

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
February 9, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday February 9, 2011. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	-	Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
Ricky T. Johnson	-	Supervisor	Lori B. Seese	-	Zoning Administrator
James S. Pennington	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
Martin J. Boucher	-	Supervisor	Tammi Dravec	-	Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve the meeting minutes for January 12, 2011. Mr. Nagle abstained. The motion carried.

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve the meeting minutes for January 26, 2011. Mr. Johnson and Mr. Pennington abstained. The motion carried.

New Business

Health Insurance Co-op / PMHIC – After Mr. Tenges' brief introduction, Robin Richardson from Bencon gave a presentation on the health insurance co-op and took questions from the Board. An ordinance is required to join the co-op, but that ordinance doesn't need to be approved prior to joining. There is also a trust agreement binding the Township to the co-op for 3 years. It takes 30-days to convert from the current insurance to the co-op so if the Board were to vote favorably on February 23rd the paperwork could be processed for an April 1st start date.

Reports

Reports are available for review at the Township Office and are posted on the Township's website.

Mr. Nagle acknowledged the receipt of the Hecktown Volunteer Fire Company Incident Report for January 2011, the Hecktown Volunteer Ambulance Corps. Incident Report for January 2011, and the Zoning Administrator's Report for January 2011.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisors' Comments

There were no items to discuss under Supervisor's Comments.

Manager's Report

Personnel Policy Amendment – Mr. Tenges proposed changes to the language on page one (1) of the Employee Policy Handbook. He asked that the Board make those changes effective immediately. A motion was moved by Mr. Pennington and was seconded by Mr. Johnson to approve the changes, effective immediately. The motion carried.

Municipal Office Operations Coordinator (MOOC) – Mr. Tenges reported that he has hired Kate McGill to fill the newly created MOOC position. She will start Monday February 14th and will be at the February 23rd meeting.

Health Insurance Co-op / PMHIC – Mr. Tenges thanked the Board for listening to Ms. Richardson and stated he wouldn't have brought this to the Board if he didn't think it was in our best interest.

Hecktown Vol. Ambulance Corps – Mr. Tenges had a meeting with the Ambulance Captain and will be meeting with Marty to discuss activities relative to TEAMS. Mr. Tenges also reported that the Ambulance Corps will be getting a new ambulance; a 2009 demonstrator. It will replace their 2000 ambulance which will be given to the Township.

PSATS Committee Appointment – Mr. Tenges reported that he has been appointed to a 3-year term on the Townships With Population Greater Than 5,000 But Less Than 10,000 Committee of the Pennsylvania Association of Township Supervisors.

Winter Maintenance – Mr. Tenges reported that our stockpile has been replenished but we had force the vendor to meet their contractual obligations for fulfilling our orders. This winter has been costly and we will expend every bit of the amount budgeted for winter maintenance materials.

Engineer's Report

There were no items to discuss under Engineer's Report.

Solicitor's Report

Solar Energy Ordinance – Authorization for Advertisement – There was a lengthy discussion on the draft ordinance and the comments made by the Planning Commission. Mr. Boucher did not like #21 of the ordinance which limited the number of solar panels. Solicitor Asteak added, "no ground-mounted..." thus allowing for unlimited roof mounted panels.

James Bernaski, 521 Mountain View Road, had several concerns. One concern was #23 which discusses setbacks for commercial or industrial purposes. Mr. Bernaski felt this would exclude schools and churches. Solicitor Asteak changed the language to read, non-residential purposes.

A representative from PATCH.com made several inquiries in regards to the limitations, grants, and future technology.

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to make the noted changes to #21 and #23 and to authorize the ordinance for advertisement. The motion carried. The hearing for the ordinance will be March 9th.

Old Business

There were no items to discuss under Old Business.

Payment of the Bills

A motion was made by Mr. Johnson and seconded by Mr. Boucher to approve the bills dated February 9, 2011. The motion carried.

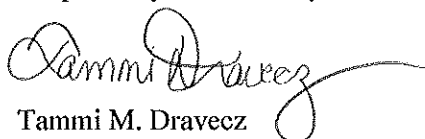
Courtesy of the Floor

There were no items to discuss under Courtesy of the Floor.

Adjournment

A motion was moved by Mr. Johnson and seconded by Mr. Boucher to adjourn the meeting at 7:45PM.

Respectfully submitted by,

A handwritten signature in cursive script, reading "Tammi M. Dravecz". The signature is written in black ink and includes a long, sweeping horizontal flourish extending to the right.

Tammi M. Dravecz
Asst. Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
February 9, 2011**

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
11390	Nazareth Key	Advertisement	\$ 128.88
11391	Schoenberg Salt Co., Inc.	Winter Maintenance	\$ 2,662.66
11392	Staver Hydraulics Co., Inc.	Public Works Shop Tools/Equipment	\$ 52.38
11393	PetroChoice	Public Works Supplies	\$ 327.80
11394	Suburban Propane	Park Fuel	\$ 533.59
11395	Met-Ed	Traffic Signal Electricity	\$ 125.37
11396	Easton Suburban Water Authority	Fire Company Water	\$ 54.89
11397	Verizon	Fire Company Telephone	\$ 184.97
11398	Asteak Law Offices	Legal Services	\$ 4,774.25
11399	The Home News	Subscription Renewal / Advertisement	\$ 42.75
11400	Williamson Law Book Company	Minutes Books	\$ 539.77
11401	ISOBunkers, LLC	Equipment Motor Fuel	\$ 4,517.00
11402	General Highway Products, Inc.	Traffic Control Supplies	\$ 602.00
11403	BWP-Carquest Auto Parts	Equipment Parts and Public Works Supplies	\$ 2,209.18
11404	Interstate Battery of Allentown	Equipment Parts/Supplies	\$ 199.90
11405	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 965.26
11406	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
11407	Capital Blue Cross	Employee Health Insurance	\$ 15,909.80
11408	Colonial Regional Police Department	Police Contract Payment	\$ 83,779.89
11409	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
11410	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
11411	Grainger Parts	Municipal Building Maintenance	\$ 121.23
11412	TransEdge Truck Centers	Equipment Parts/Supplies	\$ 59.16
11413	Merkin Equipment	Equipment Parts/Supplies	\$ 160.02
11414	Pitney Bowes	Postage Meter Supplies	\$ 129.20
11415	Eastern Autoparts Warehouse	Fire Company Parts/Supplies	\$ 219.55
11416	PPL, Inc.	Fire Company Electricity	\$ 1,080.44
11417	ExxonMobil	Fire Company Equipment Motor Fuel	\$ 377.24
PAID ONLINE	Chase Card Services	Equipment Fuel/Conferences/Software Maint.	\$ 3,199.85
11418	James Richards	Mailbox Damage Reimbursement	\$ 25.00
11419	Peter Medve	Mailbox Damage Reimbursement	\$ 25.00

**Lower Nazareth Township
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GENERAL FUND CHECKING ACCOUNT CONTINUED

11420	AT&T	Municipal Bldg/Public Works Long Distance	\$ 100.01
11421	Suburban Propane	Public Works Fuel	\$ 2,266.69
11422	PA One Call System, Inc.	Monthly Fax Activity	\$ 12.80
11423	PPL, Inc.	St Light/Traffic Signal/MO/PW/Park Electricit	\$ 947.77
		<i>Total General Fund Checking Account...</i>	<u><u>\$ 129,406.48</u></u>

CAPITAL RESERVE ACCOUNT

739	Virginia Business Systems	Copier Lease	<u><u>\$ 379.95</u></u>
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DEVELOPMENT & INSPECTION ACCOUNT

1664	CodeMaster Inspection Services, Inc.	Building Code Inspections	<u><u>\$ 3,587.00</u></u>
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OPEN SPACE ACCOUNT

600	Keystone Nazareth Bank & Trust	Land Loan Payment	<u><u>\$ 3,696.08</u></u>
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PAYROLL ACCOUNT

February 11, 2011

\$ 29,677.52

MASTER ESCROW CHECKING ACCOUNT

1793	Asteak Law Offices	Legal Services	\$ 743.75
1794	Keystone Consulting Engineers	Engineering & Inspection Services	\$ 1,175.81
1795	Greg Properties	Escrow Refund	\$ 28,965.13
1796	Greenell Properties	Escrow Refund	\$ 135.49
1797	Met-Ed	Traffic Signal Electricity	\$ 257.33
		<i>Total Master Escrow Account...</i>	<u><u>\$ 31,277.51</u></u>