

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
April 10, 2019**

The Lower Nazareth Township Board of Supervisors held their regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday April 10, 2019. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	-	Chairman	Gary Asteak	-	Solicitor
Martin Boucher	-	Vice Chairman	Albert Kortze	-	Engineer
Robert J. Hoyer	-	Supervisor	Lori A. Stauffer	-	Manager
Bert R. Smalley	-	Supervisor	Tammi Dravec	-	Secretary/Treasurer
Amy L. Templeton	-	Supervisor	Lori Seese	-	Planning/Zoning Administrator

Approval of Minutes

A motion was moved by Mr. Hoyer and was seconded by Ms. Templeton to approve the March 27th meeting minutes. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Hecktown Fire Incident Report for March 2019 as well as the 1st Quarter 2019 Reports for Bethlehem Township Ambulance Services and the Animal Control Officer.

Correspondence

Ms. Stauffer stated that we received letters from two Christian Springs Road residents regarding speeding along their road. She will investigate the complaints.

Ms. Stauffer received a letter from County Executive Lamont McClure regarding the preparation of a countywide Historic and Cultural Assets Plan. The plan will address how historic buildings, communities, and landscapes can strengthen our identity, economic prosperity, and well-being. The project team is seeking input from elected officials and municipal employees. There will be four (4) regional workshops for officials to attend for more information and to provide comments.

Subdivision and Land Development

There was no discussion under Subdivision and Land Development.

Supervisors' Comments

Mr. Smalley reported that he attended the Hecktown Fire Company's monthly meeting.

Mr. Hoyer attend the first Open Space Educational Seminar and reported good attendance and conservation with residents and felt it was all positive. He reminded that the second seminar would be held May 2nd at Lower Nazareth Elementary School.

Mr. Pennington also attended the Open Space Educational Seminar as well as the COG meeting.

Ms. Templeton and Mr. Boucher had no comments.

Engineer's Report

Mr. Kortze reviewed his monthly report to the Board. The final traffic signal along Hanoverville Road has been installed and is scheduled to be energized later this month. He also commented that work at the Community Park is progressing.

Solicitor's Report

Stop Sign Agreement - Solicitor Asteak presented an agreement between the township and Lower Nazareth Commons for the installation on stop signs at Dryland Way and Corriere Road. A motion to approve the agreement was moved by Mr. Boucher and seconded by Mr. Hoyer. The motion carried.

Stop Sign Ordinance Amendment – Authorization to Advertise – A motion to authorize the ordinance for advertisement for the April 24th meeting was moved by Mr. Hoyer and seconded by Ms. Templeton. The motion carried.

Conditional Use Hearing – CU2019-01 Bradley Smith - Mr. Boucher suggested condition #7, requiring the building address to be 24' in height, be removed as he did not feel it applied in this situation. The Board agreed. A motion to approve the amended conditional use opinion and order was moved by Mr. Hoyer and seconded by Mr. Boucher. The motion carried.

Manager's Report

Eagle Scout Project – Ms. Stauffer stated she is working with Marshall Hamilton regarding his Eagle Scout Project. In February he attended a meeting after reaching out to the Township about doing his Eagle Scout Project in our Township Park.

Penn East Pipeline – Ms. Stauffer along with Solicitor Asteak, Mr. Pennington and Upper Nazareth officials, met with representatives from Penn Easton April 3rd. Construction is scheduled to start in late 2019, however not in Lower Nazareth at that time. In August 2019 they will apply for a HOP within Lower Nazareth. Gradwohl Switch and Hecktown Roads will be crossing points. There will be no roads closures as they will bore under the roads.

NAZCOG Multi-Municipal Plan – Ms. Stauffer reported on the top six (6) issues that municipal officials have voted to be the top issues they are facing in their communities. They include truck traffic, warehouses, development stress on utility infrastructure, lack of attainable housing, air & water quality, and balancing preservation and development. While there are 14 issues that will be looked at while updating the plan, these six will be the focus.

Sports Meeting – Ms. Stauffer met with representatives from baseball, football, and basketball on March 25th to discuss finances. She would like to see the organizations become more self-sufficient and rely less on the township. Ms. Stauffer will be meeting with baseball and football on a quarterly basis.

Playground / Park Update – Ms. Stauffer reported that the playground pad has been completed for the May 13th installation. The playground will open later after construction equipment is finished working in that area. Public Works will begin working on the detention pond tomorrow.

Old Business

There was no discussion under Old Business.

New Business

There was no discussion under New Business.

Payment of the Bills

A motion was moved by Ms. Templeton and was seconded by Mr. Smalley to approve payment of the bills dated April 10th. The motion carried.

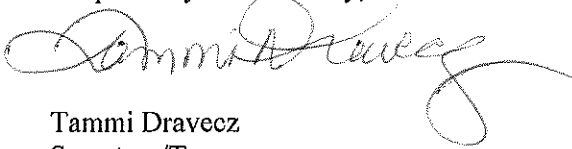
Courtesy of the Floor

Tammy Kenny, 641 Mulberry Drive, stated she is thrilled about the park however she had a few questions. She inquired on the dog park and Ms. Stauffer said it is still in the plans however it would not be installed until after the soccer fields and parking lot as they are being completed through a grant and we have a deadline for completion. Ms. Kenny inquired about sidewalks along Greemar Road as she foresees many people walking from her development to the park. Ms. Stauffer stated that can be discussed as we move forward. Lastly, Ms. Kenny inquired on the fence around the recycling center. Ms. Stauffer the fence would not be along the property line, it would be a berm. The fence around the facility would be chain link, still unsure if it will also be barbed wire.

Adjournment

The meeting adjourned at 7:00PM.

Respectfully submitted by,



Tammi Dravec
Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
April 10, 2019**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
19042	Nazareth Area Council of Government	Animal Control Officer - 2nd Quarter 2019	\$ 725.00
19043	Sam's Club MC/SYNCB	Fire Company Supplies	\$ 1,343.18
19044	Migu	Spring Newsletter	\$ 3,797.00
19045	General Code	Software Maintenance	\$ 2,900.00
19046	Morris Black & Sons, Inc.	Municipal Building Maintenance	\$ 321.00
19047	PAPCO	Equipment Motor Fuel	\$ 2,288.10
19048	Martin Stone Quarries, Inc	Park Supplies	\$ 724.10
19049	Bath Supply Co., Inc.	Public Works Supplies	\$ 59.16
19050	All-State Services	Facilities Maintenance	\$ 280.00
19051	Five Star International LLC	Public Works Equipment Parts/Supplies	\$ 113.17
19052	PA One Call System, Inc.	Monthly Activity	\$ 43.66
19053	Staples Business Advantage	Office Supplies	\$ 237.00
19054	PPL, Inc.	Municipal Drive Electricity	\$ 906.99
19084	Home Depot	Public Works Tools/Equipment/Supplies	\$ 1,346.45
19085	NJ Advance Media	Advertisements	\$ 694.10
19086	Edwards Business Systems	Copier Maintenance	\$ 177.01
19087	L&D Automotive	Fire Company Equipment Maintenance	\$ 204.48
19088	Sparkle Car Wash on 248 LLC	Fire Company	\$ 2.00
19089	PPL, Inc.	Fire Company Electricity	\$ 463.47
19090	Sam's Club	Municipal Building Supplies	\$ 275.07
19055	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 28,216.32
19056	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 1,011.77
19057	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
19058	Colonial Regional Police Department	Police Contract Payment	\$ 123,656.83
19059	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
19060	Medical Life Insurance Company	Employee Life Insurance	\$ 2,813.90

Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
19061	Karen A. Mengel, RPR, CSR	Stenographer	\$ 190.00
19062	NJ Advance Media	Advertisement	\$ 389.95
19063	The Key	Advertisements	\$ 237.60
19064	Memorial Library of Nazareth & Vicinity	Library Service	\$ 23,814.50
19065	Fire Apparatus Services	Fire Company Equipment Maintenance	\$ 293.50
19066	RCN	Internet & Telephone Services	\$ 804.47
19067	Easton Area Joint Sewer Authority	Operating and Capital Operating Expense	\$ 529.25
19068	Easton Area Joint Sewer Authority	Debt Service	\$ 3,245.16
19069	Associated Fire Equipment Co., Inc.	Park / Municipal Facilities Maintenance	\$ 2,161.15
19070	Lynette Capone	Local Services Tax Refund	\$ 52.00
19071	Lia Hetrick	Local Services Tax Refund	\$ 24.00
19072	Lugene Keller	Local Services Tax Refund	\$ 21.00
19073	Lillian Zito	Local Services Tax Refund	\$ 50.00
19074	Allstate Septic Systems	Temporary Restrooms	\$ 225.00
19075	Suburban Propane	Public Works Fuel	\$ 709.44
19076	National Elevator Inspection Services	Municipal Building Facilities Maintenance	\$ 192.00
19077	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 130.25
19078	Fogels Fuel Service	Municipal Heating Fuel	\$ 2,792.38
19079	Keystone Municipal Insurance	Workers Comp Insurance	\$ 5,341.75
19080	Edwards Business Systems	Copier Maintenance	\$ 88.43
19081	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 977.50
19082	PPL, Inc.	Traffic Signal/St Light/Municipal/PW/Park Ele	\$ 730.99
19083	Met-Ed	Traffic Signal / Street Light Electricity	\$ 302.37
19091	Chase Card Services	Supplies/Recreation	\$ 1,361.80
<i>Total General Fund Checking...</i>			<u><u>\$ 219,241.28</u></u>

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OPEN SPACE ACCOUNT

Num	Name	Memo	Amount
1011	Keystone Consulting Engineers. Inc.	Engineering & Inspection Services	\$ 1,864.50
1012	Lower Nazareth Township	Developer Impact Fee	\$ 33,516.00
1013	Fehnel Farms, Inc.	Capital Construction	\$ 50.00
1014	Northampton County Seed Company	Capital Construction	\$ 224.00
1015	Sharkan Supply	Capital Construction	\$ 52.00
1016	O.R.E. Rental	Equipment Rental	\$ 281.85
1017	New Enterprise Stone & Lime Co	Aggregate	\$ 2,598.75
<i>Total Open Space Account...</i>			\$ 38,587.10

SEWER DEPARTMENT ACCOUNT

Num	Name	Memo	Amount
948	PPL Electric Utilities	Main Meter Electricity	\$ 27.46

REFUSE / RECYCLING ACCOUNT

Num	Name	Memo	Amount
1360	AllState Septic Systems, LLP	Temporary Restrooms	\$ 115.00
1361	First Regional Compost Authority	2nd Qtr Payment	\$ 5,216.82
<i>Total Refuse/Recycling Account...</i>			\$ 5,331.82

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
1095	Sherwin-Williams	Capital Construction	\$ 231.79
1096	All Phase Electric Supply Co	Capital Construction	\$ 752.97
1097	Home Depot Credit Services	Capital Construction	\$ 977.91
1098	Chase Card Services	Capital Construction	\$ 323.32
<i>Total Capital Reserve Account...</i>			\$ 2,285.99

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PAYROLL ACCOUNT

April 12, 2019

\$ 45,767.06

DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
1917	CarMax Auto Superstores, Inc.	Building Permit Refund	\$ 3,712.45
1918	Yavonski Builders, Inc.	Building Permit Refund	\$ 575.00
<i>Total Development & Inspection Account...</i>			<u>\$ 4,287.45</u>

MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
2012	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 36,774.63
2013	Asteak Law Offices	Legal Services	\$ 807.50
2014	Met-Ed	Traffic Signal Electricity	\$ 228.38
2015	PPL Electric Utilities	Traffic Signal Electricity	\$ 105.24
2016	General Highway Products	Traffic Signal Maintenance	\$ 2,750.00
<i>Total Master Escrow Account...</i>			<u>\$ 40,665.75</u>