

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
APRIL 10, 2013**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday April 10, 2013. The Vice-Chairman called the meeting to order at 6:32 PM.

Present were:

| | | | |
|---------------------|-----------------|----------------|---------------------------------|
| James S. Pennington | - Vice Chairman | Albert Kortze | - Engineer |
| Robert S. Kucsan | - Supervisor | Gary Asteak | - Solicitor |
| Gerald R. Green | - Supervisor | Timm A. Tenges | - Manager, Secretary/Treasurer |
| Martin J. Boucher | - Supervisor | Lori B. Seese | - Zoning Administrator |
| | | Tammi Dravec | - Assistant Secretary/Treasurer |

Absent was:

Eric E. Nagle, Chairman

Approval of Minutes

A motion was moved by Mr. Green and was seconded by Mr. Boucher to approve the meeting minutes for March 27, 2013. Mr. Pennington abstained. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Hecktown Volunteer Fire Company Incident Report for March 2013.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisors' Comments

Mr. Kucsan thanked Township Staff for the newsletter and really like the improvements.

Mr. Pennington attended the March COG meeting. He also was pleased with the improvements to the newsletter.

Mr. Green complimented Township Staff on the street sweeping operations in the Township.

Mr. Boucher had no comments.

Manager's Report

Reallocation of Funds – Resolution #LNT-13-13 – For better fiscal management and to make our financials more transparent, Mr. Tenges recommended created two new funds; #37 Highway Reconstruction & Rehabilitation and #38 Municipal Capital Reserve – Equipment Replacement. A motion was moved by Mr. Boucher and was seconded by Mr. Green to create two new funds as recommended by Mr. Tenges. The motion carried. Mr. Tenges presented Resolution #LNT-13-13 which reallocates unencumbered funds to various funds; including the two just created. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to adopt Resolution #LNT-13-13. The motion carried.

Agriculture Security Area Proposal – Mr. Tenges reported that the Township is in receipt of an application for addition to the agricultural security area from Ned and Linda Hower. A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to accept the application and authorize the advertisement and posting of the property. The motion carried.

New Shed for Football: Mr. Tenges reported that the Football Commissioner has requested to replace the current equipment storage shed.

Engineer's Report

There were no items to discuss under Engineer's Report.

Solicitor's Report

Acceptance of Conditional Use Order and Opinion – Keystone Real Estate Management CU2013-01 – A motion was moved by Mr. Green and was seconded by Mr. Kucsan to accept the order and opinion. The motion carried.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve payment of the bills dated April 10, 2013. The motion carried.

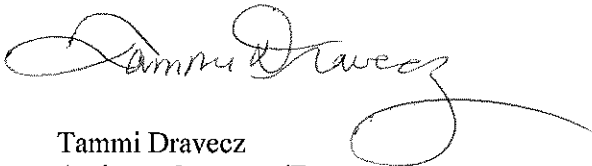
Courtesy of the Floor

There were no comments under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Boucher and was seconded by Mr. Green to adjourn the meeting. The meeting adjourned at 6:54pm.

Respectfully submitted by,



Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
April 10, 2013**

| <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u> |
|---|---|---|---------------|
| <u>GENERAL FUND CHECKING ACCOUNT</u> | | | |
| 13346 | Hecktown Volunteer Fire Company | Fire Company Loan | \$ 965.26 |
| 13347 | Volunteer Companies Loan Fund | Fire Company Loan | \$ 965.26 |
| 13348 | Colonial Regional Police Department | Police Contract Payment | \$ 95,603.62 |
| 13349 | PA Municipal Health Insurance Cooperati | Employee Health Insurance | \$ 17,823.86 |
| 13350 | Volunteer Companies Loan Fund | Fire Company Loan | \$ 1,011.77 |
| 13351 | Rosemarie Wilburn | Zoning Permit Refund | \$ 50.00 |
| 13352 | Met-Ed | Traffic Signal Electricity | \$ 284.59 |
| 13353 | Keystone Municipal Insurance | Workers Comp Insurance | \$ 1,451.00 |
| 13354 | Lorraine Chromiak, RPR | Stenographer | \$ 260.00 |
| 13355 | Easton Suburban Water Authority | Water Hydrant Assessment | \$ 14,905.00 |
| 13356 | The Express Times | Legal Advertisements | \$ 740.00 |
| 13357 | Lori Peck, OCR | Stenographer | \$ 130.00 |
| 13358 | Memorial Library of Nazareth & Vicinity | 2nd Quarter Library Service | \$ 21,462.00 |
| 13359 | Easton Area Joint Sewer Authority | Operating and Capital Operating Expense | \$ 911.34 |
| 13360 | Easton Area Joint Sewer Authority | Debt Service | \$ 936.18 |
| 13361 | The Morning Call | Subscription Renewal | \$ 55.92 |
| 13362 | Micro Fire Apparatus Co. | Fire Company Supplies | \$ 152.50 |
| 13363 | Verizon | Fire Company Telephone | \$ 223.62 |
| 13364 | Fogels Fuel Service | Fire Company Fuel | \$ 953.16 |
| 13365 | Easton Suburban Water Authority | Fire Company Water | \$ 57.16 |
| 13366 | Home Depot | Fire Company Supplies | \$ 26.16 |
| 13367 | PAPCO | Equipment Motor Fuel | \$ 1,139.07 |
| 13368 | East Penn Sanitation, Inc. | Municipal / Fire Company Trash Removal | \$ 1,081.88 |
| 13369 | Hanover Township | Road Dept Equipment Repairs | \$ 135.00 |
| 13370 | Pitney Bowes | Postage Meter | \$ 189.50 |

**Lower Nazareth Township
Bills To Be Approved
April 10, 2013**

GENERAL FUND CHECKING ACCOUNT CONT.

| | | | |
|-------|---|---|-------------|
| 13371 | Home Depot | Public Works Supplies | \$ 894.41 |
| 13372 | PPL, Inc. | Fire Company Electricity | \$ 1,075.93 |
| 13373 | Jack Williams Tire Company, Inc. | Fire Company Vehicle Maintenance | \$ 99.80 |
| 13374 | ExxonMobil | Fire Company Fuel | \$ 785.85 |
| 13375 | Easton Suburban Water Authority | Fire Company Water | \$ 275.00 |
| 13376 | AT&T | Municipal/Public Works Long Distance | \$ 73.07 |
| 13377 | Suburban Propane | Park Heating Fuel | \$ 376.46 |
| 13378 | PA One Call System, Inc. | Monthly Fax Activity | \$ 59.80 |
| 13379 | PPL, Inc. | Traffic Signal/St Light/Municipal/PW/Park Ele | \$ 1,166.71 |
| 13380 | PPL, Inc. | Municipal Drive Electricity | \$ 658.03 |
| 13381 | Liberty Propane Inc. | Municipal Building Propane | \$ 840.71 |
| 13382 | Giles & Ransome, Inc. | Equipment Parts/Supplies/Repairs | \$ 139.03 |
| 13383 | Tommy's Small Engine Repair | Public Works Tool/Equipment Repairs | \$ 87.15 |
| 13384 | Stotz & Fatzinger Office Supply | Office Supplies | \$ 127.27 |
| 13385 | Mansfield Oil Company | Equipment Motor Fuel | \$ 72.51 |
| 13386 | Staples Credit Plan | Data Processing Equipment | \$ 509.99 |
| 13387 | Staples Business Advantage | Office /Public Works Supplies | \$ 88.78 |
| 13388 | Staples Business Advantage | Office /Public Works Supplies | \$ 446.36 |
| 13389 | Martin Stone Quarries, Inc | Park Supplies | \$ 605.88 |
| 13390 | Interstate Battery of Allentown | Fire Company Equipment Parts/Supplies | \$ 754.65 |
| 13391 | Chase Card Services | Municipal Building Supplies/Website Develop | \$ 185.77 |
| 13392 | Deer Country Farm & Lawn, Inc. | Equipment Parts/Supplies | \$ 82.40 |
| 13393 | Five Star International LLC | Equipment Parts/Supplies | \$ 47.76 |
| 13394 | pibh | Public Works Supplies | \$ 106.68 |
| 13395 | Sam's Club | Public Works Supplies | \$ 486.86 |
| 13396 | France Anderson Basile and Company, P.C | Auditing Services | \$ 1,460.00 |

Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONT.

| | | | |
|-------|-------------------------------------|---|----------------------|
| 13397 | Keystone Consulting Engineers, Inc. | Engineering & Inspeiton Services | \$ 994.88 |
| | | <i>Total General Fund Checking Account...</i> | <u>\$ 174,015.59</u> |

PAYROLL ACCOUNT

April 5, 2013

\$ 29,931.02

RECYCLING/REFUSE ACCOUNT

| | | | |
|------|----------------------------------|----------------------|--------------------|
| 1172 | First Regional Compost Authority | 2nd Qtr 2013 Payment | <u>\$ 4,681.05</u> |
|------|----------------------------------|----------------------|--------------------|

MASTER ESCROW CHECKING (LAB)

| | | | |
|------|------------------------------|--|---------------------|
| 1142 | Brad Gaumer | Escrow Refund | \$ 266.13 |
| 1143 | Gene Miller | Escrow Refund | \$ 458.04 |
| 1144 | Met-Ed | Traffic Signal Electricity | \$ 215.23 |
| 1145 | Carpenter's Community Church | Security & Escrow Refund | <u>\$ 31,292.78</u> |
| | | <i>Total Master Escrow Checking Account...</i> | <u>\$ 32,232.18</u> |