting to order at 6:45 PM.

Present were:

James S. Pennington	-	Chairman	Gary Asteak	-	Solicitor
Martin Boucher	-	Vice Chairman	Albert Kortze	-	Engineer
Robert J. Hoyer	-	Supervisor	Lori A. Stauffer	-	Manager
Bert R. Smalley	-	Supervisor	Tammi Dravec	-	Secretary/Treasurer
			Lori Seese	-	Planning/Zoning Administrator

Absent was: Amy L. Templeton, Supervisor

Approval of Minutes

A motion was moved by Mr. Boucher and was seconded by Mr. Hoyer to approve the April 10th meeting minutes. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of Financial Report for March 2019.

Correspondence – There was no discussion under Correspondence.

Subdivision and Land Development

Estates at Green Pond – Waiver – The developer requested a waiver from section 741.1 which requires curbing and sidewalks. The request was specific to section of Hecktown Road and eastern side of the existing Green Pond Road that fronts the Fuisz property. Mr. Kortze had no issue with the request. A motion was moved by Mr. Smalley and was seconded by Mr. Hoyer to approve the waiver request. The motion carried.

Estates at Green Pond – Preliminary Major Subdivision Plan – Present was Attorney Joseph Piperato, Engineer Lewis Rauch, and Developer Ron DelSerro.

Attorney Piperato reviewed Mr. Kortze's letter and discussed the emergency access road with a locked gate for emergency services entry only.

Beverly Fuisz, 180 Green Pond Road, again asked for relief from the tree removal in front of her property. Mr. Smalley commented that this was discussed at the Planning Commission meeting and they recommended replacing the trees. Mr. Hoyer and Mr. Pennington suggested evergreen trees to help screen the property and block the wind. Ms. Fuisz was still unhappy and did not understand why the developer cannot shift the road 15 feet away from her property and preserve her tree line. Attorney Piperato noted that the Fuisz family previously granted this right-of-way to the Township for the future widening of the road which is why they can proceed this way. Attorney Piperato noted that they will submit a landscape plan as part of the final submission to depict the tree line and the type of trees they proposed to install to replace the removed trees.

Ms. Stauffer reported that the developer provided updated proposed street names to replace the two the Board were not in favor when discussed at a previous meeting. The new names are Raven Court and Hawk Drive. The Board had no issues with the updated street names.

**Board of Supervisors Minutes
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A motion was moved by Mr. Boucher and was seconded by Mr. Smalley to approve preliminary subdivision approval. The motion carried.

Estates at Green Pond – Zoning Map Amendment – Discussion was tabled until final subdivision approval. Solicitor Asteak asked the developer to give him 60 days notice prior to submitting for final approval.

Supervisors' Comments

Mr. Smalley attended the PSATS Conference last week and reported it was a good conference and was time well spent.

Mr. Hoyer reminded everyone the second Open Space Education Seminar would be held May 2nd at Lower Nazareth Elementary School at 6:30pm.

Mr. Pennington also attended the COG meeting where they discussed education and required permitting to control the Spotted Lantern Fly infestation and keep it from spreading to other areas.

Mr. Boucher had no comments.

Engineer's Report – There was no discussion under Engineer's Report.

Solicitor's Report

Board of Auditor Vacancy – Solicitor Asteak reviewed his letter to Mr. Towne requesting his resignation since he no longer resides in Lower Nazareth Township. Solicitor Asteak quoted Section 407 from the Second Class Township Code which requires one to reside in the township to serve on a board. Mr. Towne read a three-page statement which included his role as “fiscal watchdog”, despite the Township appointing an independent auditor, his numerous records requests, and opinion on the proposed earned income tax increase to fund an Open Space Preservation Program. Mr. Towne refused to resign. Solicitor Asteak inquired if Mr. Towne would be voting in Lower Nazareth this May. Mr. Towne stated that he has registered in the City of Easton. Solicitor Asteak also asked Mr. Towne if he updated the address on his driver's license; to which Mr. Towne confirmed he had. Solicitor Asteak commented that by Mr. Towne refusing to resign he is depriving a township resident from serving on the Board. A motion to authorize Solicitor Asteak to proceed with the quo warranto to have Mr. Towne removed from the Board of Auditors was moved by Mr. Hoyer and was seconded by Mr. Boucher. Mr. Hoyer stated it is the law. The motion carried.

Senior Center Lease – Ms. Stauffer stated we are partnering with Northampton County to complete renovations at 306 Butztown Road to turn the facility into a senior center. The County will provide an onsite coordinator to provide lunch and activities. A motion to approve the lease was moved by Mr. Smalley and seconded by Mr. Hoyer. The motion carried.

Ordinance #233-04-19 - Stop Sign Ordinance Amendment – A motion to approve the ordinance was moved by Mr. Boucher and seconded by Mr. Hoyer. The motion carried. Solicitor Asteak asked that the Township forward copies of this ordinance to Chief Seiple and Magistrate Capobianco.

Manager's Report

Property Maintenance Code – Ms. Stauffer explained that our current maintenance code is from the 1980's. Adopting the property maintenance code would give use more tools in our toolbox for dealing with property maintenance issues in the Township. A motion to authorize Solicitor Asteak to draft an ordinance to adopt the property maintenance code was moved by Mr. Hoyer and seconded by Mr. Smalley. Mr. Hoyer inquired about fines; Ms. Stauffer stated they will be set in the ordinance. The motion carried.

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Recycling Facility – Ms. Stauffer displayed photos and reported that the recycling building has been completed. This building will house our equipment used in recycling operations. The equipment is currently stored at three of our locations, some outside. This will allow us to keep all the equipment in one location and under a roof to protect it from the elements.

Micro-Chip & Vaccine Event - Ms. Stauffer reported that she received a letter from our Animal Control Officer who is planning this event for the municipalities under contract with Pibbles Paws Safe Haven. There would be no cost to the Township. Residents choosing to have their animals chipped or vaccinated would pay a few for the service. Once a date and time have been determined we will post the information to our website and on FaceBook.

Historic and Cultural Assets Plan - Ms. Stauffer attended the first workshop regarding the preparation of a countywide Historic and Cultural Assets Plan.

Senior Center Renovations – While attending the workshop she was speaking with an individual connected to Stofanek's Kitchen Cabinetry and they have offered to donate the new cabinets for our Senior Center. Ms. Stauffer reported that renovations at 306 Butztown Road will begin soon.

Christian Springs Road – Ms. Stauffer will be meeting with residents, Chief Seiple and the Director of Public Works to discuss their concerns of speeding on Christian Springs Road.

Old Business – There was no discussion under Old Business.

New Business – There was no discussion under New Business.

Payment of the Bills

A motion was moved by Mr. Hoyer and was seconded by Mr. Boucher to approve payment of the bills dated April 24th. The motion carried.

Courtesy of the Floor

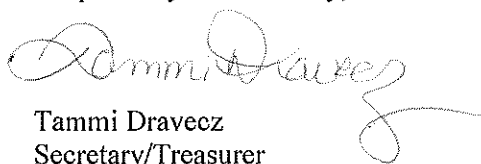
Claude Beck, 4256 Christian Springs Road, commented that the previous evening Colonial Regional was staged along Christian Springs Road for only a few minutes before chasing after a speeding car. When he returned, he only had to wait a few more minutes before he chased after another vehicle. Ms. Stauffer commented that speeding is a problem everywhere throughout the Township. Mr. Beck applauded the Township for trying to fix a problem that he thinks is impossible to correct.

Jeff Shepherd, 4485 Whitetail Drive, inquired if there were still plans to install a berm between the Township's property and the Trio Fields Community. Mr. Pennington and Ms. Stauffer confirmed that the berm is still planned.

Adjournment

The meeting adjourned at 7:47PM.

Respectfully submitted by,


Tammi Dravec
Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
April 24, 2019**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
19092	Welder Training and Testing Institute	Continuing Education	\$ 3,609.88
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19094	Lori Seese	Continuing Education	\$ 99.76
19095	Tammi Dravec	Continuing Education	\$ 99.76
19096	Carroll Engineering Corporation	Engineering Services	\$ 951.74
19097	Edwards Business Systems	Copier Maintenance	\$ 524.76
19098	Verizon Wireless	Municipal/Public Works Wireless	\$ 483.11
19099	Enter.net	Website Hosting	\$ 192.00
19100	City of Bethlehem	Hydrant Assessment	\$ 156.54
19101	PAPCO	Equipment Motor Fuel	\$ 1,141.81
19102	Martin Stone Quarries, Inc	Park Supplies	\$ 779.56
19103	Integra One	Computer Services/Software Maintenance	\$ 81.00
19104	CodeMaster Inspection Services, Inc.	Zoning Officer Services	\$ 2,670.00
19105	PA Unemployment Compensation Fund	Unemployment Compensation	\$ 356.78
19106	Tri Valley Contracting & Maintenance	Permit Refund	\$ 50.00
19107	Kensol Airways	Park Facilities Maintenance	\$ 225.00
19108	Koch 33	Public Works Equipment Repairs	\$ 52.99
19109	TransEdge Truck Centers	Public Works Equipment Parts/Supplies	\$ 541.88
19110	Best Line Equipment	Public Works Equipment Parts/Supplies	\$ 9.58
19111	Integra One	Computer Services/Software Maintenance	\$ 828.70
19112	Advance Auto Parts Professional	Public Works Equipment Parts/Supplies	\$ 153.20
19113	CCP Industries, Inc.	Public Works Supplies	\$ 167.47
19114	NJ Advance Media	Advertisement	\$ 216.70
19115	ReadyRefresh by Nestle	Municipal Bottled Water	\$ 20.45
19116	Brian's Professional Cleaning	Park Maintenance	\$ 1,275.00
19117	Signal Service, Inc.	Traffic Signal Maintenance	\$ 1,775.00

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GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
19118	Signal Service, Inc.	Traffic Signal Maintenance	\$ 541.30
19119	Integra One	Software	\$ 1,650.00
19120	Pitney Bowes Purchase Power	Postage	\$ 520.99
19121	Bethlehem Township Volunteer Fire Co.	Ambulance Services	\$ 30,000.00
19122	Edwards Business Systems	Copier Maintenance	\$ 556.71
19123	All-State Services	Facilities Maintenance	\$ 2,473.00
<i>Total General Fund Checking...</i>			\$ 55,814.55

OPEN SPACE ACCOUNT

Num	Name	Memo	Amount
1018	Keystone Cement Company	Aggregate	\$ 1,301.93
1019	New Enterprise Stone & Lime Co., Inc.	Aggregate	\$ 211.85
1020	Exeter Supply Co., Inc.	Capital Construction	\$ 697.21
<i>Total Open Space Account...</i>			\$ 2,210.99

HIGHWAY RECONSTRUCTION/REHABILITATION ACCOUNT

Num	Name	Memo	Amount
1253	Geo-Technology Associates, Inc.	Engineering Services	\$ 5,800.00

SEWER DEPARTMENT ACCOUNT

Num	Name	Memo	Amount
949	Gilmore & Associates, Inc.	Engineering Services	\$ 3,837.50

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CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
1099	A&S Fence	Capital Construction	\$ 650.00
1100	G-C Electric Company, Inc.	Capital Construction	\$ 378.00
<i>Total Capital Reserve Account...</i>			\$ 1,028.00

PAYROLL ACCOUNT

April 24, 2019

\$ 41,258.08

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
1919	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 6,187.02

MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
2017	Signal Service, Inc.	Traffic Signal Maintenance	\$ 2,200.00
2018	Met-Ed	Traffic Signal Electricity	\$ 39.88
2019	Robert Brown	Escrow Refund	\$ 15.05
2020	Dolores Keglovits	Escrow Refund	\$ 245.02
<i>Total Master Escrow Account...</i>			\$ 2,499.95

CAPITAL RESERVE EQUIPMENT REPLACEMENT ACCOUNT

Num	Name	Memo	Amount
1252	Lafayette Ambassador Bank	Equipment Purchase	\$ 54,336.47