

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
FEBRUARY 13, 2013**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday February 13, 2013. The Chairman called the meeting to order at 6:35 PM.

Present were:

Eric E. Nagle	- Chairman	Albert Kortze	- Engineer
Robert S. Kucsan	- Supervisor	Gary Asteak	- Solicitor
Gerald R. Green	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Lori B. Seese	- Zoning Administrator
		Tammi Dravec	- Assistant Secretary/Treasurer

Absent was:

James S. Pennington, Vice Chairman

Approval of Minutes

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve the meeting minutes for January 23, 2013. The motion carried.

Reports *Reports are available to review at the Township Office and on our website.*

Mr. Nagle acknowledged the receipt of the Planning & Zoning Administrator's Report for January 2013.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

Saratoga Farms – Sewage Facilities Planning Module – Resolution #LNT-08-13 – A motion was moved by Mr. Kucsan and was seconded by Mr. Green to approve Resolution #LNT-08-13. The motion carried.

PA International Speedway – Subdivision Plan – Resolution #LNT-09-13 – Mr. Tenges reported that this is the next step in acquiring the piece of land to complete storm drainage improvements on Christian Springs Road. A motion was moved by Mr. Boucher and was seconded by Mr. Green to approve Resolution #LNT-09-13. The motion carried.

Supervisors' Comments

Mr. Kucsan had no comments.

Mr. Nagle stated that he and Mr. Pennington attended the CRPC meeting. The Board reorganized; Mr. Walbert is Chairman, Mr. Fields is Vice-Chairman, and Mr. Nagle is Secretary/Treasurer. He stated that they are continuing discussions on police service for Nazareth Borough.

Mr. Green stated that talks continue to ensure a seamless transition to new EMS coverage.

Mr. Boucher added that residents do not need to worry, there will always be 24/7 EMS coverage.

Manager's Report

Time Extension Report – Mr. Tenges reported that the Township accepted time extensions from BrownDaub Fiat Conditional Use through April 27, 2013 and Greenfield Industrial Park Land Development through May 22, 2013.

Baseball Program – Building Project – Field #2 – Mr. Tenges stated that Mr. Reiss was at tonight's meeting to answer the board members' questions regarding his request to erect a storage building near field #2.

Mr. Reiss started by saying they want to construct this facility to house a new piece of equipment valued at \$8,000-\$10,000.

Mr. Green inquired about noise from the announcement booth. Mr. Reiss stated that it would be a small sound system and there would only be two small horns mounted on the light poles and facing in to the field. They would address any issues/complaints as they arise.

Mr. Boucher inquired on the kind of block use the construct the building. Mr. Reiss stated that the building would be construction to mirror the design of the snack stand.

Mr. Tenges stated that there would need to be an agreement between the Township and the baseball organization on the maintenance of the facility. He also stated that the building would need to meet building code; however we could discuss waiving some of the fees associated with building permits.

Mr. Nagle inquired on the timeline for completing this project. Mr. Reiss said it would take two weeks to construct the building. They are hoping to have it completed for the start of baseball, so sometime in March. If not, it would be built in July.

A motion was moved by Mr. Green and was seconded by Mr. Kucsan to grant permission for baseball to erect the storage facility that would also serve as an announcement booth. The motion carried.

Storm Clean-up – Mr. Tenges thanked the Public Work staff for all of their hard work during the recent snow storms.

Engineer's Report

Werner Road – Traffic Study – Mr. Kortze reviewed his letter recommending enacting truck restrictions on Werner Road. A motion was made by Mr. Boucher and was seconded by Mr. Green to authorize the preparation of the ordinance to restrict truck traffic on Werner Road. The motion carried.

Solicitor's Report

Dr. Qayyum – Land Development Improvements Agreement – Authorization to Execute – A motion was moved by Mr. Boucher and was seconded by Mr. Green to authorize execution of the improvements agreement upon receipt of security and a signed agreement. The motion carried.

Fields at Trio Farms, Phase II – Subdivision Improvements Agreement – Authorization to Execute – A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to authorize execution of the improvements agreement upon receipt of security and a signed agreement. The motion carried.

Propak & Selvaggio Settlement Agreements – A motion was moved by Mr. Green and was seconded by Mr. Boucher to authorize execution of the settlement agreements. The motion carried.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve payment of the bills dated February 13, 2013. The motion carried.

Courtesy of the Floor

Kellie Noble, 398 Hartman Road, inquired when Saratoga Farms would be on the agenda. Mr. Tenges reported that it would be on the February 27th agenda.

Adjournment

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to adjourn the meeting. The meeting adjourned at 6:52pm.

Respectfully submitted by,



Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
February 13, 2013**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>			
13173	Verizon	Municipal / Public Works Telephone	\$ 567.10
13174	Met-Ed	Traffic Signal Electricity	\$ 314.08
13175	The Morning Call	Subscription Renewal	\$ 59.90
13176	Edwards Business Systems	Copier/Equipment Maintenance	\$ 408.24
13177	Mansfield Oil Company	Equipment Motor Fuel	\$ 132.87
13178	Integra One	Computer Services	\$ 1,000.00
13179	Fire Apparatus Services	Fire Company Equipment Maintenance	\$ 697.50
13180	Verizon Wireless	Fire Company Wireless	\$ 405.79
13181	Micro Fleet Services, Inc.	Fire Co Equipment Parts/Repair	\$ 221.00
13182	Easton Suburban Water Authority	Fire Company Water	\$ 56.16
13183	Verizon	Fire Company Telephone	\$ 219.41
13184	Service Tire Truck Centers	Fire Company Supplies	\$ 4,005.12
13185	Suburban Propane	Public Works Heating Fuel	\$ 913.60
13186	Commonwealth of Pennsylvania	Public Works Supplies	\$ 11.00
13187	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 948.17
13188	PPL, Inc.	Municipal Drive Electricity	\$ 609.41
13189	Nazareth Key	Advertisement	\$ 140.94
13190	PPL, Inc.	Fire Company Electricity	\$ 874.79
13191	Eastern Autoparts Warehouse	Fire Company Equipment Parts/Supplies	\$ 42.13
13192	ExxonMobil	Fire Company Fuel	\$ 459.21
13193	Fogels Fuel Service	Fire Company Fuel	\$ 1,871.40
13194	Suburban Propane	Park Heating Fuel	\$ 367.35
13195	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 48.75
13196	Reliable Sign & Striping, Inc.	Traffic Signs	\$ 319.20
13197	Valley Millwork & Door, Inc.	Municipal Building Maintenance	\$ 21.60

**Lower Nazareth Township
Bills To Be Approved
February 13, 2013**

GENERAL FUND CHECKING ACCOUNT CONT.

13198	Structural Metal Fabricators, Inc.	Equipment Parts/Supplies	\$ 84.48
13199	Five Star International LLC	Equipment Parts/Supplies	\$ 33.76
13200	U.S. Municipal Supply, Inc.	Traffic Signs	\$ 50.10
13201	Staples Business Advantage	Office/Zoning Supplies	\$ 199.93
13202	Sprayer Specialties Inc.	Public Works Equipment Parts/Supplies	\$ 453.19
13203	Nazareth Ford Inc.	Equipment Parts/Supplies	\$ 48.72
13204	Deer Country Farm & Lawn, Inc.	Public Works Equipment ,	\$ 279.99
13205	Printex	Office/Zoning Supplies	\$ 201.85
13206	Cumberland Truck Parts	Shop Tools/Equipment	\$ 301.89
13207	Stotz & Fatzinger Office Supply	Office Supplies	\$ 10.89
13208	Home Depot	Public Works/Municipal Bldg Supplies/Mainte	\$ 240.38
13209	BWP-Carquest Auto Parts	Public Works Equipment Parts/Supplies	\$ 145.67
PAID ONLINE	Chase Card Services	Office Supplies/Training/Equipment Parts/Supj	\$ 2,523.26
13210	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
13211	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
13212	Colonial Regional Police Department	Police Contract Payment	\$ 86,944.36
13213	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 17,823.86
13214	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
13215	PSATS CDL Program	CDL Drug Testing	\$ 120.00
13216	Colleen Garis	Local Services Tax Refund	\$ 14.00
13217	Cindy Daniels	Local Services Tax Refund	\$ 52.00
13218	PA One Call System, Inc.	Monthly Fax Activity	\$ 24.70
13219	Keystone Municipal Insurance	Workers Comp Insurance	\$ 4,449.00
13220	Flamm Walton PC	Personnel Legal Services	\$ 94.00
13221	AT&T	Municipal/Public Works Long Distance	\$ 58.61
13222	Verizon Wireless	Municipal/Public Works Wireless	\$ 368.94

**Lower Nazareth Township
Bills To Be Approved
February 13, 2013**

GENERAL FUND CHECKING ACCOUNT CONT.

13223	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 596.00
13224	Commonwealth of Pennsylvania	Refreshment Stand License	\$ 82.00
13225	Signal Service, Inc.	Traffic Signal Maintenance	<u>\$ 1,775.00</u>
		<i>Total General Fund Checking Account...</i>	<u><u>\$ 134,633.59</u></u>

REFUSE/RECYCLING ACCOUNT

1169	Mr. John	Temporary Restroom	<u>\$ 27.19</u>
------	----------	--------------------	-----------------

CAPITAL RESERVE ACCOUNT

771	Fulton Bank, N.A.	Lease Payment	<u>\$ 12,721.80</u>
-----	-------------------	---------------	---------------------

PAYROLL ACCOUNT

February 8, 2013

\$ 29,863.37

CAPITAL RESERVE SEWER-SIGNALS ACCOUNT

527	Fellheimer & Eichen LLP	Legal Services	<u>\$ 54,500.11</u>
-----	-------------------------	----------------	---------------------

MASTER ESCROW CHECKING (LAB)

1118	Keystone Consulting Engineers	Engineering & Inspection Services	\$ 6,591.00
1119	Met-Ed	Traffic Signal Electricity	\$ 296.60
1120	Signal Service, Inc.	Traffic Signal Maintenance	\$ 497.60
1121	Signal Service, Inc.	Traffic Signal Maintenance	<u>\$ 1,925.00</u>
		<i>Total Master Escrow Checking Account...</i>	<u><u>\$ 9,310.20</u></u>

Lower Nazareth Township
Bills To Be Approved
February 13, 2013

DEVELOPMENT & INSPECTION ACCOUNT

1727	CodeMaster Inspection Services, Inc.	Building Inspection Services	\$	<u>15,868.00</u>
------	--------------------------------------	------------------------------	----	------------------

MASTER ESCROW CHECKING (KNBT)

1966	Lower Nazareth Township	Escrow Transfer to LAB	\$	<u>98.29</u>
------	-------------------------	------------------------	----	--------------