

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
February 28, 2018**

The Lower Nazareth Township Board of Supervisors held a regularly scheduled meeting at the Lower Nazareth Municipal Building on Wednesday February 28, 2018. The Chairman called the meeting to order at 6:35 PM.

Present were:

James S. Pennington	-	Chairman	Gary Asteak	-	Solicitor
Martin J. Boucher	-	Vice Chairman	Albert Kortze	-	Engineer
Robert S. Kucsan	-	Supervisor	Lori A. Stauffer	-	Manager
Amy L. Templeton	-	Supervisor	Lori B. Seese	-	Zoning Administrator
LeRoy C. Bickert	-	Supervisor	Tammi Dravec	-	Secretary/Treasurer

*** Mr. Pennington indicated the Board held an executive session prior to tonight's meeting.***

Approval of Minutes

A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to approve the February 14th meeting minutes. The motion carried.

Reports (*Reports are available to review at the Township Office and on our website.*)

Mr. Pennington acknowledged the receipt of the Report for January 2018

Correspondence – There was no discussion under Correspondence.

Subdivision and Land Development

ProLogis Lot EFG – Improvements Agreement – Authorization to Execute – Solicitor Asteak stated that the letter of credit has been received and has been approved therefore the agreement is ready to be executed. A motion was moved by Mr. Boucher and was seconded by Mr. Kucsan to authorize the agreement for execution. The motion carried.

DelSerro – Zoning Map / Text Amendment – Attorney Joseph Piperato, Engineer Lou Rauch, and Ronald DelSerro were present for the presentation. The applicant is proposing to rezone the land from agricultural to low density residential (LDR) on the north and the south side of Hecktown Road. If approved he would construct a subdivision with roughly 90+ homes and realign Green Pond Road with Cobblestone Road at Hecktown Road on the south side and then additional homes on the north side. Mr. Pennington stated that the proposal on the south side but asked the applicant to review the proposal for the north side with Township Staff first. Richard Albert, 649 Country Club Road, inquired on which property owners would be notified of this proposal. Ms. Seese stated the property would be posted for the map amendment.

Supervisors' Comments

Mr. Kucsan, Mr. Bickert, and Mr. Boucher had no comments. Mr. Pennington commented that talks are continuing with Hanover Township regarding rewriting the agreement for police services. Ms. Templeton requested that, in light of recent events in Florida, that the township writes a letter to Nazareth Area School District stating the Board of Supervisors supports having a police officer in each school. Mr. Pennington asked Ms. Stauffer to draft a letter.

Manager's Report

Continued Financial Support of the Regional Intelligence & Investigative Center (RIIC) – Resolution #LNT-16-18 – The Lehigh County RIIC provides investigative and analytical support services to law enforcement. All municipalities are being asked to urge County Council to continue to provide financial support for this program. There is no financial cost to Lower Nazareth, we are just supporting the program, Mr. Pennington spoke with Chief Seiple and he stated it is a good tool and supports its continued use. A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve Resolution #LNT-16-18. The motion carried.

Grant Opportunity – Ms. Stauffer would like to apply for a grant to update our 1989 Recreation and Parks plan. She received a quote for \$55,000 to update the outdated plan. The grant would cover 50% of the cost but she is hoping to receive another grant to cover the balance. The updated plan would be helpful when applying for additional grants. The supervisors were in favor as the plan is outdated and the cost of updating the plan would be recouped by our increased grant eligibility.

Northampton County Phase I Grant – Ms. Stauffer reported that Northampton County has agreed to reinstate our grant for two soccer fields and a parking lots at 4600. We have until the end of 2018 to complete the work and would be reimbursed in 2019.

Engineer's Report

Sparkle Car Wash – Maintenance Period Expiration – Release Security – Mr. Kortze reviewed his February 26, 2018 letter recommending the security be released. A motion was made by Mr. Kucsan and was seconded by Mr. Boucher to release the remaining security. The motion carried.

Solicitor's Report

Recycling Ordinance Amendment – Solicitor Asteak commented that this ordinance has been advertised and is ready for adoption. A motion was made by Mr. Kucsan and was seconded by Mr. Bickert to approve Ordinance #222-02-18. The motion carried.

Tax Collector Fee Ordinance – Solicitor Asteak commented that this ordinance has been advertised and is ready for adoption. A motion was made by Mr. Kucsan and was seconded by Ms. Templeton to approve Ordinance #223-02-18. The motion carried.

Old Business – There was no discussion under Old Business.

New Business – There was no discussion under New Business.

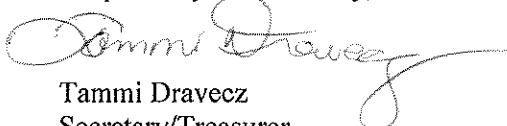
Payment of the Bills

A motion was moved by Mr. Kucsan and was seconded by Mr. Boucher to approve payment of the bills dated February 28th. The motion carried.

Courtesy of the Floor – There was no discussion under Courtesy of the Floor.

Adjournment – The meeting adjourned at 7:12 PM.

Respectfully submitted by,



Tammi Dravec
Secretary/Treasurer
Board of Supervisors Minutes
February 28, 2018

**Lower Nazareth Township
Bills To Be Approved
February 28, 2018**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
17904	A & S Fence	Capital Construction	\$ 4,000.00
17905	Pitney Bowes Purchase Power	Postage	\$ 1,620.99
17906	Morton Salt, Inc.	Winter Maintenance Materials	\$ 7,664.59
17907	Colonial Intermediate Unit 20	Office Supplies	\$ 89.95
17908	Staples Business Advantage	Office Supplies	\$ 23.49
17909	Safeguard Business Systems	Office Supplies	\$ 184.98
17910	Easton Suburban Water Authority	Municipal Bldg Water	\$ 62.09
17911	Suburban Propane	Park Fuel	\$ 248.87
17912	Keystone Municipal Insurance	Workers Comp Insurance	\$ 342.00
17913	National Elevator Inspection Services	Municipal Building Facilities Maintenance	\$ 85.80
17914	ReadyRefresh by Nestle	Municipal Bottled Water	\$ 20.45
17915	Edwards Business Systems	Copier Maintenance	\$ 575.80
17916	Consolidated Graphic Communications	Real Estate Tax Bills	\$ 1,863.94
17917	Liberty Propane Inc.	Municipal Building Propane	\$ 3,940.62
17918	State Worker's Insurance Fund	Workers Comp Insurance	\$ 1,546.00
17919	Safeguard Business Systems	Office Supplies	\$ 16.53
17920	Easton Suburban Water Authority	Fire Company Water	\$ 77.96
17921	R.S. Security & Communications	Fire Company Service Contract	\$ 420.00
17922	Keystone Volunteer Insurance Group	Fire Company Insurance	\$ 1,211.00
17923	Service Electric Telephone Co.	Fire Company Telephone	\$ 42.34
17924	Service Electric Cable TV Inc	Fire Company Internet	\$ 49.26
17925	Verizon Wireless	Fire Company Wireless	\$ 138.56
17926	Verizon Wireless	Fire Company Wireless	\$ 521.15
17927	F.A.S.P. Fin. Sec	Fire Company Membership Renewal	\$ 20.00

**Lower Nazareth Township
Bills To Be Approved
February 28, 2018**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
17928	Suburban Propane	Public Works Fuel	\$ 1,157.49
17929	EMC Insurance Companies	Township Insurance	\$ 5,615.80
17930	Easton Suburban Water Authority	Municipal Bldg Water	\$ 53.28
17931	Keystone Consulting Engineers, Inc.	Engineering & Inspection Services	\$ 424.00
17932	Asteak Law Offices	Legal Services	\$ 10,387.50
17933	LV Force Inc	Local Services Tax Refund	\$ 620.00
17934	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 1,011.77
17935	Volunteer Companies Loan Fund	Fire Company Loan	\$ 965.26
17936	Colonial Regional Police Department	Police Contract Payment	\$ 113,440.06
17937	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
17938	Staples Business Advantage	Office Supplies	\$ 119.96
<i>Total General Fund Checking...</i>			<u><u>\$ 159,573.26</u></u>

PAYROLL ACCOUNT

March 2, 2018

\$ 40,771.91

MASTER ESCROW CHECKING (LAB)

Num	Name	Memo	Amount
1850	Keystone Consulting Engineers	Engineering / Inspection Services	\$ 1,660.75
1851	Asteak Law Offices	Legal Services	\$ 2,899.25
1852	Monogram Custom Homes	Escrow Refunds	\$ 4,769.75
<i>Total Master Escrow Checking Account...</i>			<u><u>\$ 9,329.75</u></u>