

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
March 28, 2018**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday March 28, 2018. The Chairman called the meeting to order at 6:30 PM.

Present were:

James S. Pennington	- Chairman	Steven Mills for Gary Asteak	- Solicitor
Martin J. Boucher	- Vice Chairman	Albert Kortze	- Engineer
Amy L. Templeton	- Supervisor	Lori A. Stauffer	- Manager
LeRoy C. Bickert	- Supervisor	Lori B. Seese	- Zoning Administrator
		Tammi Dravec	- Secretary/Treasurer

Absent was:

Robert S. Kucsan - Supervisor

Approval of Minutes

A motion was moved by Mr. Boucher and was seconded by Ms. Templeton to approve the March 14th meeting minutes. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of Financial Report for February 2018.

Correspondence

Ms. Stauffer indicated that the Township is in receipt of additional letters of support for our grant application.

Subdivision and Land Development

Resolution#LNT-19-18 – Ned Hower – Preliminary/Final Subdivision Plan – Mr. Kortze reviewed his letter and recommended approval. A motion was moved by Mr. Boucher and was seconded by Mr. Bickert to approve Resolution #LNT-19-18. The motion carried. Mr. Mills commented that the Grant of Right-of-Way was mailed to Mr. Hower and once returned the plan can be recorded.

Supervisors' Comments

Mr. Bickert and Ms. Templeton had no comments. Mr. Boucher commented that he attended the CRPD meeting and they discussed school safety. Three-quarters of CRPD officers have active shooter training. Mr. Boucher also commented that the officers walk the halls at least once a day and school hold active shooter drills.

Mr. Pennington stated they are within weeks of finalizing the agreement for Bath's withdrawal as well as the agreement between Hanover and Lower Nazareth. Mr. Pennington also commented they are continuing discussions in effort to work with a firm for animal control, including dogs and cats.

Manager's Report

Public Works – Capital Equipment Procurement – Ms. Stauffer reported that she received a request to purchase a 2017 GMC Sierra to replace a 1989 Chevy Pickup which no longer passes state inspection, thus rendering it useless. The vehicle will be used to pull the crack sealer, tack buggy, and for plowing of parking lots and intersection. A motion was moved by Mr. Bickert and was seconded by Mr. Boucher to approve purchase of a 2017 GMC Sierra from funds in our Capital Reserve Equipment Replacement account. The motion carried.

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Public Works – Ford Explorer Purchase – Ms. Stauffer commented that a previous meeting the Board authorized the lease purchase of a Ford Explorer. She asked the Board reconsider and authorize us to purchase the vehicle with funds from the Capital Reserve Equipment Replacement account to avoid unnecessary finance charges. A motion was moved by Ms. Templeton and was seconded by Mr. Bickert to approve cash purchase of the Ford Explorer from funds in our Capital Reserve Equipment Replacement account. The motion carried.

Concept Plan – Newburg Road Community Park – Ms. Stauffer reviewed the updated plan which includes a walking trail, trees, soccer fields, a meditation area, a dog park, fitness park, playground, skate park, basketball courts, pickle ball, and tennis courts. The earlier proposed pool was removed as it was determined to not be cost effective. The Community Center is still depicted however it will be some time before that can be constructed as there are no grants available for community centers. Bethlehem Township paid \$10 million to construct their community center and Lower Nazareth just does not have those funds. Mr. Pennington commented that this development will be completed in phases and will be a substantial investment for the Township. A motion was moved by Ms. Templeton and was seconded by Mr. Bickert to approve the updated Concept Plan. The motion carried.

Time Extension Report – Ms. Stauffer noted that the Township accepted a time extension from LVHN for the IDI Plan.

Engineer’s Report - There was no discussion under Engineer’s Report.

Solicitor’s Report - There was no discussion under Solicitor’s Report.

Old Business - There was no discussion under Old Business.

New Business - There was no discussion under New Business.

Payment of the Bills

A motion was moved by Mr. Boucher and was seconded by Ms. Templeton to approve payment of the bills dated March 28th. The motion carried.

Courtesy of the Floor

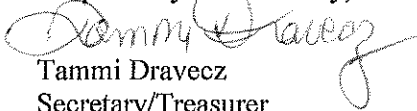
Bert Smalley, 4335 King George Drive, inquired about the meeting for Jaindl’s proposal. Mr. Pennington stated that we are awaiting word from Mr. Jaindl’s attorney.

Travis Gerould, 463 School House Road, inquired about the construction activity at LVHN’s property on Newburg Road. Ms. Seese commented they are bringing sewer to that property.

Pat Fuisz, 206 Green Pond Road, voiced her disapproval of Mr. DelSerro’s proposed development along Green Pond Road. Mr. Pennington noted that Township Staff would like to meet with her to discuss. She stated that she would contact the Township after consulting with her attorney.

Adjournment – The meeting adjourned at 7:03 PM.

Respectfully submitted by,


Tammi Dravec
Secretary/Treasurer

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**Lower Nazareth Township
Bills To Be Approved
March 28, 2018**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
17980	Five Star International LLC	Public Works Equipment Parts/Repairs	\$ 23.88
17981	Edwards Business Systems	Copier Maintenance	\$ 80.74
17982	ReadyRefresh by Nestle	Municipal Bottled Water	\$ 20.45
17983	Edwards Business Systems	Copier Maintenance	\$ 457.67
17984	Pitney Bowes	Postage Meter	\$ 180.00
17985	Associated Fire Equipment Co., Inc.	Park / Municipal Facilities Maintenance	\$ 1,616.40
17986	W.B. Mason Company, Inc.	Office Supplies	\$ 249.90
17987	Cumberland Truck Parts	Public Works Tools & Equipment	\$ 104.62
17988	Boyko's Petroleum Service, Inc.	Public Works Supplies	\$ 46.00
17989	Exeter Supply Co., Inc.	Public Works Tools/Equipment	\$ 73.56
17990	Staples Business Advantage	Office Supplies	\$ 32.07
17991	Grainger Parts	Public Works Shop Tools/Equipment	\$ 66.30
17992	PAPCO	Equipment Motor Fuel	\$ 1,612.51
17993	All-Phase Electric Supply Co.	Pubic Works Shop Tools/Equipment	\$ 80.89
17994	Master Supply Line	Public Works Supplies	\$ 849.23
17995	Morton Salt, Inc.	Winter Maintenance Materials	\$ 10,092.27
17996	Hicks Paving LLC	Temporary Restrooms	\$ 154.08
17997	U.S. Municipal Supply, Inc.	Park Supplies / Traffic Signs	\$ 2,016.32
17998	Medical Life Insurance Company	Employee Life Insurance	\$ 2,472.51
17999	EMC Insurance Companies	Township Insurance	\$ 5,615.80
18000	NJ Advance Media	Advertisements	\$ 94.25
18001	Valley Rental & Sales Inc	Public Works Equipment Purchase	\$ 11,300.00
18002	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 330.00
18003	Byron Butcher	Zoning Appeal Refund	\$ 750.00

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GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
18004	Timm A Tenges	Consulting Services	\$ 520.00
18005	All-Phase Electric Supply Co.	Pubic Works Shop Tools/Equipment	\$ 56.00
<i>Total General Fund Checking...</i>			\$ 38,895.45

CAPITAL RESERVE ACCOUNT

Num	Name	Memo	Amount
1026	All Phase Electric Supply Co	Capital Construction	\$ 227.78
1027	Dykes Lumber Co	Capital Construction	\$ 3,128.03
1028	W.B.Mason	Capital Purchase	\$ 920.00
<i>Total Capital Reserve Account...</i>			\$ 4,275.81

PAYROLL ACCOUNT

March 29, 2018

\$ 44,964.49

MASTER ESCROW CHECKING (LAB)

Num	Name	Memo	Amount
1863	Asteak Law Offices	Legal Services	\$ 665.00
1864	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 30,574.02
1865	Premier Land Company	Escrow Refunds	\$ 4,083.75
1866	Northampton County Recorder of Deeds	Plan Recording	\$ 245.00
1867	Northampton County Recorder of Deeds	Plan Recording	\$ 28.50
1868	Northampton County Recorder of Deeds	Plan Recording	\$ 275.00
1869	County of Northampton	Parcel ID	\$ 5.00
<i>Total Master Escrow Checking Account...</i>			\$ 35,876.27

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DEVELOPMENT & INSPECTION ACCOUNT

Num	Name	Memo	Amount
1884	CodeMaster Inspection Services, Inc.	Building Inspection Services	<u><u>\$ 9,047.56</u></u>