

**LOWER NAZARETH TOWNSHIP  
REORGANIZATION - JANUARY 2, 2018**

**REORGANIZATION** - The Lower Nazareth Township Board of Supervisors held a meeting in the Township Building on Tuesday January 2, 2018 for the purposes of Reorganization. The Acting Chairman, James Pennington called the meeting to order at 6:30 p.m.

Present were: Supervisors LeRoy C. Bickert, Martin J. Boucher, Robert S. Kucsan, James S. Pennington, and Amy L. Templeton; Manager Timm A. Tenges, and Assistant Secretary/Treasurer Tammi M. Dravec.

**Pledge of Allegiance**

**Organization of the Board of Supervisors**

	<u>Motion made by</u>	<u>Vote Carried</u>
--	-----------------------	---------------------

**Elect**

<b>Chairman</b>	2017 James Pennington	James Pennington	Martin Boucher	YES
<b>Vice Chairman</b>	2017 Gerald Green	Martin Boucher	James Pennington	YES

**Appoint**

<b>Secretary</b>	2017 – Timm Tenges	Tammi Dravec	Martin Boucher	YES
<b>Treasurer</b>	2017 – Timm Tenges	Tammi Dravec	James Pennington	YES

**2018 Meeting Schedule – attached**

**Please note:** Meeting dates are subject to change. Please contact the Township Office to verify you have the most recent schedule prior to conducting business with the Township.

	Martin Boucher		YES
	Robert Kucsan		

Depositories for Township Funds

		<u>Motion made by</u>	<u>Vote Carried</u>
<p><b>Checking, Savings, &amp; Developer's Escrow</b></p>	<p>BBT Lafayette Ambassador Bank &amp; Trust PA Local Government Investment Trust Wells Fargo Bank Embassy Bank Merchants Bank</p>	<p>Robert Kucsan Martin Boucher</p>	<p>YES</p>
	<p>1 million dollars</p>	<p>Martin Boucher Robert Kucsan</p>	<p>YES</p>
	<p><b>Adopt 2018 Fee Schedule</b></p>	<p>Robert Kucsan Amy Templeton</p>	<p>YES</p>

Delegates to Miscellaneous Boards and Conventions

		<u>Motion made by</u>	<u>Vote Carried</u>
<p><b>Colonial Regional Police Commission</b></p>	<p>2017 Delegate: Martin Boucher</p>	<p>James Pennington</p>	<p>YES</p>
	<p>2017 Alternate: James Pennington</p>	<p>Martin Boucher</p>	<p>YES</p>
<p><b>Liaison to Emergency Services - Fire</b></p>	<p>2017 Delegate: Gerald Green</p>	<p>James Pennington M Boucher</p>	<p>NO</p>
	<p>2017 Alternate: Martin Boucher</p>	<p>Amy Templeton James Pennington</p>	<p>YES YES</p>
<p><b>Liaison to Emergency Services - Ambulance</b></p>	<p>2017 Delegate: Martin Boucher</p>	<p>Martin Boucher</p>	<p>YES</p>
	<p>2017 Alternate: Timm Tenges</p>	<p>James Pennington</p>	<p>YES</p>
<p><b>Nazareth Area Council of Government - Stockertown</b></p>	<p>2017 Delegate: James Pennington</p>	<p>Martin Boucher</p>	<p>YES</p>
	<p>2017 Alternate: Timm Tenges</p>	<p>James Pennington Robert Kucsan James Pennington Amy Templeton</p>	<p>YES YES YES YES</p>

Delegates to Miscellaneous Boards and Conventions ... Continued

		<u>Motion made by</u>		<u>Vote Carried</u>
Regional Comprehensive Plan	2017 Delegate: Timm Tenges	Delegate: James Pennington	Martin Boucher	YES
	2017 Alternate: Eric Nagle	Alternate: <i>tabled</i>		
Nazareth Library Budget Committee	2017 Delegate: Robert Kucsan	Delegate: Robert Kucsan	James Pennington	YES
	2017 Alternate: Timm Tenges	Alternate: Tammi Dravec	James Pennington	YES
Nazareth Area Council of Government – Steering Committee	2017 Delegate: <i>tabled</i>	Delegate: <i>tabled</i>		
	2017 Alternate: <i>tabled</i>	Alternate: <i>tabled</i>		
248 Brodhead Road Building Committee	2017 Representative: Timm Tenges	Representative: James Pennington	Martin Boucher	YES
	2017 Representative: Robert Kucsan	Representative: Robert Kucsan	James Pennington	YES
Tax Collection Committee Resolution #LNT-01-18	2017 Delegate: Timm Tenges	Delegate: Lori Stauffer	Amy Templeton	YES
	2017 Alternate: Lorie Gyarmaty	Alternate: Lorie Gyarmaty	Martin Boucher	
Northampton County Association of Township Officials	2017 Delegate: Timm Tenges	Delegate: Lori Seese	James Pennington	YES
	2017 Alternate: Lori Seese	Alternate: <i>tabled</i>		
Open Records Officer	2017: Timm Tenges	Lori Stauffer	James Pennington	YES
Township Recycling Coordinator	2017: Eric Albert	Eric Albert	James Pennington	YES
Emergency Management Coordinator	<b>Hugh Harris – 2017 Annual</b>	Hugh Harris	Martin Boucher	YES

	Salary \$2,400.00	\$2,400.00	Amy Templeton	
--	-------------------	------------	---------------	--

Delegates – PSATS Annual Convention and County Convention

	<u>Motion made by</u>		<u>Vote Carried</u>
Authorization for Supervisors (5), Manager, Secretary, Voting Delegate, and any other employee so designated by the Township Manager, to attend the PSATS Convention, April 22 – April 25, 2018		Robert Kucsan LeRoy Bickert	YES
Voting Delegate for PSATS Convention	2017 Delegate: Timm Tenges	Delegate: James Pennington	YES
Authorization for Supervisors (5), Manager, Township Employees so designated by the Board of Supervisors or Township Manager to attend the 2018 County Convention.		LeRoy Bickert Amy Templeton	YES

Compensation & Reimbursement

	<u>Motion made by</u>		<u>Vote Carried</u>
Compensation of Township Manager/ Manager in Transition – LNT-02-18 \$114,400.00 effective January 1, 2018		Martin Boucher Robert Kucsan	YES
Compensation of Township Manager – LNT-02-18 \$80,000.00 effective January 1, 2018		Martin Boucher Robert Kucsan	YES
Reimbursement of mileage at the Federal rate .... 2018 \$0.545 (up from 2017 \$0.535)		Martin Boucher Robert Kucsan	YES

<b>Reimbursement rate for Township performed services at \$50/ man hour</b>	Robert Kucsan Amy Templeton	YES
---	--------------------------------	-----

Holiday Schedule – Approve as Listed

	<u>Motion made by</u>	<u>Vote Carried</u>
January 1		
February 19		
March 30		
May 15		
May 28		
July 4		
September 3		
November 6		
November 22		
November 23		
December 24		
December 25		
December 31		
	New Year's Day	
	President's Day	
	Good Friday	
	Primary Election Day	
	Memorial Day	
	Independence Day	
	Labor Day	
	Election Day	
	Thanksgiving Day	
	Day after Thanksgiving	
	Christmas Holiday	
	Christmas Holiday	
	New Year's Eve	
	LeRoy Bickert Amy Templeton	YES

Township Wide Special Events

	<u>Motion made by</u>	<u>Vote Carried</u>
***All are established & subject to change by the Board of Supervisors***		
Trick – or – Treat	LeRoy Bickert Amy Templeton	YES
-	Wednesday October 31, 2018	

**Consultants – See Attached Proposals**

	<b>Motion made by</b>	<b>Vote Carried</b>
<b>Legal Counsel – Board of Supervisors &amp; Planning Commission</b>	<b>Gary N. Asteak, Esq.</b> At a rate of \$165 / hour for general government and \$190 / hour for development matters per letter dated December 7, 2017	
<b>Legal Counsel – Zoning Hearing Board</b>	<b>April L. Cordts, Esq.</b> At a rate of \$140 / hour per letter dated December 7, 2017	
<b>Legal Counsel – Human Resources</b>	<b>Thomas L. Heimbach, Esq.</b> At a rate of \$255 / hour per letter dated December 20, 2017	
<b>Sewage Enforcement Officers</b>	<b>Christopher Noll and Eric Erb</b> Keystone Consulting Engineers, Inc.  Fees per Schedule of Fees dated November 29, 2017	Martin Boucher LeRoy Bickert  YES
<b>Township Engineer</b>	<b>Keystone Consulting Engineers, Inc.</b> Fees per Schedule dated November 29, 2017	
<b>Alternate Township Engineer</b>	<b>Gilmore &amp; Associates</b> Fees per Schedule dated December 15, 2017	
<b>Third Party Code Inspections</b>	<b>CodeMaster Inspection Services</b> Fees per Schedule dated October 5, 2017	

<b>Alternate Third-Party Code Inspections</b>	<b>Barry Issett &amp; Associates</b> Fees – Re: CodeMaster Inspection Services		
<b>Township Auditor</b> LNT#-04-18	<b>France, Anderson, Basile &amp; Co., not to exceed \$8,600.00 for General Audit and \$2,400.00 for close-out audit for Real Estate Tax Collector</b> Per proposal dated December 26, 2017	LeRoy Bickert Robert Kuusan	YES

Miscellaneous Boards

Planning Commission - 5 Year Term Expires December 31

		<u>Motion made by</u>		<u>Vote Carried</u>
<b>TARA CAPECCI</b>	<b>APPOINT THROUGH 2022</b>	LeRoy Bickert Martin Boucher		YES
Bert Smalley	<b>TERM EXPIRES DECEMBER 31, 2018</b>			
Linda Crook	<b>TERM EXPIRES DECEMBER 31, 2019</b>			
Hugh Harris	<b>TERM EXPIRES DECEMBER 31, 2020</b>			
LeRoy Bickert	<b>TERM EXPIRES DECEMBER 31, 2021</b>			

Zoning Hearing Board - 3 Year Term Expires December 31

		<u>Motion made by</u>		<u>Vote Carried</u>
<b>DANIEL CORTRIGHT</b> Resolution LNT-03-18	<b>APPOINT THROUGH 2020</b>	LeRoy Bickert Amy Templeton		YES
<b>ALTERNATE: Year to Year</b> Resolution LNT-04-18	<b>APPOINT THROUGH 2018</b>	<i>tabled</i>		

ALTERNATE: Year to Year	APPOINT THROUGH 2018	
<u>Resolution LNT-05-18</u>		<i>tabled</i>
Manouel Changalis	TERM EXPIRES DECEMBER 31, 2018	
Michael Gaul	TERM EXPIRES DECEMBER 31, 2019	

Vacancy Board, Chairman – 1 Year Term Expires December 31

	Motion made by	Vote Carried
APPOINT: Eric Nagle James Federico – 2017	Robert Kucsan Martin Boucher	YES

Nazareth Memorial Library – 3-Yr Term, Expires December 31

	Motion made by	Vote Carried
Delegate: RITA BERGSTROM OR _____	LeRoy Bickert Martin Boucher	YES
NORMA SHRIVER		

Nazareth Borough Municipal Authority

	Motion made by	Vote Carried
2017 Delegate: Timm Tenges	Martin Boucher LeRoy Bickert	YES



### Approval of Minutes

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve the meeting minutes from December 13, 2017. Ms. Templeton and Mr. Bickert abstained. The motion carried.

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve the meeting minutes from December 26, 2017. Ms. Templeton and Mr. Bickert abstained. The motion carried.

### Supervisor's Comments

Mr. Pennington welcomed the new supervisors.

### Manager's Report

There were no comments under Manager Report.

### Old Business

There were no comments under Old Business.

### New Business

Destruction of Municipal Records – Resolution #LNT-06-18 – A motion was moved by Mr. Boucher and was seconded by Ms. Templeton to approve resolution #LNT-06-18. The motion carried.

Conditional Use Decision - TC LVTC, LLC - CU2017-02 – A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to the Opinion and Order for TC LVTC, LLC. Mr. Bickert and Ms. Templeton abstained. The motion carried.

CarMax TS Modification – Resolution #LNT-07-18 – A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve resolution #LNT-07-18. The motion carried.

CarMax TS Modification – Resolution #LNT-08-18 – A motion was moved by Ms. Templeton and was seconded by Mr. Bickert to approve resolution #LNT-08-18. The motion carried.

CarMax TS Modification – Resolution #LNT-09-18 – A motion was moved by Mr. Kucsan and was seconded by Ms. Templeton to approve resolution #LNT-09-18. The motion carried.

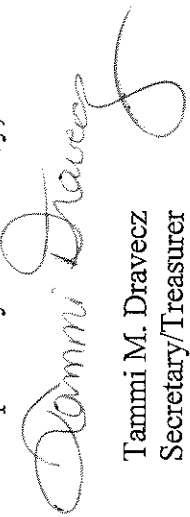
### Courtesy of the Floor

There were no comments under Courtesy of the Floor.

Adjournment

The meeting adjourned at 7:02pm.

Respectfully submitted by,



Tammi M. Dravec  
Secretary/Treasurer