

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
January 13, 2016**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday January 13, 2016. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	-	Chairman	Albert Kortze	-	Engineer
Gerald R. Green	-	Vice Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Martin J. Boucher	-	Supervisor	Tammi Dravec	-	Asst. Secretary/Treasurer
Eric E. Nagle	-	Supervisor	Lori B. Seese	-	Zoning Administrator

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the minutes from the December 9, 2015 Board of Supervisors meeting. The motion carried.

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve the minutes from the January 4th Board of Supervisors meeting. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Hecktown Volunteer Fire Company Incident Reports for December 2015 and 2015 Totals, the Financial Report for November 2015, and Zoning Administrator's 2015 Report.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

Hanoverville Road Sewer Service Area Planning Module – Resolution #LNT-09-16 – Originally approved in 2015, due to a problem with advertisement of the proposed resolution, this resolution needs to be re-approved now that the requirement has been met. A motion was moved by Mr. Green and was second by Mr. Kucsan to approve Resolution #LNT-09-16. The motion carried.

Supervisors' Comments

Mr. Kucsan, Mr. Nagle, and Mr. Boucher had no comments.

Mr. Green reported that he read an article in the Express Times listing the municipalities with highest median home sales price; with Lower Nazareth being the highest at over \$300,000.

Mr. Pennington provided an update on LVPC's review of the Comprehensive Plan. He stated that all supervisors should review the report and provide comments.

Manager's Report

Destruction of Municipal Records – Resolution #LNT-07-16 – A motion was moved by Mr. Boucher and was seconded by Mr. Nagle to approve Resolution #LNT-07-16. The motion carried.

Emergency Operations Plan (EOP) January 2016 – Resolution #LNT-08-16 – A motion was moved by Mr. Nagle and was seconded by Mr. Green to approve Resolution #LNT-08-16. The motion carried.

Equipment Acquisition – 2016 Pick-Up Truck – Mr. Tenges requested to purchase a 2016 GMC Sierra, for roughly \$52,000.00, to replace an older vehicle. Mr. Tenges indicated that he would like to lease the equipment and would discuss the municipal lease options at our next meeting. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to authorize the purchase of equipment. The motion carried.

Yard Waste Facility – Mr. Tenges stated that when our Yard Waste Facility reopens for the 2016 season, weather pending in March 2016, residents will no longer need to make appointments to drop off their yard waste.

Engineer's Report

Traditions of America – Security Release – Mr. Kortze reviewed his letter and recommended the release of the remaining security. A motion was moved by Mr. Green and was seconded by Mr. Boucher to release the letter of credit. The motion carried.

Solicitor's Report

Solicitor Asteak reported that Judge Baratta's opinion on the K&S Appeal supports the Board's decision to deny the Curative Amendment and that our zoning ordinance is sound; not flawed as indicated by the applicant.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Mr. Green to approve payment of the bills dated January 13, 2016. The motion carried.

Courtesy of the Floor

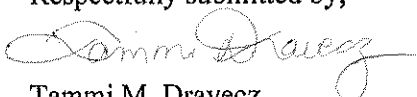
Laurie Ehasz, 4460 Hanoverville Road, spoke of truck traffic concerns on Hanoverville Road. She supplied a police report and photos of a tree that was recently knocked down by a tractor trailer causing property damage and a power outage. Ms. Ehasz stated that when she stopped a driver and told him he wasn't permitted on this street he stated that the instructions from C&S told him to take that route. Mr. Tenges said they were told by C&S that they were not directly drivers to use Hanoverville Road. They will reach out and follow up.

Mr. Tenges stated that if the residents want this to stop they need to get as much information about these trucks as they can; trucking company name, license plate, etc. and report it to the police. These fines are costly and will certainly deter these trucks from continuing to ignore the signs. Mr. Pennington and Mr. Boucher will also discuss this at the next Colonial Regional Police Commission (CRPC) meeting.

Adjournment

The meeting adjourned 6:55PM.

Respectfully submitted by,



Tammi M. Dravec
Assistant Secretary/Treasurer
Board of Supervisors Minutes
January 13, 2016

**Lower Nazareth Township
Bills To Be Approved
January 13, 2016**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
15922	United States Postal Service	Postage	\$ 2,000.00
15923	Kelly Sullivan	Expense Reimbursement	\$ 49.98
15924	Met-Ed	Traffic Signal / Street Light Electricity	\$ 287.15
15925	Flamm Walton PC	Personnel Legal Services	\$ 98.00
15926	Sam's Club	Public Works/ Office Supplies	\$ 211.53
15927	Tractor Supply Credit Plan	Public Works Supplies	\$ 120.08
15928	Lehigh Fuels, LLC	Equipment Motor Fuel	\$ 226.55
15929	Reed Sign Co LLC	Permit Refund	\$ 325.00
15930	Kelan Skarbek	Permit Refund	\$ 10.00
15931	Nazareth Area Council of Government	2016 Membership Dues	\$ 250.00
15932	RCN	Internet & Telephone Services	\$ 803.95
15933	The Key	Advertisements	\$ 313.20
15934	American Rock Salt Company LLC	Winter Maintenance	\$ 20,851.26
15935	Memorial Library of Nazareth & Vicinity	Library Service	\$ 23,015.55
15936	Easton Suburban Water Authority	Municipal Bldg Sprinkler	\$ 210.00
15937	Easton Suburban Water Authority	Hydrant Assessment	\$ 17,640.00
15938	Liberty Propane Inc.	Municipal Building Propane	\$ 2,236.96
15939	Innovative Designs & Publishing, Inc.	Advertisement	\$ 134.00
15940	Cumberland Truck Parts	Public Works Tools/Equipment/Supplies	\$ 52.32
15941	CCP Industries, Inc.	Public Works Supplies	\$ 121.50
15942	Eastern Industries, Inc.	Winter Maintenance	\$ 636.94
15943	Eastern Industries, Inc.	Paving & Patching Supplies	\$ 1,051.61
15944	Chase Card Services	Mun Bldg Supplies/Training/Membership	\$ 806.45
15945	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 635.55
15946	PPL, Inc.	Municipal Drive Electricity	\$ 737.44

**Lower Nazareth Township
Bills To Be Approved
January 13, 2016**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
15947	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 594.50
15948	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
15949	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
15950	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
15951	Colonial Regional Police Department	Police Contract Payment	\$ 102,853.82
15952	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 18,192.10
15953	Verizon Wireless	Municipal/Public Works Wireless	\$ 396.73
15954	<i>VOIDED</i>		
15955	Fogels Fuel Service	Fire Company Fuel	\$ 152.28
15956	PPL, Inc.	Fire Company Electricity	\$ 725.70
15957	Easton Suburban Water Authority	Fire Company Water	\$ 275.00
<i>Total General Fund Checking...</i>			\$ 198,957.44

MASTER ESCROW CHECKING (LAB)

Num	Name	Memo	Amount
1547	Met-Ed	Traffic Signal Electricity	\$ 104.97
1548	East Allen Construction	Escrow Refund	\$ 2,000.00
1549	Lower Nazareth Township General Fund	Application Fee	\$ 15,623.01
1550	County of Northampton	Parcel ID	\$ 5.00
1551	Northampton County Recorder of Deeds	Plan Recording	\$ 95.00
1552	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 26,020.52
1553	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 1,122.90
1554	Kay Builders, Inc.	Escrow Refunds	\$ 3,000.00
1555	Met-Ed	Traffic Signal Electricity	\$ 99.39
<i>Total LAB Master Escrow Account...</i>			\$ 48,070.79

**Lower Nazareth Township
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PAYROLL ACCOUNT

January 8, 2016

\$ 31,880.12

CAPITAL RESERVE ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
928	Morris Black & Sons, Inc.	Capital Construction	\$ 742.50

DEVELOPMENT & INSPECTION ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1817	DCED	Training Contribution - 1st Quarter 2015	\$ 72.00
1818	DCED	Training Contribution - 3rd Quarter 2015	\$ 224.00
1819	DCED	Training Contribution - 4th Quarter 2015	\$ 176.00
1820	Blue Eagles Basketball	2015 Basketball Safety Reimbursement	\$ 7,333.34
1821	Lower Nazareth Recreation Association	2015 Football Safety Reimbursement	\$ 5,159.11
1822	Lower Nazareth Baseball	2015 Baseball Safety Reimbursement	\$ 2,951.46
1823	Lower Nazareth Township	Field Maintenance/Lost Key	\$ 446.98
<i>Total Development & Inspection Account...</i>			<u><u>\$ 16,362.89</u></u>