

**LOWER NAZARETH TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
JUNE 26, 2013**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday June 26, 2013. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	-	Chairman	Albert Kortze	-	Engineer
Robert S. Kucsan	-	Supervisor	Steven Mills (for Gary Asteak)	-	Solicitor
Gerald R. Green	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
			Lori B. Seese	-	Zoning Administrator
			Tammi Dravec	-	Assistant Secretary/Treasurer

Absent were:

James S. Pennington	-	Vice Chairman
Martin J. Boucher	-	Supervisor

**Approval of Minutes**

A motion was moved by Mr. Green and was seconded by Mr. Kucsan to approve the meeting minutes for June 12, 2013. The motion carried.

**Agricultural Security Hearing**

Ned & Linda Hower – Hanoverville Road – Resolution #LNT-15-13 – The proposed property is located at 4897 Hanoverville Road, parcel ID L6-11-1. The proposal was recommended for approval by the Agricultural Security Board and the Planning Commission. A motion was moved by Mr. Kucsan and was seconded by Mr. Green to approve Resolution #LNT-15-13. The motion carried.

**Reports** (*Reports are available to review at the Township Office and on our website.*)

Mr. Nagle acknowledged the receipt of the Financial Report for May 2013.

**Correspondence**

There were no items to discuss under Correspondence.

**Subdivision and Land Development**

There were no items to discuss Subdivision & Land Development.

**Supervisors' Comments**

Mr. Kucsan thanked Ned and Linda Hower for adding their property to the Agricultural Security Area. Mr. Hower commented that this is only the first step. They want the land in AG Preservation. Their intent is to keep it green.

Mr. Nagle stated that, due to a lack of a quorum, there was no CRPC meeting this month.

Mr. Green had no comments.

**Manager's Report**

Time Extension Report – Mr. Tenges reported that the Township accepted one time extension for 298 Keystone Drive for their Conditional Use Application. The time extension runs through June 30, 2014.

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Land Records Software – Mr. Tenges proposed the purchase of new software at a cost of \$19,890. The software we are currently operating in from 1999 and must be run remotely because it is no longer compatible with our new computer systems nor is it supported by the vendor. Mr. Tenges reported that they met with three vendors and this proposed software is the best for the money. Mr. Tenges stated that at first he was resistant to spending that much money but that it is a tool, like the equipment we purchase, that is used by every office staff member. A motion was moved by Mr. Green and was seconded by Mr. Kucsan to authorize the purchase. The motion carried.

Summer Park Program – Mr. Tenges reported that the Summer Park Program is under well and doing well. We expanded the program to allow for 160 children this year and the program is full. Mr. Tenges also reported that staff installed a new water fountain in the park.

#### **Engineer's Report**

Mr. Kortze reported that he is reviewing the cost estimate for Keystone Foods. He also reported that the Phillips Feed project began this week.

#### **Solicitor's Report**

There were no items to discuss under Solicitor's Report.

#### **Old Business**

There were no items to discuss under Old Business.

#### **New Business**

There were no items to discuss under New Business.

#### **Payment of the Bills**

A motion was moved by Mr. Kucsan and was seconded by Mr. Green to approve payment of the bills dated June 26, 2013. The motion carried.

#### **Courtesy of the Floor**

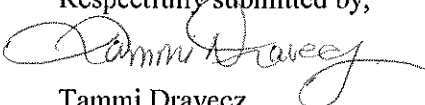
Lucienne Hosford, 429 Georgetown Road, commented that the pole barn at 478 Georgetown Road is bigger than the house and questioned whether the property was large enough for that additional building. She questioned the safety in it being so close to the house. Ms. Seese commented that it will eventually be connected to the house and be part of the main structure. She added that the Governor passed a permit extension act making all permits good through July 2, 2016.

Ms. Hosford also reported that a vacant property on Steuben, which is owned by Mr. Jaindl, is being vandalized. Mr. Tenges stated that we will reach out to Mr. Jaindl, however Ms. Hosford should call police when she sees suspicious activity.

#### **Adjournment**

A motion was moved by Mr. Kucsan and was seconded by Mr. Green to adjourn the meeting. The meeting adjourned at 6:47pm.

Respectfully submitted by,



Tammi Dravec  
Assistant Secretary/Treasurer  
Board of Supervisors Minutes  
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**Lower Nazareth Township  
Bills To Be Approved  
June 26, 2013**

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b><u>GENERAL FUND CHECKING ACCOUNT</u></b>			
13550	U.S. Municipal Supply, Inc.	Equipment Parts/Supplies	\$ 276.42
13551	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 118.22
13552	Horizon Sports Group	Park Facilities Maintenance	\$ 600.00
13553	Safeguard Business Systems	Zoning Supplies	\$ 316.20
13554	GVM, Inc.	Equipment Parts/Supplies	\$ 82.72
13555	Sam's Club	Public Works/Municipal Bldg Supplies	\$ 205.88
13556	Tractor Supply Credit Plan	Municipal Bldg Supplies	\$ 16.47
13557	Mr. John	Temporary Restrooms	\$ 367.85
13558	Edwards Business Systems	Copier Maintenance	\$ 88.00
13559	Integra One	Software Maintenance	\$ 171.63
13560	Deer Park	Municipal Bottled Water	\$ 19.38
13561	Mansfield Oil Company	Equipment Motor Fuel	\$ 886.05
13562	PAPCO	Equipment Motor Fuel	\$ 767.74
13563	Beyer-Barber Company	Penion Plan Administration	\$ 2,075.00
13564	Nazareth Pallet Co., Inc.	Municipal Bldg Supplies	\$ 340.00
13565	Nazareth Ford Inc.	Equipment Parts/Supplies	\$ 22.84
13566	Bath Supply Co., Inc.	Park Facilities Maintenance	\$ 188.00
13567	Interstate Battery of Allentown	Equipment Parts/Supplies	\$ 207.90
13568	Top-A-Court Tennis Resurfacing Co.	Park Facilities Maintenance	\$ 402.50
13570	State Worker's Insurance Fund	Workers Compensation	\$ 1,272.00
<b><i>Total General Fund Checking Account...</i></b>			<b><u>\$ 8,424.80</u></b>

**PAYROLL ACCOUNT**

June 28, 2013

**\$ 35,871.54**

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**CAPITAL RESERVE - CAPITAL PURCHASES ACCOUNT**

788	Rumsey Electric Co.	Capital Construction	\$ 97.06
789	Bath Supply Co., Inc.	Capital Construction	\$ 70.10
790	Associated Fire Equipment	Capital Construction	\$ 1,277.75
791	Valley Millwork & Door, Inc.	Capital Construction	\$ 325.00
792	Rumsey Electric Co.	Capital Construction	\$ 5,692.38
<i>Total Capital Reserve Account...</i>			<u><u>\$ 7,462.29</u></u>

**MASTER ESCROW CHECKING (LAB)**

1159	Portobello Pizzeria	Pizza Day	\$ 150.00
1160	Met-Ed	Traffic Signal Electricity	\$ 127.84
1161	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 15,969.88
1162	Kay Builders, Inc.	Escrow Refunds	\$ 3,000.00
1163	Hidden Oaks, IV, LLP	Escrow Refunds	\$ 8,086.00
1164	Barbara Hoell	Escrow Refund	\$ 5.07
<i>Total Master Escrow Checking Account...</i>			<u><u>\$ 27,338.79</u></u>

**DEVELOPMENT & INSPECTION ACCOUNT**

1737	Lower Nazareth Township General Fund	Administrative Fee	\$ 2,372.00
1738	Atlas Toyota Material Handling	Building Permit Refund	\$ 196.00
<i>Total Development &amp; Inspection Account...</i>			<u><u>\$ 2,568.00</u></u>

**FIRE CAPITAL RESERVE ACCOUNT**

130	4 Guys, Inc.	Refurbish Equipment	<u><u>\$ 50,000.00</u></u>
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RECYCLING/REFUSE ACCOUNT

1180 Mr. John

Temporary Restrooms	\$	151.90
<i>Total Refuse/Recycling Account...</i>	\$	<u>151.90</u>