

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
January 27, 2010**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday January 27, 2010. The Chairman called the meeting to order at 6:30 PM.

Present were:

Eric E. Nagle	- Chairman	Albert Kortze, P.E.	- Engineer
Robert S. Kucsan	- Vice Chairman	Gary Asteak	- Solicitor
Ricky T. Johnson	- Supervisor	Lori B. Seese	- Zoning Administrator
James S. Pennington	- Supervisor	Timm A. Tenges	- Manager, Secretary/Treasurer
Martin J. Boucher	- Supervisor	Tammi Dravec	- Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Johnson and was seconded by Mr. Kucsan to approve the meeting minutes for December 16, 2009. Martin Boucher and James Pennington abstained. The motion carried.

A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve the Reorganization meeting minutes for January 4, 2010. The motion carried.

Reports

Reports are available for review at the Township Office and are posted on the Township's website.

Mr. Nagle acknowledged the receipt of the Planning/Zoning Administrator's Report for December 2009; the Hecktown Volunteer Fire Company's Incident Reports for November and December 2009, including year-end totals; the Hecktown Volunteer Ambulance Corps Incident Report for December 2009; the Financial Report for December 2009; and the 2008 State Liquid Fuels Report.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

Herman Minor Subdivision – Sewage Facilities Planning Module – Resolution #LNT-05-10 – A motion was moved by Mr. Kucsan and was seconded by Mr. Johnson to approve Resolution #LNT-05-10. The motion carried.

Lowes Home Centers, Inc. – Conditional Use CU2009-02 – Order & Opinion – Solicitor Asteak reviewed the Order & Opinion. Michael Gavin had no questions for Solicitor Asteak or the Board of Supervisors. A motion was moved by Mr. Kucsan and was seconded by Mr. Pennington to approve the Order & Opinion. The motion carried.

Supervisors' Comments

Mr. Kucsan attended the Colonial Regional Police Commission (CRPC) meeting on Monday evening; along with Mr. Nagle.

Mr. Pennington attended the NAZCOG meeting on Tuesday night. There was discussion on the Gaming Representative, Debbie Hunter, and the effort to get her more involved with the municipalities. Also,

Lehigh Valley Planning Commission (LVPC) will be holding a workshop relative to the Multi-Municipal Comprehensive Plan.

Mr. Boucher reported that that Hecktown Volunteer Fire Company (HVFC) and Hecktown Volunteer Amulance Corps (HVAC) received State Grants. HVFC received \$11,968.95 and HVAC received \$4,130.43.

Mr. Johnson had no comments.

Mr. Nagle attended the CRPC meeting; at which Glenn Walbert, Hanover Township, was appointed Chairman; Bob Fields, Bath Borough, was appointed Vice-Chairman; and Eric Nagle, was appointed Secretary/Treasurer.

Mr. Nagle also reported that the Chief's car was totaled in December. The insurance proceeds were \$17,700.00. The lowest bid received for a replacement was a Ford Explorer for \$22,100.00. The winning bid came from a vendor that is part of the COSTARS contract.

Mr. Nagle reported that the Chief would like to have a Detective Sergeant. Currently they have two detectives who report to the Deputy Chief and Chief. In addition, there are four (4) patrol sergeants. The Chief's proposal is to bring one of the patrol sergeants over to be the sergent of detectives. This would open a position for patrol sergent; which they would look to a qualified patrolman to fill. Testing for this replacement would cost about \$5,000. Mr. Nagle is unsure the need is really there. In addition, another detective will lead to additional costs including a car and a clothing allowance.

The Colonial Regional Police Department budget will need to be adjusted, an estimated \$68,000.00, to cover an additional pay period in 2010.

Police Department Administrative Assistant, Pat Stonaker, gave her notice of resignation. They will be looking for a replacement.

Manager's Report

Time Extensions - Mr. Tenges reviewed the time extensions granted since the last meeting; including Charles Chrin Preliminary/Final Subdivision and Keystone Foods Preliminary/Final Land Development.

Brown Daub Chevy Preliminary/Final Site Plan – Mr. Tenges reported that the applicant has officially withdrawn this application.

Hanoverville Road Access Easement – This is relative to the FiberOptic project that will be running through the township. In order to avoid the culvert system on Hanoverville Road, the granting of an easement was proposed. Mr. Tenges provided Solicitor Asteak with easement documents; including an agreement. Solicitor Asteak had some issues with the documents; therefore the manager was not ready to ask for approval of the agreement. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to authorize the agreement for execution upon the satisfaction of the Township Manager and Solicitor. The motion carried.

Renaming portion of Hanoverville Road – Property owners were notified of this proposed name change. Mr. Farhi sent a letter expressing his unhappiness. Mr. Tenges attempted to call his twice, but did not receive a call back. Mr. Schray, receptive to the name change, was in attendance at the meeting.

After a brief discussion, the Board decided on Flora Lane. A motion was moved by Mr. Boucher and was seconded by Mr. Pennington to rename the portion of the road, Flora Lane. The motion carried.

The name change will be effective once everything is in place. Mr. Kortze will notify the post office and the township will notify the property owners.

Engineer's Report

Phillips Feed – Letter of Credit Reduction & Commencement of Maintenance Period – Mr. Kortze reviewed his letter dated January 7, 2010; recommending a \$31,042.00 reduction in security and the commencement of the eighteen (18) month maintenance period. A motion was moved by Mr. Pennington and was seconded by Mr. Johnson to reduce cash security in the amount of \$31,042.00 and commence the eighteen (18) month maintenance period. The motion carried.

East Penn Sanitation – Maintenance Period Expiration & Security Release – The twelve (12) month maintenance commenced on January 28, 2009. Mr. Kortze reviewed his letter dated January 21, 2010; recommending the release of the remaining \$790.00 in security. A motion was moved by Mr. Johnson and was seconded by Mr. Boucher to release the cash security in the amount of \$790.00. The motion carried.

Solicitor's Report

Revised Recycling Ordinance - #198-01-10 – Joseph Greene, 4645, Fir Drive, and Stuart Schooley, 4655, Fir Drive, had numerous questions and comments about the proposed ordinance. A few minor changes were made based on their comments.

A motion was moved by Mr. Pennington and was seconded by Mr. Kucsan to adopt Ordinance #199-01-10. The motion carried.

Notification will be sent to all residents and trash haulers. The program will be implemented 90-days after receipt of notice. The township will be providing recycling containers and will distribute them prior to implementation of the program.

Acceptance of Dedication of Land from Jaindl Realty – Resolution #LNT-07-10 – The resolution is to officially accept the land dedicated by Jaindl Realty. The land will then be dedicated to Thomas Schray. A motion was moved by Mr. Johnson and was seconded by Mr. Boucher to approve Resolution #LNT-07-10. The motion carried.

Hanoverville Road Vacation Ordinance #199-01-10 – The ordinance is to officially dedicate land to Thomas Schray. A motion was moved by Mr. Johnson and was seconded Mr. Pennington to adopt Ordinance #199-01-10. The motion carried.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under New Business.

Payment of the Bills

A motion was made by Mr. Kucsan and seconded by Mr. Johnson to approve the bills dated January 27, 2010. The motion carried.

Courtesy of the Floor

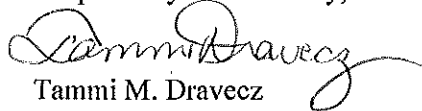
Stuart Schooley, 4655 Fir Drive, commented on the plastic wrapping that continues to litter the properties surrounding C&S Wholesale. Mr. Tenges stated that C&S had been contacted about their practices and to make every attempt to prevent this problem. Residents need to call the township to inform us if it continues.

Thomas Schray, 4845 Hanoverville Road, inquired about the trucks stacking on Keystone Drive. Mr. Tenges stated that they were working with C&S on a plan for on-site traffic circulation. Mr. Schray also asked if C&S was having septic issues. Mr. Kortze stated that the system had been overloaded.

Adjournment

A motion was moved by Mr. Johnson and seconded by Mr. Pennington to adjourn the meeting at 8:10PM.

Respectfully submitted by,



Tammi M. Dravecz
Asst. Secretary/Treasurer

Lower Nazareth Township
Bills To Be Approved
 January 27, 2010

Num	Name	Memo	Amount
<u>GENERAL FUND CHECKING ACCOUNT</u>			
10423	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
10424	Capital Blue Cross	Employee Health Insurance	\$ 17,808.88
10425	Colonial Regional Police Department	Police Contract Payment	\$ 83,779.89
10426	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
10427	Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
10428	Keystone Consulting Engineers, Inc.	Engineering Services	\$ 809.81
10429	Edwards Business Systems	Copier Maintenance	\$ 88.00
10430	ExxonMobil	Fire Company Equipment Fuel	\$ 1,191.11
10431	Knowles LP Gas	Fire Company Heating Fuel	\$ 496.95
10432	PPL, Inc.	Fire Company Electricity	\$ 724.15
10433	Easton Suburban Water Authority	Fire Company Water	\$ 369.92
10434	FDSOA	Fire Company Membership Renewal	\$ 85.00
10435	Kistler O'Brien	Fire Company Equipment Repair	\$ 82.00
10436	Verizon	Fire Company Telephone	\$ 380.83
10437	Nextel Communications	Fire Company Wireless	\$ 399.34
10438	Susan J. Zelasko	Local Services Tax Refund	\$ 52.00
10439	Robert Bortz	Reimbursement for Mailbox Damage	\$ 25.00
10440	BWP-Carquest Auto Parts	Public Works Equipment Parts/Supplies	\$ 31.73
10441	Bursich Associates, Inc.	Act 537 Plan	\$ 652.00
10442	Deer Park	Municipal Office Bottled Water	\$ 18.66
10443	Easton Suburban Water Authority	Water Hydrant Assessment	\$ 12,200.00
10444	First Regional Compost Authority	Membership Fee	\$ 4,664.55
10445	Herceg Hauling	Trash Removal	\$ 132.00
10446	Home Depot	Public Works Shop Tools/Equipment	\$ 514.91
10447	Met-Ed	Traffic Signal / Street Light Electricity	\$ 218.32
10448	Powerco, Inc.	Public Works Equipment Parts/Supplies	\$ 30.10
10449	Memorial Library of Nazareth & Vicinity	Library Service	\$ 20,132.25
10450	AT&T	Municipal Office/Public Works Long Distance	\$ 49.02
10451	PPL, Inc.	Traffic Signal/Public Works/Municipal/Park/St	\$ 889.79
10452	Nazareth Key	Advertisements	\$ 180.10
10453	Staples Business Advantage	Office /EIT Collection Supplies	\$ 403.74
10454	Staples Credit Plan	EIT Collection Suuplies	\$ 55.98
10455	Selective Insurance Company of America	Workers Compensation	\$ 2,896.00
10456	Sam's Club	Municipal Building / Public Works Supplies	\$ 106.13

Lower Nazareth Township
Bills To Be Approved
 January 27, 2010

GENERAL FUND CHECKING ACCOUNT CONTINUED

10457	Printex	EIT Collection Supplies	\$ 531.00
10458	PrintConcepts	EIT Collection Supplies	\$ 807.24
10459	Pitney Bowes	Postage Meter Supplies	\$ 135.12
10460	Lori Peck, OCR	BOS / ZHB Stenographer	\$ 365.00
10461	Verizon	Municipal Office / Public Works Telephone	\$ 513.22
10462	Tractor Supply Credit Plan	Public Works Shop Tools/Equipment	\$ 40.27
10463	T.J. McHale & Co., Inc.	Tax Collector Bond	\$ 1,000.00
10464	Suburban Propane	Equipment Motor Fuel	\$ 3,251.55
10465	Suburban Propane	Park Fuel	\$ 285.20
10466	The Express Times	Advertisements	\$ 410.40
¹⁰⁴⁶⁷ VOIDED	ISOBunkers, LLC	Public Works Equipment Motor Fuel	\$ 2,832.43
10468	PA League of Cities & Municipalities	2010 Membership	\$ 65.00
10469	PA One Call System, Inc.	Monthly Fax Activity	\$ 22.10
10470	TransEdge Truck Centers	Public Works Equipment Parts/Supplies	\$ 96.07
10471	Easton Area Joint Sewer Authority	Capital & Operating Expenses	\$ 927.47
10472	Nextel Communications	Municipal Office/Public Works Wireless	\$ 760.10
10473	Brown & Brown of Lehigh Valley	EIT/LST/Treasurer Tax Collector Bond	\$ 1,075.00
10474	Eastern Industries, Inc.	Winter Maintenance	\$ 1,919.97
10475	Pitney Bowes	Office Equipment Rental	\$ 199.00
10476	Valley Industrial Rubber Products	Public Works Shops Tools/Equipment	\$ 180.52
10477	Kimball Midwest	Public Works Equipment Parts/Supplies	\$ 130.15
10478	Medical Life Insurance Company	Life Insurance	\$ 1,245.60
^{PAID} ^{ONLINE}	Chase Card Services	Equipment Motor Fuel/Advertisement/Office&PW Supplies	\$ 865.79
10479	United States Postal Service	Postage	\$ 2,000.00
10480	ISOBunkers, LLC	Public Works Equipment Motor Fuel	\$ 2,215.35
10481	ISOBunkers, LLC	Public Works Equipment Motor Fuel	\$ 617.08
10482	PA Department of Labor & Industry	UCC Certification Renewal	\$ 50.00
10483	ISOBunkers, LLC	Road Department Fuel	\$ 104.15
10484	Reliable Sign & Striping, Inc.	Road Department Signs	\$ 108.50
10485	Edwards Business Systems	Paper Folder Maintenance	\$ 456.00
10486	Walmart Community BRC	General Office Supplies	\$ 147.06
10487	Interstate Battery of Allentown	Road Department Repair Supplies	\$ 85.95

**Lower Nazareth Township
Bills To Be Approved
January 27, 2010**

GENERAL FUND CHECKING ACCOUNT CONTINUED

10488	Bath Supply Co., Inc.	Road Department Supplies	\$ 143.13
10489	International Salt Co., LLC	Winter Maintenance Supplies	\$ 13,991.43
10490	The Home News	Legal Advertisements	\$ 41.50
10491	Herceg Hauling	Municipal Office Trash Removal	\$ 264.00
10492	Deer Park	Bottled Water	\$ 37.36
10493	Suburban Propane	Road Department Heating Fuel	\$ 3,480.70
10494	The Express Times	Legal Advertisements	\$ 322.60
<i>Total General Fund Checking Account...</i>			<u><u>\$ 191,430.92</u></u>

PLGIT CHECKING ACCOUNT

579	Fire Capital Reserve	2009 Allocation	<u><u>\$ 5,433.00</u></u>
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CAPITAL RESERVE ACCOUNT

714	Lafayette Ambassdor Bank	2005 Mack Truck	\$ 2,019.09
715	Virginia Business Systems	Copier Lease	\$ 379.95
716	Edwards Business Systems	Paper Folder Purchase	\$ 3,440.58
<i>Total Capital Reserve Account...</i>			<u><u>\$ 5,839.62</u></u>

OPEN SPACE ACCOUNT

584	Keystone Nazareth Bank & Trust	Land Loan Payment	<u><u>\$ 3,696.08</u></u>
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PAYROLL ACCOUNT

	December 31, 2009	\$ 33,439.90
	January 15, 2010	\$ 30,909.45
	January 29, 2010	\$ 21,284.58
<i>Total Payroll Account...</i>		<u><u>\$ 85,633.93</u></u>

MASTER ESCROW CHECKING ACCOUNT

1667	Daut Ame	Fire Escrow Refund	<u><u>\$ 23,000.00</u></u>
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