

**LOWER NAZARETH TOWNSHIP
REORGANIZATION
JANUARY 5, 2009**

The Lower Nazareth Township Board of Supervisors held a meeting in the Township Municipal Building on Monday January 5, 2009 for the purposes of Reorganization. The Acting Chairman, Dr. Alan V. Dilsaver called the meeting to order at 7:33 p.m.

Present were: Supervisors Dr. Alan V. Dilsaver, Eric E. Nagle, Robert S. Kucsan, and Ricky T. Johnson; Manager Timm A. Tenges and Assistant Secretary/Treasurer Tammi M. Dravec. Patrick J. Murphy was absent.

REORGANIZATION

Organization of the Board of Supervisors

	<u>Elect</u>	<u>Motion made by</u>	<u>Vote Carried</u>
Chairman	Dr. Alan V. Dilsaver	Eric E. Nagle	YES
Vice Chairman	Eric E. Nagle	Robert S. Kucsan	YES

Appoint

Secretary	Timm A. Tenges	Eric E. Nagle	YES
Assistant Secretary	Tammi M. Dravec	Eric E. Nagle	YES
Treasurer	Timm A. Tenges	Eric E. Nagle	YES
Assistant Treasurer	Tammi M. Dravec	Eric E. Nagle	YES

2009 Meeting Schedule – attached

Please note: Meeting dates are subject to change. Please contact the Township Office to verify you have the most recent schedule prior to conducting business with the Township.

	Ricky T. Johnson	YES
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Depositories for Township Funds

Motion made by **Vote Carried**

Checking, Savings, & Developer's Escrow	Keystone Nazareth Bank & Trust Lafayette Ambassador Bank & Trust PA Local Government Investment Trust Wachovia Bank PNC Bank	Robert S. Kucsan	YES
Establish Treasurer's Bond	1 million dollars	Ricky T. Johnson	YES
Establish Assistant Treasurer's Bond	1 million dollars	Eric E. Nagle	YES
Adopt 2009 Fee Schedule		Eric E. Nagle	YES

Delegates to Miscellaneous Boards and Conventions

Motion made by **Vote Carried**

Colonial Regional Police Commission	Delegate: Eric E Nagle	Ricky T. Johnson	YES
	Alternate: Robert S. Kucsan	Eric E. Nagle	YES
Liaison to Emergency Services - Fire	Delegate: Timm A. Tenges	Eric E. Nagle	YES
	Alternate: Alan V. Dilsaver	Robert S. Kucsan	YES
Liaison to Emergency Services - Ambulance	Delegate: Timm A. Tenges	Robert S. Kucsan	YES
	Alternate: <i>tabled</i>	Eric E. Nagle	YES
Nazareth Area Council of Gov't - Stockertown	Delegate: Robert S. Kucsan	Eric E. Nagle	YES
	Alternate: Eric E. Nagle	Robert S. Kucsan	YES

Delegates to Miscellaneous Boards and Conventions ... Continued

Motion made by Vote Carried

Regional Zoning Plan - Bushkill	Delegate: Timm A. Tenges	Robert S. Kucsan	YES
	Alternate: <i>tabled</i>	Robert S. Kucsan	YES
Nazareth Library Budget Committee	Delegate: <i>tabled</i>	Robert S. Kucsan	YES
	Alternate: <i>tabled</i>		
Two Rivers Council of Government	Delegate: <i>tabled</i>	Eric E. Nagle	YES
	Alternate: <i>tabled</i>		
Liaison to Park & Recreation Commission	Delegate: Alan V. Dilsaver	Robert S. Kucsan	YES
	Alternate: Ricky T. Johnson	Alan V. Dilsaver	YES

Delegates – PSATS Annual Convention and County Convention

Motion made by Vote Carried

Authorization for Supervisors (5), Manager, Assistant Secretary, Voting Delegate, and any other employee so designated by the Township Manager, to attend the PSATS Convention, April 19-22, 2009		Eric E. Nagle	YES
Voting Delegate for PSATS Convention	Delegate: Timm A. Tenges	Eric E. Nagle	YES
Authorization for Supervisors (5), Manager, Township Employees so designated by the Board of Supervisors or Township Manager to attend the 2009 County Convention.		Eric E. Nagle	YES

Compensation & Reimbursement

	Motion made by	Vote Carried
Compensation of Township Manager – TR-01-09 \$88,400.00 effective January 1, 2009	1 st – Eric E. Nagle 2 nd – Robert S. Kucsan	YES
Reimbursement of mileage at the Federal rate of .55/mile	1 st – Ricky T. Johnson 2 nd – Eric E. Nagle	YES
Reimbursement rate for Township performed services at \$50/ man hour	1 st – Robert S. Kucsan 2 nd – Eric E. Nagle	YES

Holiday Schedule – Approve as Listed

	Motion made by	Vote Carried
January 1 - New Year's Day		
February 16 - President's Day		
April 10 - Good Friday		
May 19 - Primary Election Day		
May 25 - Memorial Day		
July 3 - Independence Day		
September 7 - Labor Day		
November 3 - Election Day		
November 26 - Thanksgiving Day		
November 27 - Day after Thanksgiving		
December 24 - Christmas Holiday		
December 25 - Christmas Holiday		
December 31 - New Year's Eve		

1 st – Ricky T. Johnson 2 nd – Eric E. Nagle	YES
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Township Wide Special Events

	Motion made by	Vote Carried
All are established & subject to change by the Board of Supervisors		
Township Wide Garage Sale -		
Trick – or – Treat -		
	1 st – Eric E. Nagle 2 nd – Robert S. Kucsan	YES

<p>Legal Counsel – Board of Supervisors & Planning Commission</p>	<p>Gary N. Asteak, Esq. At a rate of \$150 / hour for general government and \$175 / hour for development matters per letter dated December 18, 2008</p>	<p>1st – Robert S. Kucsan 2nd –Eric E. Nagle</p>	<p>YES</p>
<p>Legal Counsel – Zoning Hearing Board</p>	<p>April L. Cordts, Esq. At a rate of \$140 / hour per letter dated December 11, 2008</p>	<p>1st – Eric E. Nagle 2nd –Robert S. Kucsan</p>	<p>YES</p>
<p>Hearing Officer for Earned Income Tax Claims</p>	<p>Gary N. Asteak, Esq. At a rate of \$150 / hour</p>	<p>1st – Eric E. Nagle 2nd –Robert S. Kucsan</p>	<p>YES</p>
<p>Sewage Enforcement Officers</p>	<p>Christopher Noll, Steven Gitch, Lisa Kern, Daren Martocci, and Eric Erb Keystone Consulting Engineers, Inc. Fees per Schedule of Fees dated December 8, 2008</p>	<p>1st – Ricky T. Johnson 2nd – Robert S. Kucsan</p>	<p>YES</p>
<p>Township Engineer</p>	<p>Keystone Consulting Engineers, Inc. Fees per Schedule dated December 8, 2008</p>	<p>1st – Eric E. Nagle 2nd – Ricky T. Johnson</p>	<p>YES</p>
<p>Building Code Services</p>	<p>CodeMaster Inspection Services</p>	<p>1st – Eric E. Nagle 2nd – Robert S. Kucsan</p>	<p>YES</p>
<p>Township Auditor</p>	<p>France, Anderson, Basile & Co., not to exceed \$5,860.00 Per proposal dated December 18, 2008</p>	<p>1st – Robert S. Kucsan 2nd –Eric E. Nagle</p>	<p>YES</p>
<p>Emergency Management Coordinator</p>	<p>Jeffrey Seip, Fire Chief</p>	<p>1st – Ricky T. Johnson 2nd – Robert S. Kucsan</p>	<p>YES</p>

Miscellaneous Boards

Planning Commission - 5 Year Term Expires December 31

		<u>Motion made by</u>		<u>Vote Carried</u>
WILLIAM HUGHES	REAPPOINT THROUGH 2013	1 st – Eric E. Nagle 2 nd – Robert S. Kucsan		YES
Linda Crook	2009			
Hugh Harris	2010			
Zachariah Cobrinik	2011			
Tara Capecci	2012			

Zoning Hearing Board - 3 Year Term Expires December 31

		<u>Motion made by</u>		<u>Vote Carried</u>
ROBERT HICKS	REAPPOINT THROUGH 2011 Resolution #LNT-02-09	1 st – Eric E. Nagle 2 nd – Ricky T. Johnson		YES
ALTERNATE: Year to Year RICHARD GANGEWARE	REAPPOINT THROUGH 2009 Resolution #LNT-03-09	1 st – Robert S. Kucsan 2 nd – Eric E. Nagle		YES
ALTERNATE: Year to Year VACANT	REAPPOINT THROUGH 2009			
Manouel Changalis	2009			
Glenn Clearie	2010			

Board of Auditors – 6 Yr. Term, Expires December 31

	Motion made by	Vote Carried
Robert Hoyer	2009	
Leroy Bickert	2011	
Thomas Cramer	2013	

Park & Recreation Commission - 5 Year Term Expires December 31

	Motion made by	Vote Carried
[VACANT]	2008	
[VACANT]	2009	
Mark Pucillo	2010	
Stephen Ryan	2011	
Donna Metzger	2012	
Joseph Leuser	2012	

Environmental Advisory Council - 3 Year Term Expires December 31

Motion made by _____ Vote Carried _____

VACANT – (Alan Blanchard)	Term ended in 2005 REAPPOINT THROUGH 2008		
VACANT – (Michael Gaul)	Term ended in 2006 REAPPOINT THROUGH 2009		
VACANT – (Bob Hicks)	Term ended in 2006 REAPPOINT THROUGH 2009		
VACANT – (Stephen Keppel)	Term ended in 2007 REAPPOINT THROUGH 2010		

Vacancy Board, Chairman – 1 Year Term Expires December 31

Motion made by _____ Vote Carried _____

RONALD KLINE	REAPPOINT 2009	1 st – Ricky T. Johnson 2 nd – Eric E. Nagle	YES
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Nazareth Memorial Library – 3-Yr Term, Expires December 31

Motion made by _____ Vote Carried _____

Delegate: LAURIE JORDAN	REAPPOINT THROUGH 2011	1 st – Eric E. Nagle 2 nd – Robert S. Kucsan	YES
Alternate:			

Nazareth Borough Municipal Authority

Motion made by _____ Vote Carried _____

Delegate: Timm A. Tenges		Eric E. Nagle	YES
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Background Check Appeals Board

Motion made by **Vote Carried**

Delegate (Supervisor): Alan V. Dilsaver	Eric E. Nagle	YES
Delegate (Supervisor): Ricky T. Johnson	Eric E. Nagle	YES
Delegate (Citizen): Robert Hicks	Robert S. Kucsan	YES
Township Manager: Timm A. Tenges		

MISCELLANEOUS

There were no comments under Miscellaneous.

COURTESY OF THE FLOOR

There were no comments under Courtesy of the Floor.

ADJOURNMENT

A motion was moved by Mr. Nagle and seconded by Mr. Kucsan to adjourn the meeting at 8:20PM.

Respectfully submitted,


 Tammi M. Dravec
 Asst. Secretary/Treasurer



LOWER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

306 BUTZTOWN ROAD
BETHLEHEM, PA 18020
TELEPHONE: 610-759-7434
FAX: 610-746-3317

Board of Supervisors

Dr. Alan V. Dilsaver, Chairman
Eric E. Nagle, Vice Chairman
Ricky T. Johnson, Supervisor
Robert S. Kucsan, Supervisor
Patrick J. Murphy, Supervisor

Timm A. Tenges, Manager

Resolution No. LNT-01-09

WHEREAS Lower Nazareth Township, Northampton County, is a Second Class Township within the Commonwealth of Pennsylvania and;

WHEREAS Lower Nazareth Township Ordinance No. 142, as adopted August 25, 1999, provides for the employment of a Township Manager and;

WHEREAS Lower Nazareth Township, employs a Township Manager and;

WHEREAS Lower Nazareth Township Ordinance No. 142, Section 1.206 indicates that compensation for the Manager shall be fixed from time to time by Resolution of the Board of Supervisors;

NOW THEREFORE BE IT RESOLVED that the rate of compensation for the Manager of Lower Nazareth Township be set at \$ 88,400.00 per annum, effective 1-1-09,
Date

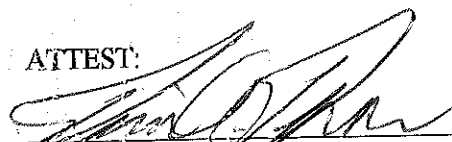
RESOLUTION ENACTED This, the 5th day of January, 2009.

TOWNSHIP OF LOWER NAZARETH

BY:


Chairman

ATTEST:


Secretary



**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS**

306 BUTZTOWN ROAD
BETHLEHEM, PA 18020
TELEPHONE: 610-759-7434
FAX: 610-746-3317

Board of Supervisors

Dr. Alan V. Dilsaver, Chairman
Eric E. Nagle, Vice Chairman
Ricky T. Johnson, Supervisor
Robert S. Kucsan, Supervisor
Patrick J. Murphy, Supervisor

Timm A. Tenges, Manager

RESOLUTION NO. LNT-02-09

**APPOINTMENT OF MEMBER OF
LOWER NAZARETH TOWNSHIP ZONING HEARING BOARD**

WHEREAS, a vacancy has occurred on Lower Nazareth Township's Zoning Hearing Board as the result of a term having expired; and

WHEREAS, the Board of Supervisors is authorized to appoint members of the Zoning Hearing Board for a term of three years.

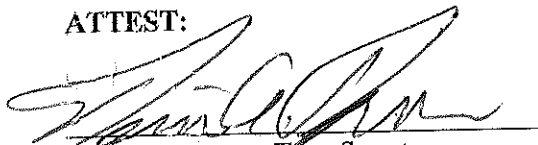
NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING,

IT IS HEREBY RESOLVED by the Board of Supervisors of Lower Nazareth Township as follows:


1. **Appointment of Member of Zoning Hearing Board:** Robert Hicks is hereby appointed as a member of the Zoning Hearing Board of Lower Nazareth Township.
2. **Term:** The appointee shall serve for a three year term expiring on the 31st day of December 2011.

RESOLVED, this 5th day of January, 2009 by the Board of Supervisors of Lower Nazareth Township.

ATTEST:


Timm A. Tenges, Twp. Secretary

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS**


Alan V. Dilsaver, Chairman



LOWER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

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Board of Supervisors

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Eric E. Nagle, Vice Chairman
Ricky T. Johnson, Supervisor
Robert S. Kucsan, Supervisor
Patrick J. Murphy, Supervisor

Timm A. Tenges, Manager

RESOLUTION NO. LNT-03-09

APPOINTMENT OF ALTERNATE MEMBER TO LOWER NAZARETH TOWNSHIP ZONING HEARING BOARD

WHEREAS, a vacancy has occurred on Lower Nazareth Township's Zoning Hearing Board as the result of a term having expired; and

WHEREAS, the Board of Supervisors is authorized to appoint alternate members of the Zoning Hearing Board for a term of one year.

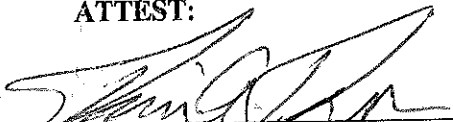
NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING,

IT IS HEREBY RESOLVED by the Board of Supervisors of Lower Nazareth Township as follows:


1. **Appointment of Alternate Member of Zoning Hearing Board:** Richard Gangevare is hereby appointed as alternate member of the Zoning Hearing Board of Lower Nazareth Township.
2. **Term:** The appointee shall serve for a one year term beginning on the first day of January 2009 and extending to the 31st day of December 2009.

RESOLVED, this 5th day of January, 2009 by the Board of Supervisors of Lower Nazareth Township.

ATTEST:


Timm A. Tenges, Twp. Secretary

LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS


Alan V. Dilsaver, Chairman