

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
November 30, 2011**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday November 30, 2011. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	-	Chairman	Gary Asteak	-	Solicitor
Robert S. Kucsan	-	Vice Chairman	Albert Kortze	-	Engineer
Martin J. Boucher	-	Supervisor	Timm A. Tenges	-	Manager, Secretary/Treasurer
James S. Pennington	-	Supervisor	Lori B. Seese	-	Zoning Administrator
			Tammi Dravec	-	Assistant Secretary/Treasurer

Absent was:

Ricky T. Johnson - Supervisor

Approval of Minutes

A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the meeting minutes for October 26, 2011. Mr. Nagle abstained. The motion carried.

A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to approve the meeting minutes for November 16, 2011. Mr. Kucsan abstained. The motion carried.

Reports

There were no items to discuss under Reports.

Correspondence

Bushkill Township Zoning Ordinance/Zoning Map Amendment – Mr. Tenges commented that Bushkill Township forwarded their proposed Zoning Ordinance/Zoning Map changes. Board members can forward any comments to Mr. Tenges.

Subdivision and Land Development

Estates at Deer Crossing – Sidewalk Waiver Request – James Faust and Larry Turoscy of Lehigh Engineering were present. Mr. Faust reported his was having issues with DEP and would like to request a waiver from sidewalks in his proposed development.

Mr. Faust stated that they received plan approval in 2008. The Clean Water Act was passed in 2009. It is impossible for them to meet the requirements of the act, unless they eliminate the sidewalks in their development.

Mr. Turoscy commented that the proposed development is surrounded by ½ acre lots with no sidewalks. Therefore the sidewalks in the Estates at Deer Crossing would not be continuous. The roads would be wide enough for both vehicles and pedestrians.

Mr. Boucher asked if they could just make the lots larger. Mr. Turoscy commented that the houses are not the problem. Mr. Faust added that resizing the lots doesn't work and would be costly and timely.

Mr. Faust stated they could leave the sidewalks and install snouts, but the snouts require regular maintenance. Mr. Tenges stated that the snouts filter out oils and sediments. Mr. Tenges commented that stormwater management fees could be coming.

Mr. Tenges asked to be involved in all future meetings with DEP.

The Board said this request under advisement. They would like to talk to Mr. Tenges, Mr. Kortze, Mr. Turoscy, and Mr. Faust. We will revisit this at a future meeting, possible in January.

Supervisors' Comments

Mr. Boucher, Mr. Kucsan, and Mr. Nagle had no comments.

Mr. Pennington attended the CRPC meeting where the 2012 Budget was discussed. He added that they will be purchasing updated computer equipment for the vehicles.

Mr. Pennington also attended the NAZCOG meeting. The Miracle League is looking for municipalities to allocate some of their recreation funds to this program. Mr. Tenges reported that the Board already gave a positive response to this request and was considered for the 2012 budget.

Manager's Report

Time Extension Report – Mr. Tenges reported that the Township has accepted a time extension for the Fields at Trio Farms. The extension runs through January 30, 2012.

Colonial Regional Police Department (CRPD) 2012 Budget – Mr. Tenges reviewed the 2012 CRPD Budget. He reported that Lower Nazareth's contribution on \$1,043,332.32 is roughly a 0.5% increase, or \$5,620.49, from last year. A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to pass the 2012 CRPD Budget. The motion carried.

First Regional Compost Authority (FRCA) Agreement & Rates/Rules/Regulations – Mr. Tenges reviewed the three-year agreement which holds our contribution rate at \$3.30 per resident which, using the 2010 Census comes to \$18,724.20 annually. Mr. Tenges commented that the program is heavily used and is money well spent. A motion was moved by Mr. Pennington and was seconded by Mr. Boucher to approve the agreement. The motion carried. A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve the rates, rules and regulations. The motion carried.

Nazareth Speedway Easement Agreement – Mr. Tenges received an email from Mr. Wilson at ISC in regards to the Easement Agreement. They are reviewing the engineering and technical data they received and will report back to us soon.

Engineer's Report

Mr. Kortze reported that he was out to Mr. Rasmussen's property and took some grade shots. He left a message for Mr. Rasmussen to call him to set up a time to discuss the results.

Solicitor's Report

There were no items to discuss under Solicitor's Report.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Boucher and seconded by Mr. Kucsan to approve the bills dated November 30, 2011. The motion carried.

Courtesy of the Floor

Mr. Faust, 4480 Sarah Marie Court, requested if the township could let additional building inspectors in the township. He recently had problems with a CodeMaster inspector during a recent project. Mr. Faust would prefer to work with an inspector with who he already has a good working relationship.

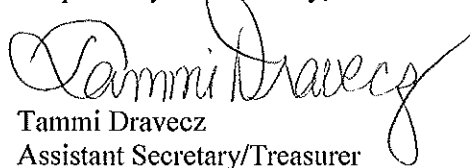
Mr. Boucher thought having more than one to pick from would be a good idea.

Mr. Tenges stated that we have contractual agreements with CodeMaster and Barry Issett. He will have to review the contracts and can investigate the ability to have multiple inspectors.

Adjournment

A motion was moved by Mr. Pennington and seconded by Mr. Boucher to adjourn the meeting at 7:00PM.

Respectfully submitted by,


Tammi Dravec
Assistant Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
November 30, 2011**

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
12100	Commonwealth of Pennsylvania	MS4 Permit	\$ 500.00
12101	Met-Ed	Traffic Signal /Street Light Electricity	\$ 301.21
12102	Verizon	Municipal / Public Works Telephone	\$ 599.18
12103	Edwards Business Systems	Copier/Equipment Maintenance	\$ 854.35
12104	ISOBunkers, LLC	Equipment Motor Fuel	\$ 1,284.32
12105	PSATS CDL Program	PSATS CDL Drug Testing	\$ 120.00
12106	Eastern Autoparts Warehouse	Fire Company Equipment Parts/Supplies	\$ 227.56
12107	The Express Times	Fire Company Advertisement	\$ 325.00
12108	PPL, Inc.	Fire Company Electricity	\$ 592.52
12109	ExxonMobil	Fire Company Equipment Motor Fuel	\$ 906.72
12110	Nextel Communications	Fire Company Wireless	\$ 464.41
12111	Hecktown Volunteer Ambulance Corps	TEAMS Reimbursement	\$ 11,037.60
12112	Lori Peck, OCR	Stenographer	\$ 85.00
12113	Easton Suburban Water Authority	Municipal Building Water	\$ 96.61
12114	Berks Products	Hanoverville Road Project	\$ 1,682.25
12115	Hereceg Hauling	Trash Removal	\$ 250.00
12116	Knowles LP Gas	Fire Company Fuel	\$ 236.83
12117	Jack Williams Tire Company, Inc.	Fire Company Vehicle Maintenance	\$ 29.95
12118	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 4,784.75
12119	BWP-Carquest Auto Parts	Equipment Parts/Supplies	\$ 100.64
12120	Bethlehem Pre-Cast, Inc.	Construction/Rebuilding	\$ 1,215.00
12121	Commonwealth of Pennsylvania	Office Furniture	\$ 1,045.00
		<i>Total General Fund Checking Account...</i>	<u>\$ 26,738.90</u>

PAYROLL ACCOUNT

December 2, 2011

\$ 25,529.86

**Lower Nazareth Township
Bills To Be Approved
November 30, 2011**

MASTER ESCROW CHECKING ACCOUNT

1900	Met-Ed	Traffic Signal Electricity	\$ 87.57
1901	Asteak Law Offices	Legal Services	\$ 656.25
1902	Keystone Consulting Engineers	Engineering & Inspection Services	\$ 64,204.84
1903	James Mitchell	Key Refunds	\$ 50.00
1904	Diana Wallbillich	Key Refunds	\$ 75.00
1905	Tara Sysko	Key Refund	\$ 25.00
1906	Matt Reiss	Key Refunds	\$ 50.00
1907	Dan Casey	Key Refunds	\$ 50.00
1908	Bob Hebel	Key Refunds	\$ 50.00
<i>Total Master Escrow Account...</i>			<u>\$ 65,248.66</u>