

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
March 28, 2012**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday March 28, 2012. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	-	Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
Gerald R. Green	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Martin J. Boucher	-	Supervisor	Eric A. Albert	-	Municipal Office Coordinator
James S. Pennington	-	Supervisor			

Absent was:

Tammi Dravec - Assistant Secretary/Treasurer

**Approval of Minutes**

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to approve the meeting minutes for March 14, 2012. The motion carried.

**Old Business**

Lehigh Valley Dialogue Center – Mr. Tenges stated that the Lehigh Valley Dialogue Center was given the courtesy of being allowed to come before the Board of Supervisors at the March 14<sup>th</sup> meeting to get the Board's thoughts on the exceptions that were going to be sought if this project was to move forward.

The Board stated that after hearing the presentation from the Lehigh Valley Dialogue Center that they had to concur with how the use of the land is zoned and they were not inclined to allow a special exception for the use of a cemetery on this track of land.

**Reports**

*All reports are available to review at the Township Office and on our website.*

Mr. Nagle acknowledged the receipt of the Planning & Zoning Administrator's Report – January 2012 & February 2012

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

There were no items to discuss under Subdivision and Land Development.

**Supervisors' Comments**

Mr. Kucsan had no comments.

Board of Supervisors Minutes  
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Mr. Pennington stated that he attended the Colonial Regional Police Meeting where they discussed the current agreement between the participating townships. Mr. Pennington also stated that at the Nazareth Cog Meeting that Northampton Community College would be offering training for Fire and Emergency Medical personnel to make sure they are up to date on C.E.R.T. (Community Emergency Response Team) training.

Mr. Nagle had no comments.

Mr. Green commented that he sat in on the Planning Commission Meeting and was very impressed with how the Board conducted the meeting.

Mr. Boucher stated that he would like to have Penn Dot move the sign they placed on Rt. 191 to allow for better visibility. Mr. Tenges responded to Mr. Boucher's request by telling him that a request had already been made to Penn Dot and asked for the sign to be moved.

### **Manager's Report**

Time Extension Report – Mr. Tenges reported that Charles Chrin Preliminary/Final Minor Subdivision has granted the Township an extension until March 31, 2012.

Nazareth COG Meeting – Mr. Tenges stated he also attended the COG meeting and stated the importance of the C.E.R.T. training.

Christian Springs Road Update – Mr. Tenges also spoke about the sewer connection issues on Christian Springs Road. He said that it was decided that we would follow Department of Environmental Protection (DEP) direction and that we will be submitting a task activity report to the D.E.P. In addition, a 537 study will be conducted and should take 3 – 5 months to complete. Any concerns that are found will be addressed at that time. It was also brought to the Managers attention that a survey will need to be mailed to all property owners regarding the public needs dealing with public sewers.

248 Brodhead Road Building Committee – Mr. Tenges stated that he attended a 248 Brodhead Road meeting.

Employee Health Insurance – Tenges ended by stating that Township began participating in a new health insurance program last year that is exclusive for Municipalities and offers refunds to Municipalities that do not abuse claims. Mr. Tenges was pleased to report that Lower Nazareth Township received a refund in the amount of \$25,000.00 for their efforts in keeping health care costs down.

### **Engineer's Report**

There were no items to discuss under Engineer's Report.

### **Solicitor's Report**

There were no items to discuss under Solicitor's Report.

### **New Business**

There were no items to discuss under New Business.

### **Payment of the Bills**

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve payment of the bills dated March 28, 2012. The motion carried.

**Courtesy of the Floor**

No items were discussed under Courtesy of the Floor.

**Adjournment**

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to adjourn the meeting at 7:10 pm.  
The motion carried.

Respectfully submitted by,

*Eric Albert*

Eric Albert

Municipal Office Operation Coordinator

**Lower Nazareth Township  
Bills To Be Approved  
March 28, 2012**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
12386	Nextel Communications	Municipal/Public Works Wireless	\$ 334.27
12387	Focus on Training USA LLC	Public Works Pesticide Training	\$ 75.00
12388	Eric Albert	Reimburse Office Supply	\$ 42.39
12389	United States Postal Service	Postage	\$ 500.00
12390	Wilson Products	Public Works Shop Tools/Equipment	\$ 201.87
12391	Lori Peck, OCR	Stenographer/Transcript	\$ 95.00
12392	Verizon	Fire Company Telephone	\$ 204.55
12393	LMS Designs and Signs	Equipment Parts/Supplies	\$ 95.00
12394	Northampton County Seed Company, Inc.	Park Facilities Maintenance	\$ 106.00
12395	Staples Business Advantage	Office/Zoning Suplies	\$ 188.76
12396	Grainger Parts	Municipal Bldg Supplies	\$ 66.12
12397	Suburban Propane	Park Heating Fuel	\$ 343.22
12398	Eastern Industries, Inc.	Public Works Supplies	\$ 1,362.00
12399	S&D Bodyline	Traffic Signs/Park Facilities Maintenance	\$ 847.00
12400	Bath Supply Co., Inc.	Municipal Building Maintenance	\$ 13.11
12401	Sears Commercial One	Municipal Bldg Maintenance	\$ 13.93
12402	Edwards Business Systems	Copier Maintenance	\$ 370.75
12403	PA Municipal Health Insurance Cooperative	Employee Health Insurance	\$ 217.35
12404	Integra One	Replenish Retainer/Symantec Backup Exec	\$ 146.00
12405	Deer Park	Municipal Bottled Water	\$ 19.34
12406	Service Tire Truck Centers	Fire Company Supplies	\$ 26.95
12407	HealthWorks Billing Office	Fire Company Personnel	\$ 55.00
12408	Selective Insurance Company of America	Liability Insurance	\$ 15,804.00
12409	Medical Life Insurance Company	Employee Life Insurance	\$ 1,741.20
12410	Mr. John	Temporary Restrooms	\$ 212.38
12411	Verizon	Municipal / Public Works Telephone	\$ 610.49
12412	Tammi Dravec	Notary Expense Reimbursement	\$ 44.00
12413	Carla Caprari	Local Services Tax Refund	\$ 52.00
12414	John Carr	Local Services Tax Refund	\$ 52.00
12415	Jessica Competiello	Local Services Tax Refund	\$ 47.65
12416	Jessica DeVito	Local Services Tax Refund	\$ 24.00

**Lower Nazareth Township  
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**GENERAL FUND CHECKING ACCOUNT CONTINUED**

12417	Barbara Dilley	Local Services Tax Refund	\$ 18.00
12418	Kaitlyn Doddy	Local Services Tax Refund	\$ 38.00
12419	Matthew May	Local Services Tax Refund	\$ 21.00
12420	Brittany Mertz	Local Services Tax Refund	\$ 49.00
12421	David Mertz, Jr.	Local Services Tax Refund	\$ 37.00
12422	Harold Pritchard, Jr.	Local Services Tax Refund	\$ 52.00
12423	Deborah L Statler	Local Services Tax Refund	\$ 58.00
12424	Joseph Szaryas	Local Services Tax Refund	\$ 52.00
12425	Leslie Collins	Local Services Tax Refund	\$ 52.00
12426	Darla Young	Local Services Tax Refund	\$ 104.00
12427	Neeta Bhatia	Local Services Tax Refund	\$ 9.00
12428	Herceg Hauling	Trash Removal	\$ 125.00
12429	Met-Ed	Street Light Electricity	\$ 169.14
12430	ISOBunkers, LLC	Equipment Motor Fuel	\$ 1,117.01
12431	LNT Master Escrow	Public Works Supplies	\$ 64.72
<i>Total General Fund Checking Account...</i>			<b>\$ 25,877.20</b>

**PAYROLL ACCOUNT**

March 23, 2012

**\$ 29,444.18**

**RECYCLING/REFUSE ACCOUNT**

1128	Mr. John	Temporary Restrooms	\$ 151.55
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**OPEN SPACE ACCOUNT**

617	Keystone National Bank & Trust	Land Loan Payment (Pay-off)	\$ 258,218.23
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**MASTER ESCROW CHECKING ACCOUNT (KNBT)**

1928	Northampton County Recorder of Deeds	Plan Recording	\$	35.00
1929	Northampton County Recorder of Deeds	Plan Recording	\$	35.00
1930	County of Northampton	Parcel ID	\$	5.00
1931	County of Northampton	Parcel ID	\$	5.00
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			<i>Total Master Escrow Checking Account...</i>	<b>\$ 80.00</b>
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**MASTER ESCROW CHECKING ACCOUNT (LAB)**

1017	Fellheimer & Eichen LLP	Legal Services	<hr/>	<b>\$ 5,000.00</b>
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