

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
March 25, 2015**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday March 25, 2015. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	- Chairman	Albert Kortze	- Engineer
Gerald R. Green	- Vice Chairman	Steven Mills	- Solicitor (for Gary Asteak)
Eric E. Nagle	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Robert S. Kucsan	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Martin J. Boucher	- Supervisor	Lori B. Seese	- Zoning Administrator

Approval of Minutes

A motion was moved by Mr. Kucsan and was seconded by Mr. Green to approve the minutes from the March 11th Board of Supervisors meeting. Mr. Nagle and Mr. Boucher abstained. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Financial Report for February 2015.

Emergency Management Coordinator – Lower Nazareth Township’s Emergency Management Coordinator (EMC), Hugh Harris, gave a brief report on his role as EMC. After an introduction, he discussed required classes/training, tasks he has completed or plans to participate in, and future activities.

Mr. Nagle and Mr. Pennington inquired what training was necessary for supervisors. Mr. Tenges reported that office staff has already looked into this and will let him know.

Mr. Pennington also asked Mr. Harris what the Board’s role would be in an emergency. Mr. Harris reported that the minute by minute decisions are made in the field and the Board would participate at the Operations Center which offers support for the field.

Mr. Pennington inquired about logging an incident and how additional services and support are requested. Mr. Harris indicated that we start local and work our way up as needed, i.e. County, State, and Federal assistance.

Mr. Pennington also wanted to look into a phone service notification system similar to the school districts.

Correspondence – There were no items to discuss under Correspondence.

Subdivision and Land Development – There were no items to discuss under Subdivision & Land Development.

Supervisors’ Comments

Mr. Kucsan, Mr. Nagle, and Mr. Green had no comments. Mr. Boucher noted that along with Mr. Pennington he attended the Colonial Regional Police Commission (CRPC) meeting on Monday evening. Mr. Pennington inquired on the status of the CRPC audit. Mr. Tenges stated he would get an update for the Board.

Manager's Report

Time Extension Report – Mr. Tenges stated that the Township accepted a time extension for the Charles Chrin Preliminary/Final Minor Subdivision, through March 31, 2016.

Engineer's Report – There were no items to discuss under Engineer's Report.

Solicitor's Report – There were no items to discuss under Solicitor's Report.

Old Business – There were no items to discuss under Old Business.

New Business – There were no items to discuss under New Business.

Payment of the Bills

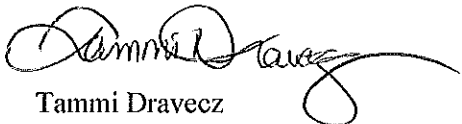
A motion was moved by Mr. Boucher and was seconded by Mr. Green to approve payment of the bills dated March 25, 2015. The motion carried.

Courtesy of the Floor – There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to adjourn the meeting at 7:05PM.

Respectfully submitted by,



Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
March 25, 2015**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
15168	LNT Real Estate Tax Collector	Property Taxes	\$ 83.38
15169	County of Northampton	Property Taxes	\$ 237.06
15170	Edwards Business Systems	Copier Maintenance	\$ 101.20
15171	AT&T	Municipal/Public Works Long Distance	\$ 64.02
15172	Verizon Wireless	Municipal/Public Works Wireless	\$ 386.18
15173	Suburban Propane	Public Works Fuel	\$ 888.88
15174	Liberty Propane Inc.	Municipal Building Propane	\$ 5,375.39
15175	Anita Skelton	Local Services Tax Refund	\$ 51.00
15176	Alexander Walsh	Local Services Tax Refund	\$ 46.00
15177	Jane Biechy	Local Services Tax Refund	\$ 4.34
15178	Carol Griffith	Local Services Tax Refund	\$ 6.00
15179	Lillian Zito	Local Services Tax Refund	\$ 52.00
15180	Meghan Atkins	Local Services Tax Refund	\$ 10.00
15181	Barbara A. Stinner	Local Services Tax Refund	\$ 47.63
15182	Nicole Kocher	Local Services Tax Refund	\$ 34.00
15183	Meghan Lokay	Local Services Tax Refund	\$ 20.00
15184	Home Depot	Public Works Supplies	\$ 271.51
15185	Liberty Propane Inc.	Municipal Building Propane	\$ 6,824.30
15186	PAPCO	Equipment Motor Fuel	\$ 1,979.40
15187	Staples Business Advantage	Office/Public Works Supplies	\$ 361.62
15188	Stotz & Fatzinger Office Supply	Office Supplies	\$ 127.96
15189	Certified Laboratories	Public Works Equipment Parts/Supplies	\$ 586.71
15190	Eastern Industries, Inc.	VOIDED: Winter Maintenance	\$ -
15191	Pitney Bowes	Office Supplies	\$ 50.97
15192	Suburban Propane	Park Fuel	\$ 313.98

**Lower Nazareth Township
Bills To Be Approved
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GENERAL FUND CHECKING ACCOUNT CONTINUED

15193	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 330.88
15194	Integra One	Computer Services	\$ 625.00
15195	Eastern Industries, Inc.	Paving/ Patching Material	\$ 2,707.44
15196	McGee Uniform	Fire Police Supplies	\$ 1,396.00
15197	Staples Credit Plan	Fire Co Collection Supplies	\$ 182.52
15198	Service Electric Cable TV Inc	Fire Company Internet	\$ 44.35
15199	Service Electric Telephone Co.	Fire Company Telephone	\$ 39.21
15200	Verizon Wireless	Fire Company Wireless	\$ 459.97
<i>Total General Fund Checking...</i>			<u><u>\$ 23,708.90</u></u>

CAPITAL RESERVE ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
879	Home Depot Credit Services	Capital Construction	\$ 1,162.13
880	Sherwin-Williams	Capital Construction	\$ 240.30
<i>Total Capital Reserve Account...</i>			<u><u>\$ 1,402.43</u></u>

DEVELOPMENT & INSPECTION ACCOUNT

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1803	CodeMaster Inspection Services, Inc.	Building Inspection Services	<u><u>\$ 5,886.72</u></u>

PAYROLL ACCOUNT

March 20, 2015

\$ 38,755.58

**Lower Nazareth Township
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MASTER ESCROW CHECKING (LAB)

Num	Name	Memo	Amount
1436	Met-Ed	Traffic Signal Electricity	\$ 74.35
1437	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 40,677.19
1438	Gilmore & Associates, Inc.	Engineering & Consulting Services	\$ 313.00
		<i>Total LAB Master Escrow Account...</i>	<u>\$ 41,064.54</u>