

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
January 28, 2009**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting in the Township Municipal Building on Wednesday January 28, 2009. The Chairman called the meeting to order at 7:27 PM.

Present were:

Dr. Alan V. Dilsaver	-	Chairman	Timm A. Tenges	-	Manager, Secretary/Treasurer
Eric E. Nagle	-	Vice Chairman	Lori B. Seese	-	Zoning Administrator
Robert S. Kucsan	-	Supervisor	Kelly J. Sullivan	-	Office Clerk
Ricky T. Johnson	-	Supervisor	Albert Kortze, P.E.	-	Engineer
Gary N. Asteak, Esq.	-	Solicitor			

Absent was:

Patrick J. Murphy, Supervisor
Tammi Dravec, Assistant Secretary/Treasurer

Approval of Minutes

A motion was moved by Mr. Nagle and seconded by Mr. Johnson to approve the meeting minutes for January 14, 2009. The motion carried.

Reports

Dr. Dilsaver acknowledged the receipt of the December 2008 Financial Report, the Zoning Administrator's December 2008 & 2008 Totals Reports, the Hecktown Volunteer Ambulance Corps December 2008 Activity Report, and the Hecktown Ambulance Volunteer Firefighter's Relief Association Audit 1/1/05 – 12/31/07. These reports are available for review at the Township Office.

Correspondence

There were no items to discuss under Correspondence.

Subdivision and Land Development

There were no items to discuss under Subdivision and Land Development.

Supervisor's Comments

Mr. Kucsan and Mr. Nagle attended for CRPC meeting on Monday night. Mr. Nagle reported that a new solicitor, Ron Corkery, was appointed.

Solicitor Asteak reported that the COG meeting for last night was cancelled and rescheduled for Tuesday night.

Dr. Dilsaver and Mr. Johnson had no comments.

Manager's Report

Project Time Extension Report - Mr. Tenges presented a report on the following time extensions:

Application	Project Review Period End (Original)	Project Review Period End (Old)	Date of Developer's Letter Granting Extension	Date of Acceptance of Time Extension by LNT	Project Review Period End (New)
Mocha Abe –Preliminary Final Land Development	09/16/07	01/31/09	01/22/09	01/27/09	04/30/09
Andrea Brock-Ozman Land Development	02/15/09	02/15/09	01/26/09	01/27/09	05/31/09

2009 Animal Services Contract – This contract would be with The Center for Animal Health & Wellness, previously the SPCA, and is identical to last year's contract. This contract allows police and animal control officers to drop off animals, however private citizens cannot. A motion was moved by Mr. Kucsan and seconded by Mr. Nagle to execute the animal services contract for 2009. The motion carried.

248 Brodhead – Operations & Maintenance Agreement – Second Addendum – This addendum establishes the make-up of the operations committee, voting structure, a budget, the appointment of officers and how monies will be collected and distributed as tenants. This addendum was accepted and approved by Hanover Township at their meeting last night. Mr. Tenges wanted controls on procurement. The members of the operating committee are Jay Finnigan and Glenn Walbert for Hanover Township, and Timm Tenges and Robert Kucsan for Lower Nazareth Township.

Real Estate Tax Collector Compensation – It is a municipal election year and our real estate tax collector will be up for re-election. If we choose to change the current compensation rate of \$11,000 annually, we must do so by resolution and by February 15th. The compensation must remain the same for the duration of the term (four years). Mr. Tenges stated that previous to this rate, it was a percentage of the collected taxes. Solicitor Asteak reported that the trend is toward a fixed compensation. The Board decided to keep the compensation at \$11,000.00 therefore no action was necessary.

Lower Nazareth Township Website – Mr. Tenges reported that the new township website is now up and running. He noted that we have received feedback and are already working to update and improve the website.

Leaf / Christmas Tree Collection – In response to Dr. Dilsaver's request at a previous meeting, Mr. Tenges report that the township collected 337 tons of leaves and 62 tons of yard waste in 2007. In 2008 the township collected approximately 150 Christmas trees, which went to FRCA. As time permits yard waste will be transported to FRCA.

Engineer's Report

Lower Nazareth Realty Partners – Letter of Credit Reduction – Mr. Kortze reviewed his letter and recommended the letter of credit be reduced from \$110,222.74 to \$46,633.94. A motion was moved by Mr. Kucsan and seconded by Mr. Nagle to a \$63,588.80 reduction in the letter of credit. The motion carried.

ProLogis Park 33 – Letter of Credit Reduction – Mr. Kortze reviewed his letter and recommended the letter of credit be reduced from \$545,242.10 to \$402,797.60. A motion was moved by Mr. Nagle and seconded by Mr. Johnson to a \$142,444.50 reduction in the letter of credit. The motion carried.

East Penn Sanitation – Commencement of Maintenance Period & Letter of Credit Reduction – Mr. Kortze reviewed his letter and recommended the letter of credit be reduced from \$9,480.00 to \$790.00. A motion was moved by Mr. Nagle and seconded by Mr. Johnson to an \$8,690.00 reduction in the letter of credit. The motion carried.

Everson Tesla – Letter of Credit Reduction – Mr. Kortze reviewed his letter and recommended the letter of credit be reduced from \$95,985.60 to \$18,644.71. A motion was moved by Mr. Kucsan and seconded by Mr. Nagle to a \$77,340.89 reduction in the letter of credit. The motion carried.

Solicitor's Report

There were no items to discuss under Solicitor's Report.

Old Business

There were no items to discuss under Old Business.

New Business

There were no items to discuss under Old Business.

Payment of the Bills

A motion was made by Mr. Johnson and seconded by Mr. Nagle to approve the bills dated January 28, 2009. The motion carried unanimously.

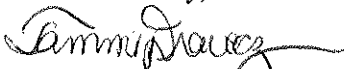
Courtesy of the Floor

Joseph Greene, 4645 Fir Drive, said the new website is excellent, organized, and easy to navigate.

Adjournment

A motion was moved by Mr. Johnson and seconded by Mr. Nagle to adjourn the meeting at 8:05PM.

Transcribed by,



Tammi M. Dravecz
Asst. Secretary/Treasurer

Lower Nazareth Township
Bills To Be Approved
February 25, 2009

<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<u>GENERAL FUND CHECKING ACCOUNT</u>		
Met-Ed	Traffic Signal Electricity	\$ 45.09
Eastern Industries, Inc.	Winter Maintenance	\$ 795.54
Convergent Communications	Telephone System Maintenance	\$ 274.50
Pitney Bowes	Office Supplies	\$ 96.97
Sears Commercial One	Public Works Equipment Parts/Supplies	\$ 100.60
Colonial Regional Police Department	Police Contract Payment	\$ 78,443.58
Keystone Nazareth Bank & Trust	Land Loan Payment	\$ 1,095.15
Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
Volunteer Companies Loan Fund	Fire Company Loan	\$ 643.51
Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
Staples Business Advantage	Office Supplies	\$ 229.52
Suburban Propane	Public Works/Park Heating Fuel & Motor Fuel	\$ 4,147.90
Nextel Communications	Public Works & Office Wireless	\$ 412.87
ExxonMobil	Fire Company Equipment Fuel	\$ 58.23
PPL, Inc.	Fire Company/Traffic Signal Electricity	\$ 694.83
Knowles LP Gas	Fire Company / Lease Bldg Heating Fuel	\$ 4,248.79
Home Depot	Maintenance Supplies	\$ 219.32
Staples Credit Plan	Office Supplies	\$ 463.73
Chase Card Services	Conferences/Equipment Fuel/Supplies	\$ 1,460.85
AT&T	Public Works / Office Long Distance	\$ 54.87
Brown & Brown of Lehigh Valley	EIT Collector Bond	\$ 345.00
Sam's Club	Public Works Parts/Supplies	\$ 147.48
Capital Blue Cross	Employee Health Insurance	\$ 17,185.05
Deborah L Statler	Local Services Tax Refund	\$ 24.00
Michael J McInerney	Local Services Tax Refund	\$ 52.00
Elizabeth Kresge	Local Services Tax Refund	\$ 49.00
Barbara A. Stinner	Local Services Tax Refund	\$ 47.30
Sheri Fitzgerald	Local Services Tax Refund	\$ 30.00
Silviya A. Denizova	Local Services Tax Refund	\$ 47.00
Georgia Dooley	Local Services Tax Refund	\$ 42.00
Kimberly A Konya	Local Services Tax Refund	\$ 50.00
Ashley C Piraino	Local Services Tax Refund	\$ 38.00
Kayla Gerhart	Local Services Tax Refund	\$ 50.00
Neeta Bhatia	Local Services Tax Refund	\$ 14.00

Lower Nazareth Township
Bills To Be Approved
February 25, 2009

GENERAL FUND CHECKING ACCOUNT CONTINUED

District Court 03-2-03	File Civil Complaint	\$ 67.00
All-Out Fire Protection Company	Recreation Fire Extinguisher Maintenance	\$ 205.50
Associated Fasteners, Inc.	Public Works Equipment Repair	\$ 28.79
Associated Fire Equipment Co., Inc.	Public Works / Municipal Office Fire Extingui	\$ 967.75
Asteak Law Offices	Legal Services	\$ 862.50
Bursich Associates, Inc.	Act 537 Plan Update	\$ 3,995.95
Cargill Inc.	Winter Maintenance	\$ 5,823.46
BWP-Carquest Auto Parts	Public Works Equipment Parts	\$ 242.11
CCC Heavy Duty Truck Parts Company	Public Works Equipment Repairs	\$ 30.24
The Center for Animal Health & Welfare	Animal Services Contract	\$ 100.00
Chemung Supply Corp.	Public Works Equipment Parts	\$ 697.00
Deer Park	Municipal Bottled Water	\$ 18.58
Easton Suburban Water Authority	Municipal Building Water	\$ 60.48
Edwards Business Systems	Copier Maintenance	\$ 88.00
Five Star International LLC	Public Works Equipment Parts	\$ 38.86
Flurer's Auto Body	Township Vehicle Maintenance	\$ 50.00
G & L's Sign Factory	Fire Company Supplies	\$ 20.00
Grainger Parts	Public Works Equipment	\$ 162.90
GVM, Inc.	Public Works Equipment Parts	\$ 78.03
Herceg Hauling	Trash Removal	\$ 132.00
Highway Materials, Inc.	Paving & Patching Material	\$ 168.00
Horwith Freightliner	Fire Company Vehicle Maintenance	\$ 729.39
Integra One	Software Maintenance Renewal	\$ 134.00
Interstate Battery of Allentown	Public Works Equipment Repair	\$ 70.95
J.M.G. Enterprises, Inc.	Winter Maintenance	\$ 1,500.00
Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 4,166.51
Lori Peck, OCR	Stenographer	\$ 45.00
Merkin Equipment	Public Works Equipment Parts	\$ 2.60
Met-Ed	Traffic Signal Electricity	\$ 83.34
PA One Call System, Inc.	Monthly Fax Activity	\$ 27.30
Pitney Bowes	Postage Machine	\$ 53.75
Pitney Bowes Purchase Power	Postage	\$ 15.01
PPL, Inc.	Public Works/Park/Municipal/St Light/Traffic	\$ 817.64
Powerco, Inc.	Public Works Equipment Parts	\$ 206.71

**Lower Nazareth Township
Bills To Be Approved
February 25, 2009**

GENERAL FUND CHECKING ACCOUNT CONTINUED

PrintConcepts	Real Estate Tax Bills	\$ 1,638.32
PSATS CDL Program	Employee Drug Testing	\$ 120.00
Schall's Brakes & Repairs, Inc.	Public Works Equipment Repairs	\$ 55.00
Suburban Propane	Equipment Motor Fuel	\$ 189.01
Valley Tire Factory Outlet, Inc.	Public Works Equipment Repairs	\$ 40.00
Selective Insurance Company of America	Township Insurance	\$ 12,735.00
CodeMaster Inspection Services, Inc.	Building Inspection Services	\$ 100.00
Department of Labor & Industry	Recertification Application	\$ 50.00
Staples Business Advantage	Office / Municipal Bldg Supplies	\$ 4,476.39
	Total General Fund Checking Account...	<u>\$ 154,676.78</u>

CAPITAL RESERVE ACCOUNT

Lafayette Ambassador Bk - Leasing Dpt	2005 Mack Truck	<u>\$ 2,019.09</u>
---------------------------------------	-----------------	---------------------------

OPEN SPACE ACCOUNT

Keystone Nazareth Bank & Trust	Land Loan	<u>\$ 3,696.08</u>
--------------------------------	-----------	---------------------------

DEVELOPMENT & INSPECTION ACCOUNT

CodeMaster Inspection Services	Building Inspection Services	<u>\$ 31,736.60</u>
--------------------------------	------------------------------	----------------------------

PAYROLL ACCOUNT

February 13, 2009	\$ 29,222.85
February 27, 2009	\$ 25,200.51
	<u>\$54,423.36</u>

MASTER ESCROW CHECKING ACCOUNT

Met-Ed	Traffic Signal Electricity	\$ 25.58
Northampton County Recorder of Deeds	Plan Recording	\$ 65.00
Asteak Law Offices	Legal Services	\$ 175.00
NVR, Inc. dba Ryan Homes	Escrow Refund	\$ 304.09
Met-Ed	Traffic Signal Electricity	\$ 71.42
Met-Ed	Traffic Signal Electricity	\$ 90.15
Asteak Law Offices	Legal Services	\$ 875.00
Keystone Consulting Engineers, Inc.	Engineering & Inspection	\$ 29,177.71
	Total Master Escrow Account...	<u>\$ 30,783.95</u>