

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
OCTOBER 9, 2013**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday October 9, 2013. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	- Chairman	Gary Asteak	- Solicitor
Robert S. Kucsan	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Gerald R. Green	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer
Martin J. Boucher	- Supervisor	Lori B. Seese	- Zoning Administrator
Albert Kortze	- Engineer		

Absent was:

James S. Pennington - Vice Chairman

**Approval of Minutes**

Approval of the meeting minutes was tabled due to the lack of quorum from the previous meeting.

**Reports**

Mr. Nagle acknowledged the receipt of the Financial Report for August 2013, the Hecktown Volunteer Fire Company Incident Report for September 2013, and the Planning and Zoning Administrator's Reports for August and September 2013.

Georgetown Road Bridge Replacement Presentation – Mr. McGloughlin, Borton-Lawson Engineering, reported that the existing bridge over the Monocacy Creek at Georgetown Road is a single span concrete encased steel beam structure. The bridge load is 20 tons and is considered structurally deficient and functionally obsolete.

Work is scheduled to begin in the spring of 2015 and end that fall. The bridge will be closed during construction and the proposed detour required will utilize Hanoverville Road, Township Line Road, Steuben Road, and Georgetown Road.

The proposed bridge will be 10' wider than the existing structure with 11' lanes and 3' shoulders. It will have a reinforced concrete deck and parapets. There will be no weight restrictions. In addition to the bridgework, there will also be roadway and railway crossing improvements

Michelle Rehbogan, ASC Group, reported on the environmental investigations that indicated that there are no impacts to wetlands, archeology resources, or endangered species. The bridge is not considered historic nor does it contribute to a historic district.

Mr. Green inquired about access and was told there would be no restricted access, residents will have access to their property and driveways will remain open.

Mr. Tenges inquired about improvements to Township Line Road and noted that, in its current condition, is not the best detour route. Mr. McGloughlin commented that trucks already cannot use the bridge so they will just continue to use whatever route they are currently using, but that they could look into improvements as well.

**Correspondence**

There were no items to discuss under Correspondence.

### **Subdivision and Land Development**

There were no items to discuss under Subdivision and Land Development.

### **Supervisors' Comments**

Mr. Green and Mr. Kucsan had no comments.

Mr. Boucher commented on the poor paving on the PADOT bridge project on Route 191. Mr. Tenges agreed and stated that we would be reaching out to them to complain about the poor ride quality.

Mr. Nagle was unable to attend the CRPC meeting but commented on the draft budgets CRPD is proposing. One budget would include no additional officer and a \$36,595 increase for Lower Nazareth. The other, an additional officer and a \$61,489 increase. Mr. Tenges is hoping to have a 2014 Draft Lower Nazareth General Fund Budget available for the Board at our next meeting. In his early review of next year's proposed tax revenue, Mr. Tenges only sees an increase of about \$33,000. He commented that the police budget continually consumes more and more of our additional tax revenue. Mr. Tenges also commented that while the police budget has increased year after year, Lower Nazareth has actually reduced our budget 2 years in a row.

### **Manager's Report**

Memorial Library of Nazareth Library Board – Mr. Tenges reported that our current representative on the Library Board will not be returning. In addition, the Library will be restructuring their Board by amending their by-laws. Mr. Tenges requested that if the Board members knew anyone who may be interested.

### **Engineer's Report**

There were no items to discuss under Engineer's Report.

### **Solicitor's Report**

Solicitor Asteak stated that he has prepared an Abandoned Property Ordinance and it is currently under review by Mr. Tenges. He also reported that the Hecktown Volunteer Ambulance Corps agreements are under review.

### **Old Business**

There were no items to discuss under Old Business.

### **New Business**

There were no items to discuss under New Business.

### **Payment of the Bills**

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve payment of the bills dated October 9, 2013. The motion carried.

### **Courtesy of the Floor**

There were no items to discuss under Courtesy of the Floor.

### **Adjournment**

A motion was moved by Mr. Boucher and was seconded by Mr. Green to adjourn the meeting. The meeting adjourned at 7:02pm.

Respectfully submitted by,

  
Tammi Dravec - Assistant Secretary/Treasurer

Board of Supervisors Minutes  
October 9, 2013

**Lower Nazareth Township  
Bills To Be Approved  
October 9, 2013**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
13797	Pitney Bowes	Postage Meter	\$ 180.00
13798	Edwards Business Systems	Copier Maintenance & Supplies	\$ 311.00
13799	Mansfield Oil Company	Equipment Motor Fuel	\$ 153.18
13800	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
13801	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
13802	Colonial Regional Police Department	Police Contract Payment	\$ 89,830.78
13803	PA Municipal Health Insurance Cooperati	Employee Health Insurance	\$ 18,518.08
13804	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
13805	Met-Ed	Traffic Signal Electricity	\$ 234.28
13806	The Morning Call	Subscription Renewal	\$ 55.92
13807	Verizon	Municipal / Public Works Telephone	\$ 593.13
13808	Bergey's, Inc	Fire Company Equipment Repairs	\$ 2,212.45
13809	Service Electric Cable TV Inc	Fire Company Internet	\$ 43.24
13810	Horwith Freightliner	Fire Company Equipment Maintenance	\$ 624.48
13811	France Anderson Basile and Company, P.C	Auditing Services	\$ 3,760.00
13812	Easton Area Joint Sewer Authority	Operating and Capital Operating Expense	\$ 911.34
13813	Easton Area Joint Sewer Authority	Debt Service	\$ 936.18
13814	Memorial Library of Nazareth & Vicinity	3rd Quarter Library Service	\$ 21,462.00
13815	Easton Suburban Water Authority	Water Hydrant Assessment	\$ 14,905.00
13816	Hecktown Volunteer Fire Company	2013 Fire Relief	\$ 90,047.14
13817	Colonial Regional Police Department	2013 Pension Allocation	\$ 65,238.58
13818	National Penn Investors Trust Company	2013 Pension Plan Contribution	\$ 110,000.00
13819	Super Circuits	Park Capital Purchase	\$ 856.72
13820	Travelers	Liability Insurance	\$ 570.00
13821	Keystone Consulting Engineers, Inc.	Engineering & Inpsection Services	\$ 555.00

**Lower Nazareth Township  
Bills To Be Approved  
October 9, 2013**

**GENERAL FUND CHECKING ACCOUNT CONTINUED**

13822	RMS	Fire Company Telephone	\$ 74.28
13823	East Penn Sanitation, Inc.	Municipal Trash Removal	\$ 61.20
13824	PA One Call System, Inc.	Monthly Fax Activity	\$ 93.60
13825	Integra One	Computer Services	\$ 500.00
13826	Sherwin-Williams	Park Supplies	\$ 413.69
13827	Valley Tire Factory Outlet, Inc.	Equipment Parts/Supplies	\$ 82.00
13828	All-Phase Electric Supply Co.	Park Facilities Maintenance	\$ 176.79
13829	Tammy Kiefer	Public Works Supplies	\$ 150.00
13830	Service Tire Truck Centers	Equipment Parts/Supplies	\$ 1,319.19
13831	Highway Materials, Inc.	Paving/Patching Material/Construction/Rebuilc	\$ 1,462.88
13832	PAPCO	Equipment Motor Fuel	\$ 788.11
13833	Sovereign Leasing, LLC	Fire Company Lease Payment	\$ 49,239.72
13834	ExxonMobil	Fire Company Fuel	\$ 351.89
13835	Nazareth Key	Fire Company Advertisement	\$ 267.54
13836	Fire Apparatus Services	Fire Company Equipment Maintenance	\$ 415.65
13837	Easton Suburban Water Authority	Fire Company Water	\$ 322.86
13838	PPL, Inc.	Fire Company Electricity	\$ 523.16
13839	Kelly Kresge	Local Services Tax Refund	\$ 50.00
			<b><u>\$ 481,233.35</u></b>

**MASTER ESCROW CHECKING (LAB)**

1208	Met-Ed	Traffic Signal Electricity	\$ 40.40
1209	Keystone Consulting Engineers	Engineering & Inspection Services	\$ 2,244.50
			<b><u>\$ 2,284.90</u></b>

Lower Nazareth Township  
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October 9, 2013

PAYROLL ACCOUNT

October 4, 2013

\$ 30,411.84

DEVELOPMENT & INSPECTION ACCOUNT

1751	DCED	Training Contribution - 3rd Quarter 2013	\$ 196.00
1752	Lower Nazareth Township General Fund	Administrative Fee	\$ 8,750.00
		<i>Total Development &amp; Inspection Account...</i>	<u>\$ 8,946.00</u>

CAPITAL RESERVE ACCOUNT

800	Gates Flag & Banner Co., Inc.	Capital Construction	<u>\$ 2,150.00</u>
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